

## FRANCHISE DISCLOSURE DOCUMENT



PBC, LLC  
d/b/a PackageHub Business Centers  
A Delaware limited liability company  
1201 Richardson Dr. Ste. 200  
Richardson, Texas 75080  
866-774-4748  
www.packagehub.com

The PackageHub Business Center® franchise is offered to independently owned retail shipping and business centers. As a franchisee, you will participate in programs that offer collective purchasing, methods for enhancing and streamlining the experience for your customers, and advertising and marketing programs to help promote your business.

The initial investment for a new PackageHub Business Center franchise ranges from \$385 to \$7,278. This includes \$385 to \$1,250 that must be paid to us or our affiliate.

This disclosure document summarizes certain provisions of your franchise agreement and other information in plain English. Read this disclosure document and all accompanying agreements carefully. You must receive this disclosure document at least 14 calendar days before you sign a binding agreement with, or make any payment to, franchisor or an affiliate in connection with the proposed franchise sale. **Note, however, that no government agency has verified the information contained in this document.**

You may wish to receive your disclosure document in another format that is more convenient to you. To discuss the availability of disclosures in different formats, contact Brandon Gale, PBC, LLC, 1201 Richardson Dr., Suite 200, Richardson, Texas 75080. Telephone: 866-774-4748.

The terms of your contract will govern your franchise relationship. Don't rely on the disclosure document alone to understand your contract. Read all of your contract carefully. Show your contract and this disclosure document to an advisor, like a lawyer or an accountant.

Buying a franchise is a complex investment. The information in this disclosure document can help you make up your mind. More information on franchising, such as "A Consumer's Guide to Buying a Franchise," which can help you understand how to use this disclosure document, is available from the Federal Trade Commission. You can contact the FTC at 1-877-FTC-HELP or by writing to the FTC at 600 Pennsylvania Avenue, NW, Washington, DC 20580. You can also visit the FTC's home page at [www.ftc.gov](http://www.ftc.gov) for additional information. Call your state agency or visit your public library for other sources of information on franchising.

There may be laws on franchising in your state. Ask your state agencies about them.

Issuance Date: October 31, 2024

## How to Use This Franchise Disclosure Document

Here are some questions you may be asking about buying a franchise and tips on how to find more information:

QUESTION	WHERE TO FIND INFORMATION
How much can I earn?	<b>Item 19</b> may give you information about outlet sales costs, profits or losses. You should also try to obtain this information from others, like current and former franchisees. You can find their names and contact information in <b>Item 20</b> or exhibits.
How much will I need to invest?	<b>Items 5 and 6</b> list fees you will be paying to the franchisor or at the franchisor's direction. <b>Item 7</b> lists the initial investment to open. <b>Item 8</b> describes the suppliers you must use.
Does the franchisor have the financial ability to provide support to my business?	<b>Item 21 or Exhibit III</b> includes financial statements. Review these statements carefully.
Is the franchise stable, growing, or shrinking?	<b>Item 20</b> summarizes the recent history of the number of company-owned and franchised outlets.
Will my business be the only PackageHub Business Center business in my area?	<b>Item 12</b> and the "territory" provisions in the franchise agreement describe whether the franchisor and other franchisees can compete with you.
Does the franchisor have a troubled legal history?	<b>Items 3 and 4</b> tell you whether the franchisor or its management have been involved in material litigation or bankruptcy proceedings.
What's it like to be PackageHub Business Center franchisee?	<b>Item 20</b> lists current and former franchisees. You can contact them to ask about their experiences.
What else should I know?	These questions are only a few things you should look for. <b>Review all 23 Items</b> and all exhibits in this disclosure document to better understand this franchise opportunity. See the table of contents.

## **What You Need to Know about Franchising *Generally***

**Continuing responsibility to pay fees.** You may have to pay royalties and other fees even if you are losing money.

**Business model can change.** The franchise agreement may allow the franchisor to change its manuals and business model without your consent. These changes may require you to make additional investments in your franchise business or may harm your franchise business.

**Supplier restrictions.** You may have to buy or lease items from the franchisor or a limited group of suppliers the franchisor designates. These items may be more expensive than similar items you could buy on your own.

**Operating restrictions.** The franchise agreement may prohibit you from operating a similar business during the term of the franchise. There are usually other restrictions. Some examples may include controlling your location, your access to customers, what you sell, how you market, and your hours of operation.

**Competition from franchisor.** Even if the franchise agreement grants you a territory, the franchisor may have the right to compete with you in your territory.

**Renewal.** Your franchise agreement may not permit you to renew. Even if it does, you may have to sign a new agreement with different terms and conditions in order to continue to operate your franchise business.

**When your franchise ends.** The franchise agreement may prohibit you from operating a similar business after your franchise ends even if you still have obligations to your landlord or other creditors.

### **Some States Require Registration**

Your state may have a franchise law, or other law, that requires franchisors to register before offering or selling franchises in the state. Registration does not mean that the state recommends the franchise or has verified the information in this document. To find out if your state has a registration requirement, or to contact your state, use the agency information Exhibit IV.

Your state also may have laws that require special disclosures or amendments be made to your franchise agreement. If so, you should check the State Specific Addenda. See the Table of Contents for the location of the State Specific Addenda.

## Special Risks to Consider about *This Franchise*

Certain states require that the following risk(s) be highlighted:

- **Out-of-State Dispute Resolution.** The franchise agreement requires you to resolve disputes with the franchisor by mediation, arbitration and/or litigation only in Texas. Out-of-state mediation, arbitration, or litigation may force you to accept a less favorable settlement for disputes. It may also cost more to mediate, arbitrate, or litigate with the franchisor in Texas than in your own state.

Certain states may require other risks to be highlighted. Check the "State Specific Addenda" (if any) to see whether your state requires other risks to be highlighted.

## MICHIGAN NOTICE

The State of Michigan prohibits certain unfair provisions that are sometimes in franchise documents. If any of the following provisions are in these franchise documents, the provisions are void and cannot be enforced against you.

- (a) A prohibition on the right of a franchisee to join an association of franchisees.
- (b) A requirement that a franchisee assent to a release, assignment, novation, waiver, or estoppel which deprives a franchisee of rights and protections provided in this act. This shall not preclude a franchisee, after entering into a franchise agreement, from settling any and all claims.
- (c) A provision that permits a franchisor to terminate a franchise prior to the expiration of its term except for good cause. Good cause shall include the failure of the franchisee to comply with any lawful provision of the franchise agreement and to cure such failure after being given written notice thereof and a reasonable opportunity, which in no event need be more than 30 days, to cure such failure.
- (d) A provision that permits a franchisor to refuse to renew a franchise without fairly compensating the franchisee by repurchase or other means for the fair market value at the time of expiration of the franchisee's inventory, supplies, equipment, fixtures, and furnishings. Personalized materials which have no value to the franchisor and inventory, supplies, equipment, fixtures, and furnishings not reasonably required in the conduct of the franchise business are not subject to compensation. This subsection applies only if: (i) the term of the franchise is less than 5 years, and (ii) the franchisee is prohibited by the franchise or other agreement from continuing to conduct substantially the same business under another trademark, service mark, trade name, logotype, advertising, or other commercial symbol in the same area subsequent to the expiration of the franchise or the franchisee does not receive at least 6 months advance notice of franchisor's intent not to renew the franchise.
- (e) A provision that permits the franchisor to refuse to renew a franchise on terms generally available to other franchisees of the same class or type under similar circumstances. This section does not require a renewal provision.
- (f) A provision requiring that arbitration or litigation be conducted outside this state. This shall not preclude the franchisee from entering into an agreement, at the time of arbitration, to conduct arbitration at a location outside this state.
- (g) A provision which permits a franchisor to refuse to permit a transfer of ownership of a franchise, except for good cause. This subdivision does not prevent a franchisor from exercising a right of first refusal to purchase the franchise. Good cause shall include, but is not limited to:
  - (i) The failure of the proposed transferee to meet the franchisor's then current reasonable qualifications or standards.
  - (ii) The fact that the proposed transferee is a competitor of the franchisor or subfranchisor.
  - (iii) The unwillingness of the proposed transferee to agree in writing to comply with all lawful obligations.
  - (iv) The failure of the franchisee or proposed transferee to pay any sums owing to the franchisor or to cure any default in the franchise agreement existing at the time of the proposed transfer.
- (h) A provision that requires the franchisee to resell to the franchisor items that are not uniquely identified with the franchisor. This subdivision does not prohibit a provision that grants to a franchisor a right of first refusal to purchase the assets of a franchise on the same terms and conditions as a bona fide third party willing and able to purchase those assets, nor does this subdivision prohibit a provision that grants the franchisor the right to acquire the assets of a franchise for the market or appraised value of such assets if the franchisee has

breached the lawful provisions of the franchise agreement and has failed to cure the breach in the manner provided in subdivision (c).

(i) A provision which permits the franchisor to directly or indirectly convey, assign, or otherwise transfer its obligations to fulfill contractual obligations to the franchisee unless provision has been made for providing the required contractual services.

The fact that there is a notice of this offering on file with the Attorney General does not constitute approval, recommendation, or endorsement by the Attorney General.

If the franchisee has any questions regarding this notice, those questions should be directed to the Michigan Department of Attorney General, Consumer Protection Division, Attn.: Franchise, 670 Law Building, Lansing, Michigan 48913, telephone: (517) 373-7117.

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**ITEM 1**  
**THE FRANCHISOR, AND ANY PARENTS, PREDECESSORS AND AFFILIATES**

PBC, LLC is the franchisor. To simplify matters, the franchisor will be referred to in this disclosure document as “PBC”, “we”, “us” or “our.” “You” or “Member” means a person or legal entity who buys a franchise from us. If you are a corporation, limited liability company, or other entity, the terms and conditions of our PBC Membership Agreement will also apply to your owners, LLC members, and corporate shareholders who will be required to sign the Membership Agreement.

We are a Delaware limited liability company formed on June 6, 2019. Our principal business address is 1201 Richardson Drive Ste. 200, Richardson, Texas 75080. We conduct business under our corporate name and under the trade and service mark “PackageHub Business Centers” and associated logos and designs, and all additional, different or replacement trade names, trademarks, service marks, logos and slogans that we adopt from time to time (collectively called “Marks”). Our agents for service of process in various states are listed on Attachment 2.

We have not previously offered franchises for PackageHub Business Centers. We do not offer franchises in any other line of business.

Our Parents, Predecessors and Affiliates

Our affiliate, Retail Shipping Partners, Inc. d/b/a Retail Shipping Associates (“RSA”), is a Texas corporation incorporated on February 15, 2007, with its principal place of business at 1201 Richardson Drive Ste. 200, Richardson, Texas 75080. RSA provides membership management, accounting services, customer service, software development, website administration, marketing services, and training course materials to PBC.

RSA operates as a trade association for independently owned retail shipping and business centers throughout the United States, whereby members are offered a variety of services. Depending on the member’s level of participation, members benefit from discounts on shipping rates, discounts from select suppliers, website setup and maintenance, and certification training. RSA does not engage in any other business activities and does not offer or operate franchises.

We do not have a parent organization. We have never had any predecessors.

Our Franchise Program

The PackageHub Business Centers franchise offers franchises that provide an integrated bundle of programs and services, including programs and services for collective purchasing and advertising, which enhance, streamline and improve the efficiencies of independently owned retail shipping and business centers. We may manage the distribution of related materials, supplies, and merchandise under the Marks.

Our franchise is offered to existing independent retail shipping and business centers which have been in operation for a minimum of three months. You have the right to terminate the agreement at any time with 30 days' written notice without cause.

To be eligible to participate in our program, you must meet the following minimum requirements: (1) own an independent retail shipping and business center that is either currently operating or is under development and (2) complete the required certification training or approved industry knowledge exams provided by Retail Shipping Associations.

You will use the methods, procedures, services, and products developed under the Marks in accordance with the terms and conditions of the PackageHub Business Centers Membership Agreement and the standards we establish (“Program Standards”) described in the PBC Operations Manual, which we will revise from time to time. The standards pertain to the use of the Marks, training and certification, store aesthetics, security, uniform standards, days and hours requirements, reporting and insurance requirements, and other business best practice recommendations.



## The Market

We consider the market for PackageHub Business Centers to be very well developed. Our members offer most of their products and services to all types of consumers and small businesses on a walk-in retail basis. Some member stores also serve local small businesses on a contract or monthly billing account basis. You will be competing with other walk-in retail shipping and business centers including national and internationally branded stores.

## Regulations

You must adhere to all applicable federal and state regulations relating to the receipt and delivery of mail, including all regulations regarding Commercial Mail Receiving Agencies (“CRMA”) as outlined in the United States Postal Service Domestic Mail Manual (“DMM”) available online at [https://pe.usps.com/text/dmm300/dmm300\\_landing.htm](https://pe.usps.com/text/dmm300/dmm300_landing.htm).

You must comply with all international, federal, state, and local regulations regarding shipping of certain materials or items (alcohol, tobacco, hazardous materials, etc.). You must follow all federal, state and local regulations related to any other product or service you offer.

## **ITEM 2 BUSINESS EXPERIENCE**

### Brandon Gale, President

Mr. Gale has served as President of PBC since its inception. Mr. Gale is also co-founder and President of our affiliate, RSA, since 2007. Mr. Gale serves in these capacities in our office in Richardson, Texas.

### Rutledge Scarborough, Vice President & IT Director

Mr. Scarborough has served as Vice President and IT Director of PBC since its inception. Mr. Scarborough is also co-founder and has served as Vice President and IT Director for our affiliate, RSA, since 2007. Mr. Scarborough serves in these capacities in Marvin, North Carolina.

### Steven S. Weigman, Chief Financial Officer & Business Development

Mr. Weigman has served as Chief Financial Officer of PBC since its inception. Mr. Weigman has served as Chief Financial Officer of RSA since 2012. Mr. Weigman serves in these capacities in our office in Richardson, Texas.

### Peter Wixson, Creative Director

Mr. Wixson has served as the Creative Director of PBC since its inception. He has served as Creative Director for RSA since 2007. Mr. Wixson serves in these capacities in Maple Valley, Washington.

## **ITEM 3 LITIGATION**

No litigation is required to be disclosed in this Item

## **ITEM 4 BANKRUPTCY**

No bankruptcy information required to be disclosed in this Item.

## **ITEM 5 INITIAL FEES**

We do not charge an initial fee if you are a new franchisee. If you are a former franchisee and your franchise agreement terminated or expired without timely renewal, you must pay us a \$500 reinstatement fee when you

reapply and before you sign the new franchise agreement. The reinstatement fee is charged uniformly and is nonrefundable.

Payments to Affiliates

Prior to signing the PBC Membership Agreement, you must become a Premium Member of Retail Shipping Associates (RSA) and pay the RSA Premium membership fee of \$30 per month. You also must purchase signage and marketing materials from RSA in the amount of approximately \$150, and either successfully complete an approved industry knowledge exam when available or complete required certification training through RSA which will range in cost from \$90 to \$600. None of the payments to RSA are refundable under any circumstances.

Certification Training

Before you may begin operating under the PackageHub service mark, your Designated Manager must demonstrate they have certain industry specific knowledge in each of the following subjects:

- Private Mailbox Management (CMRA)
- Professional Packing
- Domestic Shipping
- International Shipping
- Customer Service

Industry specific knowledge can be demonstrated by any combination of the following:

- Proof of completion of an RS Academy Certification course and passing the test
- Proof of completion of an approved third-party training course and passing the test
- Passing the corresponding module(s) of the approved industry knowledge exam

The following are the fees charged for certification training:

- In-person classroom training - \$60 to \$120 per person per class, plus travel and lodging expenses
- Live Webinar Training - \$60 to \$120 per person per class, subject to change based on timing, scale, and complexity of the training.
- Online eLearning Modules - \$30 to \$90 per person per class, subject to change based on timing, scale, and complexity of the training.
- PBC-Approved industry knowledge exam – not to exceed \$50 per module.

The approved industry knowledge exam modules will be provided online for a total fee not to exceed \$50. PBC may, in the future, extend the above-referenced certification requirement to personnel who perform certain tasks unsupervised. Such employee certification requirements will be outlined in the PBC Operations Manual.

**ITEM 6  
OTHER FEES**

Type of Fee	Amount	Due Date	Remarks
PBC Membership Fee (1)	\$100.00 per month	In advance each month	This fee must be paid monthly throughout the term of the PBC Membership Agreement.

Type of Fee	Amount	Due Date	Remarks
RSA Premium Membership Fee (2)	\$30.00 per month	In advance each month, or annually on the anniversary of membership start date.	This membership must be maintained throughout the term of the PBC Membership Agreement.
Advertising Fee (3)	None currently	Not applicable	Not applicable
Training (4)	\$90 to \$600	Before training	Required certification training costs are detailed in Item 7. We may charge a fee for additional training for new products or services to be offered by you.
Additional Assistance	None currently	Not applicable	Not applicable
Transfer of Franchise (5)	\$500	Before transfer	Our written approval is required for any transfer. See Item 17 for other conditions.
Renewal Fee	Not applicable	Not applicable	We do not charge a renewal fee.
Liquidated Damages	\$100/day	As incurred	Payable if you terminate or do not renew the PBC Membership Agreement and you do not surrender to us all property (if any) belonging to us and cease using the Marks.
Costs and Attorneys' Fees	Will vary under circumstances	As incurred	Payable if you fail to comply with the PBC Membership Agreement and we have to enforce it.
Indemnification and Insurance (6)	Will vary under circumstances	As incurred	You must carry liability insurance that covers PBC as an additional insured and you must indemnify us for any fees, costs and expenses resulting from any claim or legal action resulting from or related to the operation of your PackageHub Business Center, you must pay for the cost to defend us.
Master Account Agreement Fees/Commissions	None currently. Will vary based on vendor	As arranged	We may receive commissions or rebates as part of any master account agreement entered into by us.

Type of Fee	Amount	Due Date	Remarks
Vendor/Supplier Collection Fees	None currently. Will vary based on vendor/supplier	As arranged	As part of any master account we enter, we may guaranty payment to the vendor/supplier for products, services or supplies ordered by you at our sole discretion. We may collect sums charged for products, services or supplies directly from you and pay them to the vendor/supplier.
Late Fee	An amount that we determine, currently \$100 per incident	On demand	We may assess a late charge on any recurring payment not made within 5 days of the applicable due date.
Non-Compliance Fee	An amount that we determine, currently \$100 per incident	On demand	We may assess a Non-Compliance Fee on any curable noncompliance with the franchise agreement that was not resolved within 15 days of written notice.

**NOTES:**

Except as otherwise indicated in the charts and notes, all fees and expenses described in this Item 6 are uniformly imposed and collected and are non-refundable.

Note 1. You will pay us a non-refundable membership fee (“Membership Fee”). Our standard Membership Fee is \$100.00 per month. Franchisees who operate a “PBC Early Adopter” location pay a discounted Membership Fee which is always \$25 less than the Membership Fee being charged to new franchisees. A PBC Early Adopter is a location governed by a PBC Membership Agreement with an initial Effective Date (PBC Start Date) that is on or before October 10, 2021. The Membership Fee is due and payable in advance each month on the same calendar day as your initial PBC Effective Date. Monthly payments must be made through automatic debit/credit card charge, EFT or ACH payment. The Membership Fee includes the monthly hosting and normal maintenance cost of your PBC Store Website, which will replace your RSA Store Website, if you have one. We have the right to increase the Membership Fee upon providing you with 30 days’ prior notice.

Note 2. You are required to maintain a Premium Membership with Retail Shipping Associates (RSA). The Premium Membership Fee is \$30 per month. The fee is due and payable in advance each month on the same calendar day as your RSA Premium Membership start date. The monthly fee must be paid through automatic debit/credit card charge, EFT or ACH payment, The fee may be paid on an annual basis. If the Membership Fee is paid on an annual basis, the annual fee is \$330. Annual payments must be made through automatic debit/credit card charge, EFT or ACH payment, or by check. Your RSA Premium membership must be maintained throughout the term of the PBC Membership Agreement.

Note 3. We do not currently charge an advertising fee but reserve the right to do so in the future. The amount of any advertising fee charged in the future has not been determined but may include offers for co-op advertising or advertising channels that are specific to local markets.

Note 4. We do not charge an initial training fee. However, prior to operating as a PBC, a minimum of one person who actively manages the store, the (“Designated Manager”) is required to: (a) attend a PBC Onboarding session by phone or webinar, which will introduce you to the required and optional programs

related to the PBC program. There is no cost for this session and (b) demonstrate they have certain industry specific knowledge. This knowledge may be demonstrated or obtained by taking the corresponding industry knowledge exam modules or attending in-person or online training classes. Costs of this training is detailed in the notes of Item 7. We will also offer additional training classes and assistance to you by our staff and other industry experts on the operation or presentation of new products and services. In most cases, additional training is not mandatory; however, if you fail to maintain our performance standards and we notify you of the required training, or, if we enter into an agreement with a third party which requires additional training, you must participate. Training costs will vary based on the requirements of the program.

Note 5. If you sell your store, or otherwise transfer all or partial ownership, you must notify PBC of the change(s), we must grant approval, and a new PBC Membership Agreement must be executed. If any organizational change impacts the day-to-day management of the store location, we require that the Designated Manager demonstrate that they can meet the then current standards and requirements for becoming a Member of PBC before approval will be granted.

Note 6. Before you are authorized to begin operating as a PackageHub Business Center, you must purchase insurance with the policy minimum limits described in the PBC Operations Manual. The cost of this insurance will vary, depending on factors that include the charges established by the insurer, terms of payment, prior loss history and the geographic location of the franchise operations.

As part of your business insurance policy, you must sign a waiver of subrogation in favor of PBC, LLC. and name PBC, LLC as Additional Insureds on a Primary and Non-Contributory basis for both on-going and completed operations, in the minimum amounts specified in the PBC Operations Manual.

You must provide proof of insurance by delivering to us a declaration page produced by the insurance company which has issued the required insurance showing the policy limits of each required type of insurance as specified in the PBC Operations Manual. We may increase these limits or require new types of coverage be added, as circumstances dictate, from time to time. You may choose to purchase additional insurances coverages beyond what is listed in the PBC Operations Manual, based on your circumstances.

**ITEM 7  
ESTIMATED INITIAL INVESTMENT**

The following outlines the anticipated cost to participate in the PackageHub Business Center program during the first three months (90 days) of operation, assuming that you have an existing packing and shipping retail business center.

**YOUR ESTIMATED INITIAL INVESTMENT**

<b>Type of Expenditure</b>	<b>Amount</b>	<b>Method of Payment</b>	<b>When Due</b>	<b>To Whom Payment is to be Made</b>
Initial Fee (1)	\$0 - \$500	Debit/Credit card, or ACH	Upon signing of the franchise agreement	PBC
Membership Fee (3 months) (2)	\$300	Debit/Credit card or ACH	In advance each month.	PBC
Retail Shipping Associates Premium Membership Fee (3 months)	\$0 - \$90	Debit/Credit card, or ACH	In advance each month, or annually on the anniversary of membership start date.	Retail Shipping Associates

Type of Expenditure	Amount	Method of Payment	When Due	To Who Payment is to be Made
Real Property Lease/Ownership (3)	See Note 3	Not applicable	Not applicable	Not applicable
Leasehold Improvements (3)	\$0 - \$2,500	As arranged	As agreed	Third-party contractors
Furniture, Fixtures, and Equipment (3)	\$0 - \$2,500	As arranged	As agreed	Vendors
Supplies (4)	\$0 - \$500	As arranged	As agreed	Vendors
Signage & Marketing Materials (5)	\$150	Debit/Credit Card or ACH	At time of order	PBC. or an authorized equipment provider
Software Licensing Fees (6)	\$0-\$480	As arranged	As agreed	Vendor
Online Postage Subscription	\$0-\$60	As arranged	As agreed	Vendor
Insurance (7)	See Note 6	As arranged	As agreed	Third Party Insurance Company
Business licenses, tax registrations, and permits (8)	\$0	As arranged	Before operating as a PackageHub Business Center	State and Local Municipalities and filing agents
Business Entity Establishment Fees (9)	\$0	As arranged	Before operating as a PackageHub Business Center	State and Local Municipalities and filing agents
Certification Training (10)	\$0-\$600	As incurred	As incurred	PBC or RSA
Additional Funds (3 month period) (11)	\$0	As incurred	As incurred	Vendors, Employees
<b>TOTAL</b>	<b>\$385 - \$7,278</b>			

The above figures are estimates, and we cannot guarantee that you will not have additional expenses operating the business.

Your costs will depend on factors such as: how much you follow our methods and procedures; your management skill; experience and business capability; local economic conditions; the local market for our services; the prevailing wage rate; competition; and the sales level reached during the initial phase.

We relied on our experience in retail shipping and business center operations to compile these estimates based on the typical business. You should review these figures carefully with a business advisor before making any decision to invest in the PackageHub Business Center program.

Unless otherwise indicated, the amounts disclosed in Item 7 are non-refundable.

Neither we nor any of our affiliates offer financing for the initial investment.

NOTES:

Note 1. If you are a former PBC franchisee and your franchise agreement terminated or expired without timely renewal, you must pay a \$500 reinstatement fee when you reapply and before you sign the new franchise agreement. The reinstatement fee is charged uniformly and is nonrefundable.

Note 2. We reserve the right to increase the Membership Fee upon providing you with 30 days' prior notice.

Note 3. The total cost for deposits, updates, and monthly rent will depend on factors such as the size, condition, and location of the leased premises. Because you have an existing store, depending on the design and layout of your store, you may not need to incur any additional leasehold costs. The cost of leasehold improvements will depend on the location and condition of your existing store. Your costs may also vary if the landlord agrees to incur the costs and allocate them over the term of the lease. If you do not need leasehold improvements, your furniture and fixtures do not need to be upgraded, and if you already have the required equipment, you will not incur any additional expenses for these items.

Leasehold improvements may include:

- Install new flooring or carpeting
- Paint interior
- Paint exterior
- Upgrade lighting

Furniture and fixtures that you may need to upgrade or purchase include:

- Exterior and/or interior signage
- Retail display fixtures
- Mailboxes, lockers or secure package storage
- Security gate (if you offer 24-hour access to mailboxes)
- Countertops and/or retail display fixtures

Equipment that you may need to purchase or upgrade include:

- Computer workstation(s) and monitors
- Commercial grade postal mailing scale
- Bar code scanner(s)
- Shipping label printer(s)
- Mailboxes or mail storage system
- Dedicated or multi-function office machine(s)—print, copy, fax
- Security system that complies with specifications outlined in the PBC Operations Manual

Note 4. As an existing retail shipping location, we anticipate you will incur little or no additional investment in supplies or inventory. You are expected to carry a representative assortment to meet consumer demand, taking into account, among other things, your store's size and market. Types of supplies may include general office supplies (pens, paper, etc.), mailing supplies, postage (stamps), packing materials, including a variety of boxes and cushioning material, packing tape, and janitorial supplies.

Note 5. You must meet or exceed our specifications for signage as outlined in the PBC Operations Manual unless you are restricted by local ordinance or lease provisions from meeting our specifications. At your discretion, you may use the PBC Marks in interior or exterior signage. The Marketing Kit includes the minimum signage required as defined in the operations manual. Other sign options will be available for purchase from us or you may have signs created by third parties, as long as they follow the brand standards as outlined in the PBC Operations Manual. The cost of marketing materials depends on the quantity and specific items you choose to purchase. Some print materials may be produced in-house by you provided you follow brand guidelines and printing standards as outlined in the PBC Operations Manual.

Note 6. You are required to utilize a PBC-approved POS software system to operate your business. These software packages are typically subscription based and you are required to maintain an active licensing agreement with the vendor and pay their corresponding fees which include a one-time administrative set up fee and a monthly subscription fee. You are also required to offer mail and package postage through a U.S. Postal Service (USPS) online postage provider that is supported by a PBC-approved POS software system. Approved systems are defined in the PBC Operations Manual.

Note 7. If you have an existing location with business insurance that covers all the requirements, you may not incur incremental expense for required insurance coverage. See Item 8 for a more detailed description of insurance requirements. Costs for insurance may vary substantially based on the geographic location of your store.

Note 8. You must obtain all proper business licenses, tax registrations, and permits from various state and local agencies before engaging in business. The figures in the chart assume that you operate an existing packing and shipping retail business center and that you have all required licenses and, as such, will have minimal or no incremental expenses. Filing fees and other costs vary greatly based on the type of business entity formed and the jurisdiction in which it is formed.

Note 9. You may operate your business as any entity you choose (sole proprietorship, partnership, corporation, or Limited Liability Company) provided you comply with federal, state and local laws and regulations. Filing fees and other costs vary greatly based on the type of business entity formed and the jurisdiction in which it is formed.

Note 10. Prior to operating as a PBC, your Designated Manager must demonstrate they have certain industry specific knowledge in each of the following subjects:

- Private Mailbox Management (CMRA)
- Professional Packing
- Domestic Shipping
- International Shipping
- Customer Service

Industry specific knowledge can be demonstrated by any combination of the following:

- Proof of completion of an RS Academy Certification course and passing the test
- Proof of completion of a PBC Certification course and passing the test
- Proof of completion of a PBC approved third-party training course and passing the test
- Passing the corresponding module(s) of the PBC Knowledge Exam

The following are the fees charged for certification training:



- In-person classroom training - \$60 to \$120 per person per class, plus travel and lodging expenses
- Live Webinar Training - \$60 to \$120 per person per class subject to change based on timing, scale, and complexity of the training.
- Online eLearning Modules - \$30 to \$90 per person per class
- PBC-Approved industry knowledge exam – not to exceed \$50 per module.

The approved industry knowledge exam modules will be provided online for a total fee not to exceed \$50 per module. PBC may, in the future, extend the above-referenced certification requirement to employees of Member that perform certain tasks unsupervised. Such employee certification requirements will be outlined in the PBC Operations Manual.

Note 11. Because you have an existing store, we anticipate that you will have no significant additional expenses to operate as a PackageHub Business Center, and you will incur little or no additional investment.

## **ITEM 8 RESTRICTIONS ON SOURCES OF PRODUCTS AND SERVICES**

### Designated Suppliers and Required RSA Membership

As a PackageHub franchisee, you must offer for sale the products and services that we require for the PackageHub Business Centers franchise program. This may require entering into agreements with our designated shipping and logistics providers (each a “PBC Provider”) and honoring the terms of our agreement with them. We negotiate the terms of the PBC Provider arrangements, which may include price terms, for the benefit of our franchisees. Certain providers may require us to guarantee payment on behalf of all members. Under this arrangement, we may elect to centralize the invoices from the provider and collect from you your portion of the payment. We also may require you to maintain a deposit and/or provide payment through the use of a debit or credit card, or via ACH.

Our affiliate, RSA, operates as a trade association for independently owned retail shipping and business centers throughout the United States, whereby members are offered a variety of services. Depending on the member’s level of participation, members benefit from discounts on shipping rates, discounts from select suppliers, website setup and maintenance, and certification training. You must maintain a membership in RSA in order to be a PackageHub franchisee. Except for RSA, there are no purchasing or distribution cooperatives associated with the PackageHub franchise.

We do not provide any material benefits (for example, renewal or granting additional franchises) to a franchisee based on a franchisee’s purchase of particular products or services or use of particular suppliers. Except for the restrictions described above, however, you may purchase products and services from any supplier of your choice.

### POS System

You must use a PBC-approved POS software system and a PBC-approved online postage provider.

### Insurance

You must purchase and maintain the following insurance coverage:

Type	Minimum Limits
General Liability Insurance	\$1,000,000 per occurrence and \$2,000,000,000 aggregate
Property Insurance	

Type	Minimum Limits
Commercial property insurance (physical property and assets)	Based on value of property and assets
Business personal property and tenant improvements/betterments	Based on value of improvements/betterments
Property of others in your care, custody and control	Limit applicable to highest estimated values at any one given time of 50% of your business personal property limit
Workers Compensation Insurance	Statutory Limit
Auto Liability Insurance – owned autos with hired and non-owned coverage	Minimum liability coverage of \$1,000,000

Such insurance must be underwritten on an occurrence basis, covering activities and errors and omissions of your Retail Shipping store and your personnel, naming PBC, LLC and our affiliates as additional insureds and requiring at least 30 days' written notice to PBC if such insurance is canceled or coverage is reduced. You will provide PBC, with a copy of such policies upon request. We reserve the right to change the type of required insurance and the minimum policy limits of each type.

#### Marketing Materials

You may purchase advertising brochures, flyers, and other promotional materials from us or produce materials yourself as long as all advertising or promotional materials that you or third parties create that contain PackageHub Business Center marks are in accordance with the terms of this Agreement and the brand standards documented in the PBC Operations Manual.

#### Website

To maintain brand consistency nationwide, you are required to use the co-branded PBC Store Website, hosted by us, as your primary store website. You are responsible for maintaining the content on your individual Store website and content must be in compliance with our standards. The cost of the PBC Store website is included in the monthly membership fee.

#### Benefits Derived by PBC and its Affiliates for Restricted Purchases

Except for RSA, neither we nor any of our affiliates are currently approved suppliers or the only suppliers of any goods or services relevant to the operation of the Franchised Business. With the exception of our affiliate, RSA, none of our officers own an interest in any privately-held suppliers or any material interest in any publicly-held suppliers of our franchise network; however, from time to time, our officers may own non-material interests in publicly-held companies that may be suppliers to our franchise network.

We currently do not derive revenue or other material consideration from required purchases or leases by franchisees. During our fiscal year ending December 31, 2023, we derived no revenue or other material consideration from required purchases or leases by franchisees.

Except for membership fees received from RSA members, our affiliates do not derive revenue or other material consideration from required purchases or leases by our franchisees. During calendar year ended December 31, 2023, none of our affiliates derived any revenue as a result of franchisee purchases, except for RSA's receipt of membership fees.

We estimate that all required purchases and leases comprise less than 10% of the total cost of establishing a franchise (excluding the initial franchise fee) and less than 10% of your ongoing operating expenses thereafter.

**ITEM 9  
FRANCHISEE’S OBLIGATIONS**

This table lists your principal obligations under the franchise and other agreements. It will help you find more detailed information about your obligations in these agreements and in other items of this disclosure document.

Obligation	Section in Agreement	Disclosure Document Item
a Site selection and acquisition/lease	Not Applicable	Not Applicable
b Pre-opening purchase/leases	Not Applicable	Not Applicable
c Site development and other pre- opening requirements	Not Applicable	Not Applicable
d Initial and ongoing training	Sections 5	Item 11
e Opening	Section 5	Item 7
f Fees	Section 2	Items 6 and 7
g Compliance with standards and Policies/Operating Manual	Section 4	Item 11
h Trademarks and proprietary information	Sections 4	Item 13
i Restrictions on products/services offered	Not Applicable	Not Applicable
j Warranty and customer service requirements	Not Applicable	Not Applicable
k Territorial development and sales quotas	Not Applicable	Not Applicable
l On-going product/service purchases	Not Applicable	Not Applicable
m Maintenance, appearance and remodeling requirements	Section 4	Items 11
n Insurance	Section 4	Items 6
o Advertising	Sections 6	Items 11
p Indemnification	Sections 4	Item 6
q Owner’s participation/ management/staffing	Section 4	Items 6
r Records and reports	Sections 4	Item 17
s Inspections and audits	Sections 4, 10	Items 11
t Transfer	Section 9	Items 17
u Renewal	Section 3	Items 17
v Post-termination obligations	Sections 7	Item 17
w Non-competition covenants	Not Applicable	Not Applicable
x Dispute resolution	Section 11	Item 17
y Other: Guaranty of franchisee obligations	Not Applicable	Not Applicable

**ITEM 10  
FINANCING**

Except as disclosed in the information above about the limited guaranty we provide to designated suppliers, we do not guarantee your obligations to third parties.

We do not offer direct or indirect financing. We do not guarantee your note, lease or obligation.

**ITEM 11  
FRANCHISOR’S ASSISTANCE, ADVERTISING,  
COMPUTER SYSTEMS AND TRAINING**

**Except as listed below, PBC, LLC is not required to provide you with any assistance:**

Pre-Conversion Obligations

Before you begin actively promoting your business as a PackageHub Business Center we will:

1. Grant you the right to operate as a PackageHub Business Center and a license to use the PackageHub Business Center's marks in a specific store location. (PBC Membership Agreement: 1. Grant, Territory)
2. Provide you with access to the PBC Operations Manual in electronic format. This manual contains mandatory and suggested specifications, standards, operating procedures and rules ("Program Standards") that we prescribe from time to time. The manual may be modified periodically to reflect changes in Program Standards.. (PBC Membership Agreement: 4.25). The Table of Contents for the PBC Operations Manual are included in Attachment 3. As of the date of this disclosure document, our Operations Manual consists of a total of 50 pages.
3. Provide a PBC Onboarding session developed by us, via webinar, phone call, or a combination thereof. This onboarding is described later in this Item. (PBC Membership Agreement: 5.2).
4. Certify you as an authorized PackageHub Business Centers member after you complete the required certification training and/or exams, comply with all operating requirements, and provide proof of required insurance. (PBC Membership Agreement: 4.20, 5).
5. Set up a new PBC store website for you. If you are currently using an RS Store Website, we will convert your existing RS Store Website to the PBC format. It is your responsibility to maintain your website domain name and to confirm the accuracy and completeness of the content on your PBC store website.
6. Confirm that your store has corrected any deficiencies and complies with all PackageHub Business Centers appearance and branding standards.

The typical length of time between the signing of the PBC Membership Agreement and when you begin actively promoting your business as a PackageHub Business Center is 30 days.

#### Post-Conversion Obligations

After you are authorized to begin promoting your business as a PackageHub Business Center, we will:

1. Make accessible to you all additions, modifications and supplements to the PBC Operations Manual in electronic format, as they become available (PBC Membership Agreement: 4.25).
2. Actively seek vendor and supplier relationships that are intended to provide preferred pricing for products and services to all members in the network.
3. Handle accounting functions (collection from you and payment to the vendor or supplier) for any vendors or suppliers who have contracted with us to provide certain services or products to members in the network and who require such financial requirements.
4. Provide you with marketing assistance, and consultation and advice on operating procedures. This guidance will, at our discretion, be furnished in the PBC Operations Manual, bulletins or other written materials and/or during telephone consultations, electronic mail, training programs, meetings and conferences.
5. At our discretion, make available to you at a reasonable cost, promotional materials and other materials as they are developed that are relevant to the operation of your franchise.
6. Perform periodic quality control which may include on-site reviews, telephone interviews, e-mail surveys, online and in-person mystery shoppers, and requests for site photographs. We may make recommendations on how to correct deficiencies, improve techniques, and enhance the efficiency of

the services provided by you which are covered under the franchise agreement. (PBC Membership Agreement: 4.19).

7. Issue, modify, and supplement Program Standards for your franchise. We may periodically modify Program Standards and procedures, which may accommodate regional or local variations as we determine, and these modifications may require you to invest additional capital in your franchise business and/or incur higher operating costs. However, these modifications will not alter your fundamental status and rights under the PBC Membership Agreement. (PBC Membership Agreement: 4.25).
8. Establish, amend, or revise company policies and/or procedures pertaining to the operation of your franchised business and distribute them through the PBC Operations Manual, policy directives, or memos. (PBC Membership Agreement: 4.25).

We will not provide any other supervision, assistance, or service during the operation of the franchise business.

### Advertising

At our sole discretion, we will create, manage and direct all national and/or regional PackageHub Business Centers advertising programs in the following manner:

1. We will direct all national and regional advertising programs and will have sole discretion to approve or disapprove the creative concepts, materials and media used in the programs. The national and regional advertising program will be designed to maximize general public recognition and acceptance of the registered trademarks and enhance the collective success of all members operating under the PackageHub Business Centers network. We and our designees are not required to make expenditures for you or for your benefit. We, or our designees, are also not required to advertise in the area where you are located. The volume and type of advertising will be at our sole discretion.
2. We may advertise for PackageHub Business Centers in various forms of media. We intend to use internet and digital media as our primary focus. However, other media such as radio, TV, magazine, newspaper, direct mail and billboard advertising may be used. We may use members of our staff and outside advertising agencies to create our advertising programs.
3. Although we are not obligated to do so, we may provide optional advertising programs including local advertising and cooperative advertising. You are not currently required to participate in or contribute to any local or regional advertising cooperatives. If we choose to provide such advertising, we reserve the right to charge a fee. No fee structure has been created for this type of advertising program at this time.
4. Although we do not currently charge an advertising fee, we reserve the right to implement and charge an advertising fee in the future. In the event we do implement an advertising fee, you will be given a notice of not less than 30 days.

You may use your own advertising materials (including internet advertising) so long as the materials comply with our Program Standards.

You are not currently required to participate in or contribute to an advertising fund. Currently, there is no advertising council composed of franchisees that advises us on advertising policies.

### Computer Systems

We require you to have a computer system and Internet access. We estimate the cost of purchasing or leasing of the system and service to range from \$0 to \$1,000. We do not specify specific computer hardware or an Internet supplier.

You must use one of the two approved software systems provided by third parties. Monthly license fees for each system is less than \$100 per month. You are also must use an approved online postage subscription service. Currently, the only approved online postage subscription service is Endicia. The monthly subscription price is currently \$15.95 for this service.

We have the right to collect and aggregate industry-specific data from your POS provider to be used in negotiating discounted pricing with shipping carriers and to establish network metrics. We will not have independent access to the computer system, but you give us permission to request the information and receive the data from your POS provider and further agree to submit any authorization forms required by your POS provider in order for us to receive the information. There is no contractual limitation on our right to receive this information. We will have the right to use the data in any way that we deem appropriate without compensating you.

You may also be required to purchase additional software in order to participate in any programs offered by us that require the use of certain software. Although we do not require you to update or upgrade your computer system, your computer and internet connection must be in good repair, with sufficient speed and memory to carry out ordinary business functions and to run the required software. You are responsible for maintaining your computer and internet connection and will solely decide what, if any, maintenance updating, upgrading or support contracts you choose or enter into with third party providers.

#### Manuals

We will provide you access to the PBC Operations Manual in an online format. This manual contains mandatory and suggested specifications, standards, and procedures. This manual is confidential and remains our property. We will modify this manual from time to time, but the modification will not alter your status and rights under the PBC Membership Agreement (PBC Membership Agreement, Paragraph 4.25.) The table of contents is attached as Attachment 3. As of the date of this disclosure document, our Operations Manual consists of a total of 50 pages.

#### Training

Before becoming authorized to use PBC branded materials and operating as a PackageHub Business Center, a minimum of one person who actively manages the store, known as the “Designated Manager” is required to demonstrate industry specific knowledge. Areas of knowledge will include but are not limited to:

- Private Mailbox Management (CMRA)
- Professional Packing
- Domestic Shipping
- International Shipping
- Customer Service

Industry-specific knowledge can be demonstrated by one of these three means:

- Successfully completing to our satisfaction RS Academy Certification course and passing the test on the subject matter, or
- Successfully completing to our satisfaction PBC Online Certification course and passing the test on the subject matter, or
- Passing the corresponding module(s) of the PBC Knowledge Exam to our satisfaction for any topics on which you are not already certified.
- Proof of completion of a PBC-approved third-party training course and passing the test to our satisfaction.

Certification training will be licensed from our affiliate, RSA, under the program “RS Academy” or through comparable licensed training using the PBC name. Qualifying classes that can be taken to satisfy this requirement will be specified in the PBC Operations Manual.

Certification training will be offered to PBC member owners, managers and employees through these avenues:

- In-person classroom training
- Live Webinar Training
- Online eLearning Modules

The following are the fees charged for certification training:

- In-person classroom training - \$60 to \$120 per person per class, plus travel and lodging expenses
- Live Webinar Training - \$60 to \$120 per person per class subject to change based on timing, scale, and complexity of the training.
- Online eLearning Modules - \$30 to \$90 per person per class
- PBC-Approved industry knowledge exam – not to exceed \$50 per module.

You will be responsible for any travel or living expenses associated with certification training.

Training will be conducted on an as needed basis. Training generally will be held in our offices in Richardson, Texas, but all or a portion of the training program may be conducted via virtual classroom.

Training will be led by persons who have at least two years industry-specific experience. We also expect to draw on the substantial experience of our management and from other experienced members. We may provide additional training, seminars and refresher courses to you that you may attend at your option.

Typical in-person training course durations are listed below:

**TRAINING PROGRAM**

SUBJECT	HOURS OF CLASSROOM TRAINING	HOURS OF ON-THE-JOB TRAINING	LOCATION
Mailbox Management	3	0	Our headquarters in Richardson, Texas or at a hotel or other location in any geographic area that we designate

SUBJECT	HOURS OF CLASSROOM TRAINING	HOURS OF ON-THE-JOB TRAINING	LOCATION
Domestic Shipping	3	0	Our headquarters in Richardson, Texas or at a hotel or other location in any geographic area that we designate
International Shipping	3	0	Our headquarters in Richardson, Texas or at a hotel or other location in any geographic area that we designate
Professional Packing	3	0	Our headquarters in Richardson, Texas or at a hotel or other location in any geographic area that we designate
Customer Service	3	0	Our headquarters in Richardson, Texas or at a hotel or other location in any geographic area that we designate
<b>TOTAL</b>	<b>15</b>	<b>0</b>	

We will also offer additional training classes and assistance to you by our staff and other industry experts on the operation or presentation of new products and services. In most cases, additional training is not mandatory; however, if you fail to maintain our performance standards and we notify you of the required training, or, if we enter into an agreement with a third-party which requires additional training, you must participate. Training costs will vary based on the requirements of the program.

Packing Guarantee

Member agrees to abide by our packing guarantee, as described in the PBC Operations Manual, which requires that the Member take responsibility for compensating the customer for their loss in the case that a claim made on a package/shipment packed by the Member store owner or employees is denied by the carrier or insurer due to “inadequate packing” or failure to follow terms or conditions established by the carrier or insurer.

**ITEM 12  
TERRITORY**

You will not receive an exclusive territory or any minimum territory. You may face competition from other franchisees, from outlets that we own, or from other channels of distribution or competitive brands that we control. You will have no competitive protection at all. We reserve the right to allow others to establish and operate PackageHub Business Center locations without compensation to you, regardless of proximity to or competitive impact on you.

We will grant you the right to operate a PackageHub Business Center under the Marks at specific location described in the Agreement.

Your use of the Marks or any element of our franchise program in the operation of a business at any other address or in any other channel of distribution without our express prior written authorization is prohibited



and will constitute willful infringement of our rights in the Marks and violation of the franchise agreement. In the event that you choose to change the location of your store or open an additional location, you must complete the same approval process used to establish your current PBC location(s).

We have no obligation or duty to insulate or protect your revenues from erosion as the result of competition from unrelated third parties or other PBC locations.

We do not have any current plans to, nor do we retain any rights, to use other channels of distribution, including the Internet, using our Marks or other marks. You are not restricted from soliciting or accepting orders from customers outside your territory including the use of other channels of distribution.

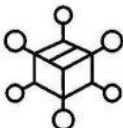
You will not have any options, rights of first refusal, or similar rights to acquire additional franchises or other rights under the Franchise Agreement. The Franchise Agreement does not give you a right to relocate your franchise to another territory, and you do not receive the right to acquire additional franchises within or outside of your territory unless you sign another Franchise Agreement with us.

We do not intend to establish any other franchise with similar services or products under a different trademark.

**ITEM 13  
TRADEMARKS**

We grant you the right to use certain trademarks, service marks and other commercial symbols in operating your franchise. Our primary service mark is PackageHub. We own the PackageHub Business Centers mark and the associated icon.

PBC registered the marks on the Principal Register of the United States Patent and Trademark Office and has filed all required affidavits and renewals:

Mark	Registration Number	Registration Date
PackageHub Business Centers	6154475	September 15, 2020
	6159982	September 22, 2020
Pack It Promise	6489670	September 21, 2021
PackageHub	6710906	April 26, 2022

You must follow our rules when you use these Marks. You may not use the marks as part of your corporate or other legal name, but the forgoing does not preclude the Member from registering a fictitious name, also known as the d/b/a, doing business as, trade name or assumed name that contains the Marks.

You must use the Marks only for the operation of your franchise as specified in the PBC Membership Agreement, and you cannot use any of the marks for the performance or sale of any unauthorized services or products or in any other manner we do not authorize in writing.

There are no currently effective material determinations by the Patent and Trademark Office, the Trademark Trial and Appeal Board, the trademark administrator of any state, or of any court, nor are there any pending infringement, opposition or cancellation proceedings or any pending material litigation involving our principal marks, which are relevant to their use in this state or in any other state in which the franchise business is to be located.

There are no currently effective agreements that significantly limit our rights to use or license the use of our principal trademarks that are material to the franchise. We know of no superior prior rights or infringing uses that could materially affect your use of these marks in any state where your franchise business will be located.

You must promptly notify us of any infringement of the Marks or of any challenge to the use of any of the Marks or claim by any person of any rights in any of the Marks. You must agree not to communicate with any person other than us, any designated affiliate, and our or their counsel about any infringement, challenge or claim. We, or our affiliates, have sole discretion to take any action we deem appropriate and the right to exclusively control any litigation, or Patent and Trademark Office (or other) proceeding, from any infringement, challenge or claim concerning any of the Marks. You must sign all instruments and documents and give us any assistance that, in our counsel's opinion, may be necessary or advisable to protect and maintain our interests or those of our affiliates in any litigation or proceeding or to otherwise protect and maintain our or their interest in the Marks.

We are not obligated to protect your rights to use these marks or to protect you against claims of infringement or unfair competition that result from your use of the marks within the terms of the PBC Membership Agreement, although we intend to do so when that action is in the best interest of the PackageHub Business Center program. We are not obligated to participate in your defense and/or indemnify you for expenses or damages if you are party to an administrative or judicial proceeding involving the Marks if the proceeding is resolved unfavorably to you.

We may change the program and may require you, among other things, to adopt and use new or modified trademarks. You must promptly accept, implement, use and display these additions, modifications and changes in the operation of the franchise business at your sole cost and expense.

#### **ITEM 14**

### **PATENTS, COPYRIGHTS AND PROPRIETARY INFORMATION**

#### **Patents and Copyrights**

We do not own any right in or to any patent, patents pending, or registered copyrights, and we do not have any pending patent applications, that are material to the franchise.

You may use the Marks in connection with advertising on the internet, subject to your compliance with the PBC Operations Manual, our Program Standards and applicable law. Although we do not require that you get our prior approval for any internet domain name, home page or other web address or internet content, we may restrict use that includes a Mark (or require a separate license for its use), limit your use of hyperlinks or require use of hyperlinks or other material (including required links to our advertising on the internet for consumers), and restrict use of material in which any third party has any interest. You must discontinue any use if we notify you that any use or material is disapproved. You are responsible for the accuracy of all content. We require that you follow the rules for domain name usage as detailed in Brand guidelines in the PBC Operations Manual.

We claim copyrights in the manual; advertising, training and marketing materials; and the business methods and processes used in the operation of the franchise. These copyrights have not been registered with the United States Registrar of Copyrights.

In the event we require you to modify or discontinue using any subject matter covered by a patent or copyright, you will have the right to cancel your franchise agreement without penalty by providing 30 days notice. This is the sole remedy you have and you will have no rights to compensation.

There currently are no effective determinations of the Copyright Office (Library of Congress) or any court regarding any of the copyrighted materials. No agreements are currently in effect which significantly limit our right to use or authorize our members to use the copyrighted materials. We do not know of any infringing uses which could materially affect your use of the copyrighted materials in any state. We are not required by any

agreement to protect or defend copyrights, patents, or confidential information, although we intend to do so when that action is in the best interest of the PackageHub Business Centers network.

### Confidential Manuals

You must operate the franchise according to the standards, policies, and procedures specified in the operating manual. We will provide you access to the PBC Operations Manual online for the term of the PBC Membership Agreement. You must treat the manual and any other materials we create or approve for use in the operation of your franchise, and the information in them, as confidential.

We may revise the contents of the manual and you must comply with each new or changed standard. If there is a dispute as to the contents of the manual, the terms of the master copy published and available to members on the PBC support website will be controlling.

### Confidential Information

We claim property rights in all the information about the operational, sales, promotional methods and techniques, and marketing methods and techniques of the PackageHub Business Centers program.

We claim proprietary trade secret rights in information like lists and files, agreements and other compilations created by us, which may include:

- PackageHub Business Centers manuals and forms, the information contained and compiled in the manuals and forms, and the updates and memoranda relating to the manuals and forms
- The contractual arrangements between PackageHub Business Centers and our agents and suppliers
- The financial details (including but not limited to credit and discount terms) of PackageHub Business Centers' relationship with our agents and suppliers
- Information concerning and presented at PackageHub Business Centers meetings
- Information provided through initial and ongoing specialized training
- PackageHub Business Centers' business plans and strategies

All such lists, files, other compilations of information, and the information contained in such materials (whether or not denoted, labeled, or marked as confidential) is considered confidential and will be and remain our exclusive property.

You and your principals must not use or communicate, either during or after the term of the PBC Membership Agreement, the contents of any confidential manuals or forms, or any other trade secrets or confidential information about the operation of the franchise or of the PackageHub Business Centers program, except as provided for in the PBC Membership Agreement. You must also use all reasonable efforts to maintain this information as secret and confidential, and you must not duplicate, copy, record, or otherwise reproduce these materials, in whole or in part, or make them available to any unauthorized person without our written permission.

You must also promptly tell us when you learn about the unauthorized use of this proprietary information. We are not obligated to take any action, but we will respond to your notification of unauthorized use as we think appropriate. We will indemnify you for any loss you sustain as a result of any action brought by a third party concerning your use of this proprietary information.

If you (including your officers, directors, managers, and/or members, if you are a corporation or limited liability company), your principals, or any of your employees develops any new concept, process, or improvement to the PBC Program, PBC may, at our sole discretion, make such improvement available to all Members without any obligation for PBC to compensate the Member who develops the new concept, process

or improvement to the PBC Program.

**ITEM 15**  
**OBLIGATION TO PARTICIPATE IN THE ACTUAL OPERATION**  
**OF THE FRANCHISE BUSINESS**

We do not require that you must personally manage, supervise or participate personally in the direct operation of the franchise business. However, if you do not personally manage your franchise, you will be solely responsible for the services you perform for your customers, and you must designate one person who will be primarily responsible for the ongoing management of the retail shipping and business center’s operation (the “Designated Manager”). The Designated Manager is not required to hold an equity interest in the ownership of your franchise. You must also provide all labor, management, materials, tools and supplies necessary to provide such service. You are responsible for the billing, accounting and other financial management obligations associated with running a company unless certain billing and accounting functions are performed by us as a requirement for certain agreements with vendors or suppliers.

You will have sole authority and control over the day-to-day management and operations of your franchise business and its employees. At no time will you or your employees be deemed to be employees of us or any of our affiliates. The people you retain to work in your franchise business will be your agents and employees. They are not our agents or employees and we are not a joint employer of those persons. We do not have any right to exercise, and do not exercise, control over your labor relations matters, including without limitation, hiring, firing, supervision, discipline, compensation, benefits, hours of work, working conditions, or unionization or collective bargaining.

Each owner, partner, LLC member and corporate shareholder will be required to sign the Membership Agreement in which each will agree to be bound by the terms and conditions of the agreement, including maintaining confidentiality of the proprietary information described in Item 14, among other things.

If you employ any individual in a managerial position, you must also obtain an agreement to maintain the confidentiality of information they receive, or have access to, based on their relationship with you relating to the Confidential Information and the Marks.

**ITEM 16**  
**RESTRICTIONS ON WHAT THE FRANCHISE MAY SELL**

As a PackageHub franchisee, you must offer for sale the products and services that we require for the PackageHub Business Centers franchise program. This may require entering into agreements with our designated shipping and logistics providers (each a “PBC Provider Agreement”) and honoring the terms of our agreement with them.

If you are an existing franchisee of another retail shipping and business center franchise and we negotiate an exclusive agreement with a third party that conflicts with your agreement with the other franchise, you will have the opportunity to opt out of the conflicting PBC agreement. Otherwise, you must offer all products and services that we require. We have the right to change any products or services we require without limitation.

Unless prohibited or restricted by a PBC Provider Agreement, you may offer any products and services of your choice.

**ITEM 17**  
**RENEWAL, TERMINATION, TRANSFER, AND DISPUTE RESOLUTION**

The Franchise Relationship

This table lists certain important provisions of the franchise and related agreements. You should read these provisions in the agreements attached to this disclosure document.

Provision	Section in PBC Membership Agreement	Summary
a Length of the franchise term	Section 3	Three years with the right to terminate the franchise agreement by providing 30 days' advance written notice
b Renewal	Section 3	If you are in good standing, you can renew your franchise for additional three-year periods.
c Requirements for the member to renew	Section 3	We will allow you to renew your franchise and remain as a member after the initial term of your PBC Membership Agreement expires if you meet the criteria set forth in the PBC Membership Agreement. However, to remain a member, you must meet all required conditions for renewal, including signing our then-current PBC Membership Agreement, which may be materially different than your original agreement.
d Termination by the franchisee	Section 7	You may terminate the PBC Membership Agreement by providing us at least 30 days written notice of your intent to terminate and comply with all termination provisions listed in the PBC Membership Agreement (subject to your state law).
e Termination by franchisor without cause	Section 7	We may terminate the PBC Membership Agreement by providing you with 30 days' prior written notice.
f Termination by franchisor with cause	Section 7	We may terminate the PBC Membership Agreement with cause. (See g and h below)
g "Cause" defined – curable defaults	Section 7	Certain events will not be considered "defaults" if they are cured within 15 days of written notice, specifically: failure to comply with any provisions of the PBC Membership Agreement or other agreement; failure to pay any monies when due; failure to maintain the standards that we require in the PBC Membership Agreement, or in the PBC Operations Manual; failure to obtain any required approvals; misuse of the Marks; insolvency or bankruptcy; failure to maintain proper books and records regarding sales and customer metrics as defined in the Manual, failure to maintain full, complete and accurate books, records and accounts as required by law; failure to maintain your business as duly existing and in good standing or otherwise ceasing qualifications to transact business.

Provision	Section in PBC Membership Agreement	Summary
h “Cause” defined – non-curable defaults	Section 7	Non-curable defaults include: conviction of or guilty plea or no contest plea of a felony, crime of moral turpitude, or certain other crimes or a plea down to a lesser crime when initially charged with a felony; disclosure of confidential information; abandonment; unauthorized transfer; material misrepresentations of the information submitted in the PBC application process; repeated failure to comply with PBC Membership Agreement or PBC Operations Manual requirements; conducting business in violation of safety standards; engaging in business or advertising practices that may injure our business or reputation; or making or publishing rude or abusive statements to or about our employees.
i Franchisee’s obligations on termination/ non-renewal	Section 7	You must immediately cease use of all PackageHub Business Centers trademarks, trade secrets, and all aspects of the PackageHub Business Centers system; You must immediately destroy or discard all advertising matter, products or writing that contain PackageHub Business Centers’ trade name, logo, or copyright, as well as any information of a proprietary nature; all of the preceding terms are subject to \$100 per day liquidated damages; You must pay us all sums due; You must continue to keep Confidential Information confidential; You must continue to indemnify us for claims based on your actions.
j Assignment of contract by franchisor	Section 9	The Franchise Agreement is fully assignable by us.
k “Transfer” by franchisee-defined	Section 9	Includes transfer of rights under the PBC Membership Agreement or a change in ownership or control of your business. Prior notification required. (9.1)
l Franchisor approval of transfer by franchisee	Section 9	We have the right to approve or reject all transfers. (9.2)

<b>Provision</b>	<b>Section in PBC Membership Agreement</b>	<b>Summary</b>
m Conditions for franchisor approval of transfer	Section 9	The assignee must satisfactorily demonstrate to PBC that it meets all PBC's then current standards and requirements for becoming a Member of PBC (which standards and requirements need not be in writing). PBC will require that the current Agreement be terminated, and a new Agreement be executed. (9.3 & 9.4)
n Franchisor's right of first refusal to acquire franchisee's business	No provision	Not applicable.
o Franchisor's option to purchase franchisee's business	No provision	Not applicable.
p Death or disability of franchisee	Section 9	Subject to Transfer rules.
q Non-competition covenants during the term of the franchise	No provision	Not applicable.
r Non-competition covenants after the franchise is terminated or expires	No provision	Not applicable.
s Modification of the agreement	Section 12	No modifications generally except by written agreement, but we may change the PBC Operations Manual and Program Standards at any time. You may be required to implement these changes at your own cost.
t Integration/ merger clause	Section 12	Only the terms of the PBC Membership Agreement (including the PBC Operations Manual) are binding (subject to state and federal law). Any other promises may not be enforceable.
u Dispute resolution by arbitration or mediation	Section 11	Except for certain claims, all disputes must first be mediated through non-binding mediation. In the event mediation is not successful, the claim must be arbitrated in McKinney, seat of Collin County, Texas (subject to your state law).
v Choice of forum	Section 11	Litigation must be in Collin County, Texas (subject to your state law).
w Choice of law	Section 11	Texas law applies without reference to choice of law principals (subject to your state law).

See state addenda to the PBC Membership Agreement and disclosure document for special state disclosures.

**ITEM 18  
PUBLIC FIGURES**

We do not have any public figures involved our franchise program.

**ITEM 19  
FINANCIAL PERFORMANCE REPRESENTATIONS**

The FTC’s Franchise Rule permits a franchisor to provide information about the actual or potential financial performance of its franchised and/or franchisor-owned outlets, if there is a reasonable basis for the information, and if the information is included in the Disclosure Document. Financial performance information that differs from that included in Item 19 may be given only if: (1) a franchisor provides the actual records of an existing outlet you are considering buying; or (2) a franchisor supplements the information provided in this Item 19, for example, by providing information about possible performance at a particular location or under particular circumstances.

We do not make any representations about a franchisee’s future financial performance or the past financial performance of company-owned or franchised outlets. We also do not authorize our employees or representatives to make any such representations either orally or in writing. If you are purchasing an existing outlet, however, we may provide you with the actual records of that outlet.

If you receive any other financial performance information or projections of your future income, you should report it to the franchisor’s management by contacting Brandon Gale, PBC, LLC, 1201 Richardson Drive, Suite 200, Richardson, Texas 75080. Telephone; 866-774-4748, the Federal Trade Commission, and the appropriate state regulatory agencies.

**ITEM 20  
OUTLETS AND FRANCHISEE INFORMATION**

**TABLE NO. 1**  
System Wide Outlet Summary  
2021 to 2023

Outlet Type	Year	Outlets at the Start of the Year	Outlets at the End of the Year	Net Change
Franchised	2021	364	454	+90
	2022	454	720	+266
	2023	720	926	+206
Company-Owned	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Total	2021	364	454	+90
	2022	454	720	+266
	2023	720	926	+206

**TABLE NO. 2**  
Transfers of Outlets from Franchisees to New Owners  
(Other than the Franchisor)  
2021 to 2023

State	Year	Number of Transfers
Total	2021	0



State	Year	Number of Transfers
	2021	0
	2023	0

**TABLE NO. 3**  
Status of Franchised Outlets  
2021 to 2023

State	Year	Outlets at Start of Year	Outlets Opened	Terminations	Non-renewals	Reacquired by Franchisor	Ceased Operations - Other Reasons	Outlets at End of the Year
Alabama	2021	4	1	0	0	0	0	5
	2022	5	3	0	0	0	0	8
	2023	8	0	0	0	0	0	8
Arizona	2021	9	1	2	0	0	0	8
	2022	8	6	0	0	0	0	14
	2023	14	9	0	0	0	0	23
Arkansas	2021	1	0	0	0	0	0	1
	2022	1	1	0	0	0	0	2
	2023	2	0	0	0	0	0	2
California	2021	59	25	7	0	0	0	77
	2022	77	41	3	0	0	2	113
	2023	113	44	0	0	0	5	152
Colorado	2021	5	6	0	0	0	0	11
	2022	11	7	0	0	0	0	18
	2023	18	2	0	0	0	0	20
Connecticut	2021	4	1	0	0	0	0	5
	2022	5	1	0	0	0	0	6
	2023	6	1	1	0	0	0	6
Delaware	2021	0	0	0	0	0	0	1
	2022	1	1	0	0	0	0	2
	2023	2	4	0	0	0	0	6
District of Columbia	2021	1	0	0	0	0	0	1
	2022	1	0	0	0	0	0	1
	2023	1	0	0	0	0	0	1
Florida	2021	30	18	3	0	0	0	45
	2022	45	31	3	0	0	2	71
	2023	71	36	4	0	0	2	101
Georgia	2021	9	7	0	0	0	0	16
	2022	16	11	0	0	0	1	26

State	Year	Outlets at Start of Year	Outlets Opened	Terminations	Non-renewals	Reacquired by Franchisor	Ceased Operations - Other Reasons	Outlets at End of the Year
	2023	26	14	1	0	0	0	39
Hawaii	2021	0	0	0	0	0	0	0
	2022	0	2	2	0	0	0	0
	2023	0	0	0	0	0	0	0
Idaho	2021	0	0	0	0	0	0	0
	2022	0	2	0	0	0	0	2
	2023	2	3	0	0	0	0	5
Illinois	2021	7	3	0	0	0	0	10
	2022	10	11	0	0	0	2	19
	2023	19	5	0	0	0	2	22
Indiana	2021	3	2	2	0	0	0	3
	2022	3	5	0	0	0	0	8
	2023	8	1	0	0	0	0	9
Iowa	2021	3	0	0	0	0	0	3
	2022	3	2	1	0	0	0	4
	2023	4	0	0	0	0	0	4
Kansas	2021	3	1	1	0	0	0	3
	2022	3	0	1	0	0	0	2
	2023	2	0	0	0	0	0	2
Kentucky	2021	2	1	1	0	0	0	2
	2022	2	0	0	0	0	0	2
	2023	2	2	0	0	0	0	4
Louisiana	2021	6	3	2	0	0	0	2
	2022	7	0	0	0	0	1	6
	2023	6	2	0	0	0	0	8
Maine	2021	5	0	0	0	0	0	5
	2022	5	0	0	0	0	0	5
	2023	5	0	0	0	0	0	5
Maryland	2021	0	0	0	0	0	0	0
	2022	0	10	0	0	0	0	10
	2023	10	8	1	0	0	1	16
Massachusetts	2021	3	0	0	0	0	0	3
	2022	3	1	0	0	0	0	4
	2023	4	1	0	0	0	0	5
Michigan	2021	5	0	0	0	0	0	5

State	Year	Outlets at Start of Year	Outlets Opened	Terminations	Non-renewals	Reacquired by Franchisor	Ceased Operations - Other Reasons	Outlets at End of the Year
	2022	5	5	0	0	0	0	10
	2023	10	0	0	0	0	0	10
Minnesota	2021	5	0	0	0	0	0	5
	2022	5	5	0	0	0	0	10
	2023	7	4	0	0	0	0	11
Mississippi	2021	0	1	0	0	0	0	1
	2022	1	1	0	0	0	0	2
	2023	2	1	0	0	0	0	3
Missouri	2021	5	4	0	0	0	0	9
	2022	9	2	0	0	0	0	11
	2023	11	0	0	0	0	0	11
Montana	2021	3	0	0	0	0	0	3
	2022	3	0	0	0	0	0	3
	2023	3	1	0	0	0	0	4
Nevada	2021	5	2	1	0	0	0	6
	2022	6	6	0	0	0	0	12
	2023	12	5	1	0	0	0	16
Nebraska	2021	0	0	0	0	0	0	0
	2022	0	1	0	0	0	0	1
	2023	1	0	0	0	0	0	1
New Hampshire	2021	3	0	0	0	0	0	3
	2022	3	0	0	0	0	0	3
	2023	3	0	0	0	0	0	3
New Jersey	2021	6	4	2	0	0	0	8
	2022	8	8	0	0	0	0	16
	2023	16	2	0	0	0	3	15
New Mexico	2021	1	1	1	0	0	0	1
	2022	1	3	0	0	0	0	4
	2023	4	1	0	0	0	0	5
New York	2021	15	13	0	0	0	0	28
	2022	28	44	2	0	0	0	70
	2023	70	15	1	0	0	6	78
North Carolina	2021	15	4	3	0	0	0	16
	2022	16	8	1	0	0	0	23
	2023	23	12	0	0	0	1	34
Ohio	2021	6	0	0	0	0	0	6

State	Year	Outlets at Start of Year	Outlets Opened	Terminations	Non-renewals	Reacquired by Franchisor	Ceased Operations - Other Reasons	Outlets at End of the Year
	2022	6	1	0	0	0	0	7
	2023	7	1	0	0	0	1	7
Oklahoma	2021	8	2	0	0	0	0	10
	2022	10	2	0	0	0	0	12
	2023	12	3	0	0	0	0	15
Oregon	2021	12	2	1	0	0	0	13
	2022	13	10	2	0	0	0	21
	2023	21	6	0	0	0	0	27
Pennsylvania	2021	8	2	0	0	0	0	10
	2022	10	8	0	0	0	1	17
	2023	17	2	0	0	0	0	19
Rhode Island	2021	0	0	0	0	0	0	0
	2022	0	0	0	0	0	0	0
	2023	0	0	0	0	0	0	0
South Carolina	2021	4	0	0	0	0	0	4
	2022	4	1	1	0	0	0	4
	2023	4	3	1	0	0	0	6
Tennessee	2021	5	1	0	0	0	0	6
	2022	6	4	0	0	0	2	8
	2023	8	5	1	0	0	0	12
Texas	2021	75	20	10	0	0	0	85
	2022	85	36	0	0	0	0	121
	2023	121	42	5	0	0	4	154
Utah	2021	1	0	1	0	0	0	0
	2022	0	6	2	0	0	3	1
	2023	1	1	0	0	0	0	2
Virginia	2021	4	0	0	0	0	0	4
	2022	4	5	0	0	0	0	9
	2023	9	2	0	0	0	0	11
Washington	2021	13	2	2	0	0	0	13
	2022	13	9	0	0	0	0	22
	2023	22	7	0	0	0	0	29
West Virginia	2021	2	1	1	0	0	0	1
	2022	2	0	0	0	0	0	2
	2023	2	1	0	0	0	0	3

State	Year	Outlets at Start of Year	Outlets Opened	Terminations	Non-renewals	Reacquired by Franchisor	Ceased Operations - Other Reasons	Outlets at End of the Year
Wisconsin	2021	7	2	0	0	0	0	9
	2022	9	2	0	0	0	0	11
	2023	11	1	0	0	0	0	12
Totals	2021	364	130	40	0	0	0	454
	2022	454	299	18	0	0	15	720
	2023	720	247	15	0	0	26	926

**TABLE NO. 4**  
Status of Company-Owned Outlets  
2021 to 2023

State	Year	Outlets at Start of Year	Outlets Opened	Outlets Reacquired from Franchisees	Outlets Closed	Outlets Sold to Franchisees	Outlets at End of Year
Total	2021	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2023	0	0	0	0	0	0

**TABLE NO. 5**  
Projected Openings as of December 31, 2023

State	PBC Membership Agreements Signed but Outlets Not Opened	Projected New Franchised Outlets in The Next Fiscal Year	Projected New Company-Owned Outlets in the Next Fiscal Year
Alabama	0	6	0
Arkansas	0	3	0
Alaska	0	1	0
Arizona	0	9	0
California	0	46	0
Colorado	0	4	0
Connecticut	0	0	0
Delaware	0	0	0
Florida	0	23	0
Georgia	0	10	0
Hawaii	0	0	0
Iowa	0	2	0
Idaho	0	1	0
Illinois	0	8	0
Indiana	0	2	0
Kansas	0	1	0
Kentucky	0	0	0
Louisiana	0	4	0
Massachusetts	0	3	0

State	PBC Membership Agreements Signed but Outlets Not Opened	Projected New Franchised Outlets in The Next Fiscal Year	Projected New Company-Owned Outlets in the Next Fiscal Year
Maryland	0	3	0
Michigan	0	3	0
Minnesota	0	1	0
Missouri	0	2	0
Mississippi	0	2	0
Montana	0	0	0
North Carolina	0	15	0
Nebraska	0	0	0
New Hampshire	0	2	0
Nevada	0	10	0
New Jersey	0	8	0
New Mexico	0	1	0
New York	0	19	0
Ohio	0	2	0
Oklahoma	0	1	0
Oregon	0	3	0
Pennsylvania	0	4	0
Rhode Island	0	0	0
South Carolina	0	9	0
Tennessee	0	5	0
Texas	0	43	0
Utah	0	2	0
Vermont	0	0	0
Virginia	0	6	0
Washington	0	4	0
Wisconsin	0	2	0
West Virginia	0	0	0
Wyoming	0	1	0

If you buy this franchise, your contact information may be disclosed to other buyers when you leave the franchise system.

Attached as Attachment 7 is a list of the names of all current franchisees in the state in which your business will be located and the address and telephone number of each of their outlets. If there are fewer than 100 outlets operating in the state in which your business will operate, Attachment 7 reflects this information for outlets in your state and in contiguous states and then the next closest states until at least 100 franchised outlets are listed.

Also included in Attachment 7 is a list of the name, city and state, and current business telephone number (or, if unknown, the last known home telephone number) of every franchisee who has had an outlet terminated, canceled, or not renewed, or who otherwise voluntarily or involuntarily ceased to do business under the membership agreement as of December 31, 2023, or who has not communicated with us within 10 weeks of the issuance date of this disclosure document.

As of the issuance date of this disclosure document, there were no current or former franchisees who had signed provisions during the last three fiscal years restricting their ability to speak openly to you about their experience with the PackageHub Business Centers franchise network.

As of the issuance date of this disclosure document, no independent trademark-specific franchisee organizations have asked to be included in this disclosure document and there are no franchisee organizations sponsored or endorsed by us.

**ITEM 21**  
**FINANCIAL STATEMENTS**

Attached to this disclosure document as Attachment 4 are the following financial statements:

- Unaudited balance sheet as of September 30, and the related profit and loss statement for the period of January 1, 2023, through September 30, 2023.
- Audited balance sheets as of December 31, 2022, December 31, 2021, and December 31, 2020, and the related statements of income, cash flows, and members' equity for the periods then ended and notes to the financial statements.

The franchisor's fiscal year end is December 31.

**ITEM 22**  
**CONTRACTS**

Attached to this disclosure document as Attachment 2 is a copy of the Membership Agreement that you will sign.

**ITEM 23**  
**RECEIPT**

Two copies of a Receipt page appear as Attachment 9. Please return one signed and dated copy to us and retain the other for your records.

**ATTACHMENT 1**  
**PBC, LLC d/b/a PACKAGEHUB BUSINESS CENTERS**  
**STATE APPENDIX**



## State Appendix

### CALIFORNIA

Item 3 is supplemented by the following:

Neither we, nor any person or franchise broker disclosed in Item 2 of the disclosure document is subject to any currently effective order of any national securities association or national securities exchange, as defined in the Securities Exchange Act of 1934, 15 U.S.C.A. 78a et seq., suspending or expelling these persons from membership in this association or exchange.

Item 5 is supplemented by the following:

The franchisor does not demonstrate a present financial ability to meet obligations stated in the FDD without relying on the proposed franchisee's funds. Franchisor will postpone payment of the initial franchise fee (membership fees) until after the franchisor's initial obligations are complete and the franchise is open for business.

Item 17 is supplemented by the following:

California Business and Professions Code Sections 20000 through 20043 provide rights to you concerning termination, transfer, or non-renewal of a franchise. If the Membership Agreement contains a provision that is inconsistent with the law, the law will control.

The Membership Agreement provides for termination upon bankruptcy. This provision may not be enforceable under federal bankruptcy law (11 U.S.C.A. Sec 101 et seq.).

The Membership Agreement requires application of the law of Texas. This provision may not be enforceable under California law.

Section 31125 of the California Corporation Code requires us to give you a disclosure document, in the form and containing the information as the Commissioner may by rule or order require, before we ask you to consider a proposed material modification of your Membership Agreement.

Prospective franchisees are encouraged to consult private legal counsel to determine the applicability of California and federal laws (such as Business and Professions Code Section 20040.5, Code of Civil Procedure Section 1281, and the Federal Arbitration Act) to any provisions of a franchise agreement restricting venue to a forum outside the State of California.

California Corporations Code Section 31512 provides that any condition, stipulation or provision purporting to bind any person acquiring any franchise to waive compliance with any provision of that law or any rule or order is void. Section 31512 voids a waiver of your rights under the Franchise Investment Law (California Corporations Code Sections 31000 through 31516). Business and Professions Code Section 20010 voids a waiver of your rights under the Franchise Relations Act (Business and Professions Code Sections 20000 through 20043).

The highest interest rate allowed by law in California is 10% annually.

No statement, questionnaire, or acknowledgment signed or agreed to by a franchisee in connection with the commencement of the franchise relationship shall have the effect of (i) waiving any claims under any applicable state franchise law, including fraud in the inducement, or (ii) disclaiming reliance on any statement made by any franchisor, franchise seller, or other person acting on behalf of the franchisor. This provision supersedes any other term of any document executed in connection with the franchise.

The following paragraphs are added to the disclosure document:

THE CALIFORNIA FRANCHISE INVESTMENT LAW REQUIRES THAT A COPY OF ALL PROPOSED AGREEMENTS RELATING TO THE SALE OF THE FRANCHISE BE DELIVERED TOGETHER WITH THE DISCLOSURE DOCUMENT.

OUR WEBSITE HAS NOT BEEN REVIEWED OR APPROVED BY THE CALIFORNIA DEPARTMENT OF FINANCIAL PROTECTION AND INNOVATION. ANY COMPLAINTS CONCERNING THE CONTENT OF THIS WEBSITE MAY BE DIRECTED TO THE CALIFORNIA DEPARTMENT OF FINANCIAL PROTECTION AND INNOVATION AT [WWW.DFPI.CA.GOV](http://WWW.DFPI.CA.GOV).

**The registration of this franchise offering by the California Department of Financial Protection and Innovation does not constitute approval, recommendation, or endorsement by the Commissioner.**

## **HAWAII**

The following is added to the Cover Page:

**THESE FRANCHISES WILL BE/HAVE BEEN FILED UNDER THE FRANCHISE INVESTMENT LAW OF THE STATE OF HAWAII. FILING DOES NOT CONSTITUTE APPROVAL, RECOMMENDATION OR ENDORSEMENT BY THE DIRECTOR OF COMMERCE AND CONSUMER AFFAIRS OR A FINDING BY THE DIRECTOR OF COMMERCE AND CONSUMER AFFAIRS THAT THE INFORMATION PROVIDED IN THIS DISCLOSURE DOCUMENT IS TRUE, COMPLETE AND NOT MISLEADING.**

**THE FRANCHISE INVESTMENT LAW MAKES IT UNLAWFUL TO OFFER OR SELL ANY FRANCHISE IN THIS STATE WITHOUT FIRST PROVIDING TO YOU, OR SUBFRANCHISOR, AT LEAST SEVEN DAYS BEFORE THE EXECUTION BY YOU, OF ANY BINDING FRANCHISE OR OTHER AGREEMENT, OR AT LEAST SEVEN DAYS BEFORE THE PAYMENT OF ANY CONSIDERATION BY YOU, OR SUBFRANCHISOR, WHICHEVER OCCURS FIRST, A COPY OF THE DISCLOSURE DOCUMENT, TOGETHER WITH A COPY OF ALL PROPOSED AGREEMENTS RELATING TO THE SALE OF THE FRANCHISE.**

**THIS DISCLOSURE DOCUMENT CONTAINS A SUMMARY ONLY OF CERTAIN MATERIAL PROVISIONS OF THE MEMBERSHIP AGREEMENT. THE CONTRACT OR AGREEMENT SHOULD BE REFERRED TO FOR A STATEMENT OF ALL RIGHTS, CONDITIONS, RESTRICTIONS AND OBLIGATIONS OF BOTH US AND YOU.**

## **ILLINOIS**

Item 17 is supplemented by the following:

In conformance with Section 4 of the Illinois Franchise Disclosure Act, any provision in a franchise agreement that designates jurisdiction and venue in a forum outside of Illinois is void. However, a franchise agreement may provide for arbitration to take place outside of Illinois.

Your rights upon Termination and Non-Renewal are set forth in Sections 19 and 20 of the Illinois Franchise Disclosure Act.

In conformance with Section 41 of the Illinois Franchise Disclosure Act, any condition, stipulation or provision purporting to bind any person acquiring any franchise to waive compliance with the Illinois Franchise Disclosure Act or any other law of Illinois is void.

Notwithstanding the provisions of the Membership Agreement that Texas law shall govern, Illinois law shall apply to and govern any claim between the parties under the Membership Agreement that alleges violation of the Illinois Franchise Disclosure Act.

## **MARYLAND**

Item 17 of the disclosure document is amended by the following:

Our termination of the Membership Agreement because of your bankruptcy may not be enforceable under applicable federal law (11 U.S.C.A. 101 et seq.).

You may bring a lawsuit in Maryland for claims arising under the Maryland Franchise Registration and Disclosure Law.

The general release required as a condition of renewal, sale and/or assignment/transfer will not apply to any liability under the Maryland Franchise Registration and Disclosure Law.

Any claims arising under the Maryland Franchise Registration and Disclosure Law must be brought within 3 years after the grant of the franchise.

The Membership Agreement (our franchise agreement) provides that disputes are resolved through arbitration. A Maryland franchise regulation states that it is an unfair or deceptive practice to require a franchisee to waive its right to file a lawsuit in Maryland claiming a violation of the Maryland Franchise Law. In light of the Federal Arbitration Act, there is some dispute as to whether this forum selection requirement is legally enforceable.

## **MINNESOTA**

Item 13 is supplemented by the following:

With respect to franchises governed by Minnesota law, we will comply with Minn. Stat. Section 80C.12, Subd. 1(g), which requires us to protect your right to use the trademarks, service marks, and trade names, and indemnify you from any loss, costs, or expenses arising out of any claim, suit, or demand regarding the use of same.

Item 17 is supplemented by the following:

With respect to franchises governed by Minnesota Law, we will comply with Minnesota Statute 80C.14 subdivisions 3, 4, and 5, which require except in certain specific cases, that you be given 90 days' notice of termination (with 60 days to cure) and 180 days' notice for non-renewal of the Membership Agreement.

Minn. Stat. Sec. 80C.21 and Minn. Rule Part 2860.4400J, may prohibit us from requiring litigation to be conducted outside Minnesota, requiring waiver of a jury trial, or requiring you to consent to liquidated damages, termination penalties, or judgment notes; provided that this part shall not bar an exclusive arbitration clause. In addition, nothing in the disclosure document or Membership Agreement can abrogate or reduce any of your rights as provided for in Minnesota Statutes, Chapter 80C, or your rights to any procedure, forum, or remedies provided for by the laws of the jurisdiction.

Minnesota Rule 2860.4400D prohibits us from requiring you to assent to a general release. A general release shall not relieve any person from liability imposed by the Minnesota Franchise Law, Minn. Stat., Chapter 80C, Section 80C.22.

Minn. Rule 2860.4400J prohibits us from requiring you to consent to a franchisor obtaining injunctive relief. We may seek injunctive relief. In addition, a court will determine if a bond is required.

Minn. Stat. Section 80C.17, Subd. 5 provides that no action may be commenced for violation of the Minnesota Franchises Act more than three (3) years after the cause of action accrues.

## **NEW YORK**

1. The following information is added to the cover page of the franchise disclosure document:

INFORMATION COMPARING FRANCHISORS IS AVAILABLE. CALL THE STATE ADMINISTRATORS LISTED IN EXHIBIT E OR YOUR PUBLIC LIBRARY FOR SOURCES OF

INFORMATION. REGISTRATION OF THIS FRANCHISE BY NEW YORK STATE DOES NOT MEAN THAT NEW YORK STATE RECOMMENDS IT OR HAS VERIFIED THE INFORMATION IN THIS FRANCHISE DISCLOSURE DOCUMENT. IF YOU LEARN THAT ANYTHING IN THE FRANCHISE DISCLOSURE DOCUMENT IS UNTRUE, CONTACT THE FEDERAL TRADE COMMISSION AND NYS DEPARTMENT OF LAW, INVESTOR PROTECTION BUREAU, 28 LIBERTY STREET, 21<sup>ST</sup> FLOOR, NEW YORK, NEW YORK 10005. THE FRANCHISOR MAY, IF IT CHOOSES, NEGOTIATE WITH YOU ABOUT ITEMS COVERED IN THE FRANCHISE DISCLOSURE DOCUMENT. HOWEVER, THE FRANCHISOR CANNOT USE THE NEGOTIATING PROCESS TO PREVAIL UPON A PROSPECTIVE FRANCHISEE TO ACCEPT TERMS WHICH ARE LESS FAVORABLE THAN THOSE SET FORTH IN THIS FRANCHISE DISCLOSURE DOCUMENT.

2. The following is added at the end of Item 3:

Except as provided above, with regard to the franchisor, its predecessor, a person identified in Item 2, or an affiliate offering franchises under the franchisor's principal trademark:

- A. No such party has an administrative, criminal or civil action pending against that person alleging: a felony, a violation of a franchise, antitrust, or securities law, fraud, embezzlement, fraudulent conversion, misappropriation of property, unfair or deceptive practices or comparable civil or misdemeanor allegations.
- B. No such person has pending actions, other than routine litigation incidental to the business, which are significant in the context of the number of franchisees and the size, nature or financial condition of the franchise system or its business operations.
- C. No such party has been convicted of a felony or pleaded nolo contendere to a felony charge or, within the 10 year period immediately preceding the application for registration, has been convicted of or pleaded nolo contendere to a misdemeanor charge or has been the subject of a civil action alleging: violation of a franchise, antifraud or securities law, fraud, embezzlement, fraudulent conversion or misappropriation of property, or unfair or deceptive practices or comparable allegations.
- D. No such party is subject to a currently effective injunctive or restrictive order or decree relating to the franchise, or under a Federal, State or Canadian franchise, securities, antitrust, trade regulation or trade practice law, resulting from a concluded or pending action or proceeding brought by a public agency, or is subject to any currently effective order of any national securities association or national securities exchange, as defined in the Securities and Exchange Act of 1934, suspending or expelling such person from membership in such association or exchange; or is subject to a currently effective injunctive or restrictive order relating to any other business activity as a result of an action brought by a public agency or department, including, without limitation, actions affecting a license as a real estate broker or sales agent.

3. The following is added to the end of the "Summary" sections of Item 17(c) titled "**Requirements for franchisee to renew or extend**," and Item 17(m), entitled "**Conditions for franchisor approval of transfer**":

However, to the extent required by applicable law, all rights you enjoy and any causes of action arising in your favor from the provisions of Article 33 of the General Business Law of the State of New York and the regulations issued thereunder shall remain in force; it being the intent of this proviso that the non-waiver provisions of General Business Law Sections 687.4 and 687.5 be satisfied.

4. The following is added to the end of the "Summary" sections of Item 17(d) titled "**Termination by franchisee**": You may terminate the agreement on any grounds available by law.

5. The following is added to the end of the “Summary” sections of Item 17(v) titled “**Choice of forum**”, and Item 17(w), titled “**Choice of law**”:

The foregoing choice of law should not be considered a waiver of any right conferred upon the franchisor or upon the franchisee by Article 33 of the General Business Law of the State of New York.

### **NORTH DAKOTA**

Item 17 is supplemented by the following:

Any provision in the Membership Agreement requiring you to consent to the jurisdiction of courts outside of North Dakota or providing for resolution of disputes to be outside North Dakota may not be enforceable under North Dakota law.

Any provision in the Membership Agreement requiring you to arbitrate or mediate disputes may require you to consent to a waiver of trial by jury. A waiver of trial by jury may not be enforceable under Section 51-19-09 of the North Dakota Franchise Investment Law.

Any provision in the Membership Agreement requiring that such agreement is to be construed according to the laws of a state other than North Dakota may not be enforceable under Section 51-19-09 of the North Dakota Franchise Investment Law.

Any provision requiring you to sign a general release upon renewal of the Membership Agreement may not be enforceable North Dakota law.

Any provision in the Membership Agreement requiring you to consent to termination or liquidated damages may not be enforceable under Section 51-19-09 of the North Dakota Franchise Investment Law.

Any provision in the Membership Agreement requiring you to consent to a waiver of exemplary and punitive damages may not be enforceable under may not be enforceable under Section 51-19-09 of the North Dakota Franchise Investment Law.

Covenants restricting competition contrary to Section 9-08-06 of the North Dakota Century Code, without further disclosing that such covenants may be subject to the statute, have been determined to be unfair, unjust, or inequitable in North Dakota and may not be enforceable.

### **RHODE ISLAND**

Item 17 is supplemented by the following:

Under § 19-28.1-14 of the Rhode Island Franchise Investment Act a provision in a franchise agreement restricting jurisdiction or venue to a forum outside this state or requiring the application of the laws of another state is void with respect to a claim otherwise enforceable under this Act.

### **VIRGINIA**

Item 17(h) is supplemented by the following:

Pursuant to Section 13.1-564 of the Virginia Retail Franchising Act, it is unlawful for a franchisor to cancel a franchise without reasonable cause. If any grounds for default or termination stated in the Membership Agreement does not constitute “reasonable cause,” as that term may be defined in the Virginia Retail Franchising Act or the laws of Virginia, that provision may not be enforceable.

The following paragraph is added to the disclosure document:

Pursuant to Section 13.1-564 of the Virginia Retail Franchising Act, it is unlawful for a franchisor to use undue influence to induce a franchisee to surrender any right given to him under the franchise. If any provision of the Membership Agreement involves the use of undue influence by the franchisor to induce a franchisee to surrender any rights given to him under the franchise, that provision may not be enforceable.

## **WASHINGTON**

In lieu of an impound of franchise fees, the Franchisor will not require or accept the payment of any initial franchise fees until the franchisee has (a) received all pre-opening and initial training obligations that it is entitled to under the Membership Agreement or franchise disclosure document, and (b) is open for business.

In the event of a conflict of laws, the provisions of the Washington Franchise Investment Protection Act, Chapter 19.100 RCW will prevail.

RCW § 19.100.180 may supersede the Membership Agreement in your relationship with the franchisor including the areas of termination and renewal of your franchise. There may also be court decisions which may supersede the Membership Agreement in your relationship with the franchisor including the areas of termination and renewal of your franchise.

In any arbitration or mediation involving a franchise purchased in Washington, the arbitration or mediation site will be either in the State of Washington, or in a place mutually agreed upon at the time of the arbitration or mediation. In addition, if litigation is not precluded by the Membership Agreement, a franchisee may bring an action or proceeding arising out of or in connection with the sale of franchises, or a violation of the Washington Investment Protection Act, in Washington.

A release or waiver of rights executed by a franchisee may not include rights under the Washington Franchise Investment Protection Act or any rule or order thereunder except when executed pursuant to a negotiated settlement after the agreement is in effect and where the parties are represented by independent counsel. Provisions such as those which unreasonably restrict or limit the statute of limitations period for claims under the Act, rights or remedies under the Act such as a right to a jury trial, may not be enforceable in Washington.

Transfer fees are collectible to the extent that they reflect our reasonable estimated or actual costs in effecting a transfer.

Pursuant to RCW 49.62.020, a noncompetition covenant is void and unenforceable against an employee, including an employee of a franchisee, unless the employee's earnings from the party seeking enforcement, when annualized, exceed \$100,000 per year (an amount that will be adjusted annually for inflation). In addition, a noncompetition covenant is void and unenforceable against an independent contractor of a franchisee under RCW 49.62.030 unless the independent contractor's earnings from the party seeking enforcement, when annualized, exceed \$250,000 per year (an amount that will be adjusted annually for inflation). As a result, any provision contained in the Membership Agreement or elsewhere that conflict with these limitations are void and unenforceable in Washington.

## **WISCONSIN**

Item 17 is supplemented by the following:

The Wisconsin Fair Dealership Law applies to most franchise agreements in the state and prohibits termination, cancellation, nonrenewal or substantial change in the competitive circumstances of a dealership agreement without good cause. The Law further provides that 90 days' prior written notice of the proposed termination, etc. must be given to the dealer. The dealer has 60 days to cure the deficiency and if the deficiency is so cured the notice is void. The Wisconsin Fair Dealership Law, to the extent applicable, supersedes any provisions in the Franchise Agreement and the Multi-unit Area Development Agreement that are inconsistent with that Law. Wis. Stats. Ch. 135, The Wisconsin Fair Dealership Law. SEC 32.06(3), Wis. Adm. Code.

**ATTACHMENT 2**

**PBC, LLC,  
d/b/a PACKAGEHUB BUSINESS CENTERS**

**MEMBERSHIP AGREEMENT AND STATE ADDENDA**

**PackageHub Business Center™ (PBC)**  
**Membership Agreement**  
**SUMMARY**

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This PackageHub Business Center Membership Agreement (“Agreement”) is made and entered into on the date appearing next to PBC’s signature on the signature page (“Effective Date”) herein by and between PBC, LLC, 1201 Richardson Drive Ste. 200, Richardson, Texas 75080, a Delaware Limited Liability Company (“PBC”) and Member (identified below).

Legal Name: **<Member Business Entity Name>**  
Address1: **<Street Address1>**  
Address 2: **<Street Address2>**  
City: **<City>** State: **<ST>** Zip Code: **<Zip Code>**  
Telephone Number: (**<Area Code>**) **<XXX>-<XXXX>**  
E-mail: **<Email Address>**  
Federal Tax Identification Number: **<Federal Tax ID>**  
State Tax Identification Number (if applicable): **<State Tax ID>**  
PBC Store Number: **<PBC ID>**



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## PBC MEMBERSHIP AGREEMENT

THIS MEMBERSHIP AGREEMENT (the “Agreement”), made and entered into at Richardson, Texas, by and between PBC, LLC dba PackageHub Business Centers, a Delaware Limited Liability Company with its principal offices at 1201 Richardson Drive Ste. 200, Richardson, Texas 75080 (hereinafter referred to as “**PBC**”), and

<Member Business Entity Name>

hereinafter referred to, singularly or collectively, as “**Member**”, doing business as a:

<Business Entity Type>

for the purposes of allowing Member to operate a business as a Member of the PBC Network. Member and PBC may be jointly referred to as the “**Parties**.”

WHEREAS, PBC, with expenditure of time, skill, effort and money, has developed an integrated bundle of programs and services, including programs and services for collective purchasing and advertising, which enhance, streamline and improve the efficiencies and experience for customers of independently owned retail shipping and business centers (the “**PBC Program**”), and

WHEREAS, in connection with the PBC Program, PBC is the owner of the federally registered service marks **PackageHub Business Centers**<sup>®</sup> and other trade names, trademarks, service marks, logos, designs, slogans and marks now or hereafter used by PBC, either alone or in conjunction with other words or phrases, to identify the PBC Program (collectively, the “**Marks**”); and

WHEREAS, Member owns and operates one or more independently owned retail shipping and business center(s) and desires to obtain the right to use the PBC Program in operating a specific retail shipping and business center, as identified by its address in the Summary (the “**Retail Shipping and Business Center**”) pursuant to this Agreement, which right PBC is willing to grant.

WHEREAS, Member acknowledges that Member entering into this Agreement will not violate any other contract provision under which Member is bound and that any such violation may constitute termination of this Agreement. Specifically, if Member is currently operating as a Franchisee of another Franchisor, Member must provide written permission from such Franchisor as a condition to entering into this Agreement.

WHEREAS, Member has had full and adequate opportunity to be thoroughly advised of the terms and conditions of this Agreement by counsel of Member’s own choosing, and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

### **Section 1**

#### **Grant, Territory**

1. Use of PBC Program and Marks. Subject to the terms and conditions of this Agreement and the continuing good faith performance thereof by Member, PBC licenses to Member the non-exclusive right to use the PBC Program and the Marks in conjunction with the operation of the Retail Shipping and Business Center and to advertise and promote the Retail Shipping and Business Center using the Marks. Member’s use of the Marks is subject to the conditions set forth in Section 4 of this Agreement. PBC reserves all rights not specifically granted to Member hereunder.

2. Restriction of Use to Retail Shipping and Business Center Location. Pursuant to this Agreement, Member's use of the PBC Program is restricted to the Retail Shipping and Business Center only and may not be used at any other locations. In granting rights under this Agreement, PBC makes no assurance, express or implied, about suitability of such location for the use of the PBC Program or for any other reason, and PBC will not be responsible if the Retail Shipping and Business Center does not meet Member's expectations for revenue, operations or other criteria.
3. Territory. There is no defined territory, either exclusive or non-exclusive granted in this Agreement.
4. Unapproved Operations. Member may not use any of the Marks or other distinctive or unique elements of the PBC Program in conjunction with the operation of any business other than the Retail Shipping and Business Center without PBC's express prior written approval. Such use constitutes willful infringement of the Marks and the PBC Program.
5. Non-Exclusivity. Member's rights with respect to the PBC Program are not exclusive. PBC may, among other things, grant the right to use the PBC Program to others, including other PBC franchisees, and offer related products and services, in each case regardless of proximity to or competitive impact on the Retail Shipping Center.

## **Section 2**

### **Fees**

- 2.1. Initial Fee. PBC does not charge an initial fee associated with the rights granted in this Agreement. However, if this Agreement terminates or expires without timely renewal (i.e., within 30 days following its natural expiration), you must pay a reinstatement fee of \$500 at the time of reinstatement or renewal.
- 2.2. Monthly Membership Fee. In consideration for Member's continuing use of the Marks and the PBC Program, Member agrees to pay PBC the monthly Membership Fee ("Membership Fee"). The Membership Fee is \$100.00 ("Monthly Fee"); provided that if your franchise is a "PBC Early Adopter," your Membership Fee will be \$25 less than the Membership Fee being charged to new franchisees. A PBC Early Adopter location is a location governed by a PBC Membership Agreement with an initial Effective Date (PBC Start Date) that is on or before October 10, 2021. The Monthly Fee is non-refundable, and PBC reserves the right to increase the Monthly Fee upon 30 days' notice to Member.
- 2.3. Late Fee. PBC has the right to assess a late charge on any recurring payment not made within 5 days of the applicable due date
- 2.4. Non-Compliance Fee. PBC has the right to assess a non-compliance fee on any curable violation of this Agreement that is not resolved within 15 days after delivery of written notice of noncompliance.

## **Section 3**

### **Term**

- 3.1. Initial and Renewal Terms. The initial term of this Agreement begins on its Effective Date and, subject to earlier termination, ends on the third anniversary of the Effective Date unless earlier terminated pursuant to the terms of this Agreement ("Term"). Thereafter, the Term can be renewed for additional three-year periods. Such renewal is contingent upon PBC's approval and the member executing a new membership agreement.

## Section 4

### PBC Member Obligations

- 4.1. Member must use the PBC Program in the operation of its Retail Shipping and Business Center.
- 4.2. Member must offer private mailbox rentals, package receiving, domestic and international shipping, professional packing services, and general office services including print, copy, and fax.
- 4.3. Member must be an RSA Premium Member in good standing throughout the term of the membership agreement.
- 4.4. Member must consistently maintain a retail store location that is clean, organized, and secure.
- 4.5. Member must be open to the public Monday through Friday opening no later than 9:00 am and closing no earlier than 6:00 pm, and open for a minimum of 4 hours on Saturdays. Certain locations may qualify for an exception to this requirement based on local market conditions.
- 4.6. Member must adhere to all applicable federal and state regulations relating to the receipt and delivery of mail, including all regulations regarding Commercial Mail Receiving Agencies (“CRMA”) as outlined in the United States Postal Service Domestic Mail Manual (“DMM”) available online at [https://pe.usps.com/text/dmm300/dmm300\\_landing.htm](https://pe.usps.com/text/dmm300/dmm300_landing.htm).
- 4.7. Member must comply with all international, federal, state, and local regulations regarding shipping of certain materials or items (alcohol, tobacco, hazardous materials, etc.) and must follow all federal, state and local regulations related to any other product or service offered at the location.
- 4.8. Member is not authorized and agrees not to use the trademarks “PackageHub”, “PackageHub Business Center” or “PBC” in any part of a corporate name or other legal name of an entity used to enter into this agreement. The foregoing does not preclude the Member from registering a fictitious name, also known as the d/b/a, doing business as, trade name or assumed name that contains the Marks.
- 4.9. PBC has developed and continues to develop, in connection with the PBC Program, certain brand standards, guidelines, recommendations, and advice containing confidential information, programs, devices, methods, techniques, and/or processes which are not generally known to the public including, but not limited to, the PBC Program, which includes but is not limited to (a) PBC’s, manuals, forms, the information contained and compiled therein, and the updates and memoranda thereto; (b) names of agents and suppliers; (c) the contractual arrangements with agents and suppliers; (d) the financial details (including but not limited to credit and discount terms) of relationships with its agents and suppliers; (e) certain information provided through training; and (f) PBC’s business plans and strategies (collectively, the “**Confidential Information**”). All use of the Marks and Confidential Information by Member must be in accordance with the terms of this Agreement and the brand standards in the PBC Operations Manual (“the **Manual**”) and inure to the benefit of PBC and all such Marks and Confidential Information will remain the sole property of PBC. Member will maintain in confidence all PBC Confidential information and take all necessary action to ensure that its employees and other representatives do not disclose any PBC Confidential information,
- 4.10. Member will comply with PBC brand standards, as they may be amended from time to time, and agrees not to deviate there from without prior written consent of PBC.
- 4.11. Each owner, partner, LLC member, and corporate shareholder of Member (each, a “**Principal**” and collectively, the “**Principals**”) are required to execute this Agreement and be bound by all terms and conditions of the Agreement.

- 4.12. Member will designate one person who will be primarily responsible for the ongoing management of the Retail Shipping and Business Center's operations (the "Designated Manager").
- 4.13. Successful completion of the prescribed PBC Certification Courses or passing the Knowledge Exams is mandatory for the Designated Manager. PBC reserves the right, in its sole discretion, to extend the above-referenced certification requirement to certain employees of Member.
- 4.14. Except as otherwise noted herein, all fees due under this Agreement are non-refundable. Member agrees to make all payments due to PBC promptly in accordance with the terms of this Agreement and recognizes that any failure on the part of the Member to do so will be deemed a material breach of this Agreement.
- 4.15. Member agrees to record and maintain all sales and customer metrics as defined in the Operations Manual and maintain and preserve full, complete and accurate books, records, and accounts as required by law and is solely responsible for the integrity of such books, records, and accounts.
- 4.16. During the term of this Agreement and any renewal term, Member agrees to maintain a license and actively use a PBC-approved POS software system as their primary shipping platform and point of sale (POS) system. Approved systems are defined in the Operations Manual.
- 4.17. To support the negotiation of volume-based discount agreements with shipping carriers and suppliers and to establish network metrics, PBC will collect and aggregate industry-specific data from Member. Member grants PBC, LLC access to data from Member's POS system provider. The data collected will not include any personal information about the Member or Member's employees. Member also agrees to submit any authorization forms required by Member's POS provider in order for PBC to receive the information. If Member records any sales outside of the prescribed POS system, member agrees to provide summary reports of such sales as requested by PBC, LLC.
- 4.18. Member agrees to maintain a clean and safe place of business in compliance with OSHA and other governmental and industry standards. Member also agrees to conduct business in a manner that would bring goodwill and public approval to Member and the PBC Program. In all dealings with customers, with suppliers, with the public, and with us and our personnel, Member shall adhere to the highest standards of honesty, integrity, ethical conduct and professionalism. This includes refraining from engaging in any business or advertising practice which may injure our business or reputation, and refraining from making or publishing any rude or abusive statements to or about our employees.
- 4.19. Member is solely responsible for any leases of real or personal property in connection with the operation of Member's Business. Member must at all times during the term of this Agreement maintain office fixtures, furnishings, signs, and equipment located thereon in good order and condition, and in a manner which will portray the goodwill and a positive image of the Marks and reputation as such may be prescribed by PBC from time to time. These standards apply to the entire premises in which Member will operate Member's business.
- 4.20. Member will procure and maintain general comprehensive liability (and business automobile liability insurance, if applicable), with policy limits in amounts specified by PBC in the Manual. To the extent available, PBC requires Member to obtain insurance, from an insurer carrying an A.M. Best Rating of A- or better, for contractual liability; errors and omissions; property of others in care, custody, and control, and employer's liability (workers' compensation), with policy limits in amounts specified by PBC in the Manual. Member will ensure that all insurance policies name PBC and its members, officers, directors and employees as additional insureds (on a primary and non-contributory basis), and contain a waiver of subrogation in favor of PBC

and its shareholders, officers, directors and employees. PBC is permitted to establish reasonable minimum standards for coverage to be met by underwriters for insurance, which PBC will state in the Manual. Before opening for business as a PackageHub Business Center, and upon request of PBC, Member will provide PBC with certificates of insurance for all policies and will obtain any other insurance required by law. Member will maintain in good standing all required insurance during the Term of this Agreement, and will immediately notify PBC of any lapse, alteration, or cancellation or any policy or coverage. PBC is entitled to make any reasonable revision to any insurance requirements herein upon reasonable notice to Member. Member is required to notify their insurance carrier that the insurance carrier will provide any cancellation notice directly to PBC no less than 30 days prior to cancellation.

- 4.21. Failure to secure the above listed insurance to the satisfaction of PBC is a material breach of this Agreement.
- 4.22. Member agrees to hold PBC harmless and to indemnify PBC for all losses or damages caused by the direct or indirect action or inactions of Member or any of the Principals of Member. Member agrees to defend PBC in any lawsuit based on such loss or damage and to pay all costs and reasonable attorneys' fees associated with such defense. If PBC wishes to retain their own counsel to defend any such action, Member agrees to reimburse PBC for all reasonable costs and legal fees incurred by PBC for such defense. Said reimbursement must be made to PBC in a timely manner as such fees are incurred by PBC and billed to Member.
- 4.23. Member warrants and represents Member is registered with all taxing authorities to which Member will be responsible for paying taxes. Member agrees to pay all personal property, sales, excise, use and other taxes, regardless of type or nature, which may be imposed, levied, assessed or charged, on, against or in connection with any services sold or furnished by Member, whether from any state, municipality, county or parish, or other governmental unit or agency, which may have jurisdiction over such products, service and equipment. Member must also pay all personnel performing services for Member in full compliance with all Federal, state, local, and municipal laws, statutes, and regulations. Failure to pay taxes will result in termination of this Agreement.
- 4.24. To protect the reputation of the Marks, PBC may visit and inspect any premises or communicate with Member from time to time to ensure that the Member meets PBC's brand standards. Any visits made by PBC may be scheduled or unscheduled and may be made through the use of anonymous sources.
- 4.25. PBC reserves the right to establish brand standards pertaining to the use of the Marks relating to the operation of Member's Business or this Agreement. PBC also reserves the right to provide guidelines, recommendations, and advice for the Member to adopt, modify, or reject in Member's operation of the Business. PBC will keep a current, updated Manual of all such brand standards and guidelines, recommendations, and advice available to all members via a secure online portal. The brand standards maintained by PBC and published online will be controlling. The Manual will, among other things, set forth PBC's brand standards and guidelines, recommendations, and advice for operating Member's Business when, where, and to what extent PBC deems appropriate. Member agrees to be bound by the brand standards upon receipt of same by Member, and to operate in strict compliance with brand standards in the Manual. PBC has the right to prescribe additions to, deletions from or revisions of the Manual (the "***Supplements to the Manual***"), all of which will be considered a part of the Manual. All references to the Manual in this Agreement will include the Supplements to the Manual. Supplements to the brand standards in the Manual will become binding on Member as if originally set forth in the Manual, upon Member being notified of updates. The Manual and any Supplements to the Manual are material in that they will affect the operation of certain aspects

of the Franchised Member's business, but they will not conflict with or materially alter Member's rights and obligations under this Agreement.

- 4.26. Member agrees to use the co-branded PBC Store Website, hosted by PBC, as their primary store website. Member is responsible for maintaining the content on their individual store website and content must be in compliance with standards specified in the manual. The cost of the PBC Store website is included in the monthly membership fee.
- 4.27. Member acknowledges that the PBC Program must continue to evolve in order to reflect the changing market and to meet new and changing customer demands, and that accordingly, variations and additions to the PBC Program and brand standards may be required from time to time in order to preserve and enhance the public image of the PBC name and the Marks. Accordingly, Member agrees that PBC may, from time to time, hereafter or otherwise, change the PBC Program and brand standards, including, without limitation, the adoption and use of new or modified Proprietary Marks, Confidential Information, Products, and Services; and Member agrees to be bound by these changes. Member agrees to promptly comply with all such additions, modifications and changes at Member's sole cost and expense.
- 4.28. Member agrees that if Member develops any new concept, process or improvement to the PBC Program, PBC may, at our sole discretion, make such improvement available to all Members without any obligation for PBC to compensate the Member who develops the new concept, process or improvement to the PBC Program.
- 4.29. Member agrees to maintain a valid and operational email address at which Member may receive communications from PBC. Member agrees to update PBC as to any changes to such email address. Member agrees to receive all email communications from PBC and further agrees not to block, unsubscribe, blacklist, designate as spam, or otherwise prevent PBC messages from being delivered.
- 4.30. Member is solely responsible for maintaining accurate, complete and current payroll records, and to abide by all applicable wage and hour laws, rules and regulations, and any other federal, state or local laws applicable to Member's relationship with its employees.
- 4.31. Member agrees to participate in any agreements PBC enters into with carriers, vendors or suppliers which require the participation of all members in the system and to be bound by the terms of any such agreements.
- 4.32. Notwithstanding Section 4.31, if Member is an existing franchisee of another franchise, and if the case arises that PBC negotiates an exclusive agreement that is in conflict with Member's agreement with the other franchise, Member can opt out of the conflicting PBC exclusive agreement.
- 4.33. Member understands that certain vendor/supplier agreements may require PBC to guarantee payment on behalf of all members. In the event of such a requirement, PBC may centralize the invoices from the vendor/supplier and collect from you your portion of the payment. We may require you to maintain a deposit and/or provide payment through the use of a debit or credit card, or via ACH.
- 4.34. Member agrees to abide by our packing guarantee, as described in the PBC Operations Manual, which requires that the Member take responsibility for compensating the customer for their loss in the case that a claim made on a package/shipment packed by the Member store owner or employees is denied by the carrier or insurer due to "inadequate packing" or failure to follow terms or conditions established by the carrier or insurer.

## Section 5

### Proof of Industry Knowledge and Onboarding Session

5.1. Proof of Industry Knowledge. Prior to operating as a PBC, the Designated Manager must demonstrate they have certain industry specific knowledge in each of the following subjects:

- Private Mailbox Management (CMRA)
- Professional Packing
- Domestic Shipping
- International Shipping
- Customer Service

Industry specific knowledge can be demonstrated by any combination of the following:

- Proof of completion of an RS Academy Certification course and passing the test on the subject matter,
- Proof of completion of a PBC Certification course and passing the test on the subject matter
- Proof of completion of a PBC approved third-party training course and passing the test on the subject
- Passing the corresponding module(s) of the PBC Knowledge Exam

5.2. Onboarding Session. Member's Designated Manager is required to complete the PBC Onboarding, as defined in the PBC Operations Manual, prior to operating as a PBC.

## Section 6

### Advertising

- 6.1. Member has the right to advertise in accordance with the terms of this Agreement and the brand standards in the Manual. Member may conduct its own advertising campaigns using such items as direct mail, flyers, newspaper ads, digital ads, and other approved forms of advertising so long as any and all such advertising refers specifically to Members' location. Member's advertising materials may not contain any statement or material which, in PBC's sole business judgment may be considered: (a) in bad taste or offensive to the public or to any group of persons; (b) defamatory of any person or an attack on any competitor; (c) to infringe upon the use, without permission, of any other persons' trade name, trademark, service mark or identification; or (d) inconsistent with the public image of the PBC Program. Member acknowledges that these advertising terms and conditions are essential to protect the goodwill toward the PBC Program and the Marks. Member will promptly discontinue any advertising if PBC notifies Member that such use is disapproved.
- 6.2. Member acknowledges and agrees that Member may not claim any copyright on advertising materials developed by Member or on Member's behalf which contain any of the Marks or derivations of the Marks which is or will be PBC's sole property.
- 6.3. Member may promote store and sell products using the Marks on the internet pursuant to the Manual. Any such internet operation will clearly identify Member's local business and be incidental to and an extension of such business. Internet operations must comply fully with applicable federal and state laws. PBC may (i) restrict use of an internet domain name, home page or other web address that includes a Mark (or require a separate license for such use); and (ii) limit or require use of hyperlinks or other material (including required links to PBC



websites), including material such as text, images, photographs, video and sound that a third party owns or has the right to use or limit the use of. Member must promptly discontinue any use if PBC notifies Member it is disapproved.

## **Section 7**

### **Termination**

- 7.1. Mutual Termination. Either party may terminate this Agreement, with or without cause, upon 30 days' prior written notice to the other party. Termination of this Agreement will not, by itself, terminate any other agreement between the Parties.
- 7.2. Termination for Breaching PBC Obligations. PBC may terminate this Agreement immediately upon notice to Member and without providing Member the opportunity to cure if Member or any Principal of Member (i) breaches its obligations to protect Confidential Information (ii) commits a material breach of this Agreement; (iii) provides false or incomplete information on the PBC application or (iv) is convicted of or pleads guilty or no contest to a felony or any other offense that PBC determines may adversely affect the goodwill or reputation of PBC, related programs or goodwill of the Marks, including fraud, sexual harassment, battery, drug possession and crimes of moral turpitude. PBC may terminate this Agreement for failure to perform any other material obligation of this Agreement and such failure continues for 15 days after it receives notice of such breach. PBC also may terminate this Agreement without an opportunity to cure if Member conducts business or acts in violation of Section 4.18. of this Agreement.
- 7.3. Cessation of Use. Upon termination or non-renewal of this Agreement for any reason, Member, at Member's sole expense, must immediately and permanently cease all use of the Marks, Confidential Information, and all aspects of the PBC Program, including but not limited to removing all signage containing the Marks, cease indicating verbally or in writing to customers and any other Member that Member is a PBC Member or associated with PBC, and cancel registration of any fictitious name, also known as the d/b/a, doing business as, trade name or assumed name that contains the Marks. All Confidential Information will remain the exclusive property of PBC. Member agrees to pay PBC \$100.00 per day for each day that it has not complied with this paragraph.
- 7.4. Surrender of Property. If this Agreement is terminated or not renewed for any reason, Member must surrender to PBC all property belonging to PBC (if any). Member must also pay, in full, all amounts owed to PBC at the date of termination or non-renewal. If Member has proclaimed to have terminated or not renewed the Agreement and refused to surrender the items described herein, Member agrees to pay PBC \$100.00 per day for each day that it has not complied with this paragraph. The Parties acknowledge that damages for Member's failure to adhere to the foregoing paragraph are difficult to ascertain and therefore agree that this amount will be payable as liquidated damages and not as a penalty.

## **Section 8**

### **Independent Contractor**

- 8.1. The Parties agree and understand that Member will be at all times an independent contractor under this Agreement and will not, at any time, directly or indirectly, hold itself out as an agent, servant, or employee of PBC. Nothing in this Agreement may be construed to create a partnership, joint venture, agency, employment or fiduciary relationship of any kind. None of Member's employees will be considered to be PBC's employees. Neither Member nor any of Member's employees whose compensation Member pays in any way, directly or indirectly, expressly or by implication, be construed to be PBC's employee for any purpose. Member may

not, without our prior written approval, have any power to obligate PBC for any expenses, liabilities or other obligations, other than as specifically provided in this Agreement.

## Section 9

### Assignment and Transfer

- 9.1. Member will notify PBC in writing of changes in ownership, name, business form (e.g., sole proprietorship, partnership, corporation or limited liability company), state of incorporation or formation, or any intent to sell, close, move, or modify its operations prior to such change, sale, closure, or modification, and provide other information PBC reasonably requests.
- 9.2. For the Member to stay in good standing, PBC must pre-approve such changes and approval will not be unreasonably withheld. Failure to obtain pre-approval will be deemed a material breach of this Agreement.
- 9.3. The assignee must satisfactorily demonstrate to PBC that it meets all PBC's then current standards and requirements for becoming a Member of PBC as defined in the Manual.
- 9.4. PBC requires that the current Agreement be terminated, and a new Agreement be executed as a result of the changes covered in this section.
- 9.5. This Agreement is fully assignable by PBC.

## Section 10

### Enforcement

- 10.1. Compliance. To ensure compliance with this Agreement and to provide consultation with Member, Member agrees that PBC and its designated agent(s) shall, upon reasonable prior notice to Member, be permitted full and complete access during business hours to inspect Member's business location. Member shall cooperate fully with PBC and its designated agents requesting such access.
- 10.2. Injunctive Relief. PBC or its designee shall be entitled to apply for, without bond, declarations, temporary and permanent injunctions, and orders of specific performance, in order to enforce the provisions of this Agreement relating to: (1) Member's use of the Marks; (2) the obligations of Member upon termination or expiration of this Agreement and assignment of the Franchise and ownership interests in Member; or (3) to prohibit any act or omission by Member or its employees that constitutes a violation of any applicable law or regulation, that damages the goodwill or reputation of PBC or the Marks.
- 10.3. Costs of Enforcement. If PBC secures any declaration, injunction or order of specific performance pursuant to the terms of this Agreement, or, if any provision of this Agreement is enforced at any time by PBC, or, if any amounts due from Member to PBC are, at any time, collected by or through an attorney at law or collection agency, Member shall be liable to PBC for all costs and expenses of enforcement and collection including, but not limited to, court costs and reasonable attorneys' fees.
- 10.4. Conflicting Laws. If a conflicting state law prevents the performance of any of Member's obligations under this Agreement, Member shall immediately notify PBC and work with PBC to reach a mutually agreeable alternative.

## Section 11

### Dispute Resolution, Jurisdiction & Venue, Service of Process

- 11.1. THE PARTIES AGREE AND INTEND THIS INSTRUMENT TO BE EXECUTED, INTERPRETED AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, WITHOUT REFERENCE TO CONFLICT OF LAWS PRINCIPLES. TEXAS LAW WILL APPLY TO ALL CLAIMS, DISPUTES, AND DISAGREEMENTS

BETWEEN THE PARTIES, WHETHER ARISING FROM ALLEGED BREACHES OF THE CONTRACT OR AGREEMENT OR OTHER CLAIMS ARISING IN ANY WAY FROM THE PARTIES' DEALINGS. JURISDICTION AND VENUE IS DECLARED TO BE EXCLUSIVELY IN COLLIN COUNTY, IN THE STATE OF TEXAS.

- 11.2. Service of Process. In all lawsuits relating to or arising out of the Agreement, Member consents and agrees that it may be served with process outside the State of Texas in the same manner as service may be made within the State of Texas by any person authorized to make service by the laws of the state, territory, possession or country in which service is made or by any duly qualified attorney in such jurisdiction, and Member hereby waives any defense it may have of insufficiency of service of process relating to such service. This method of service shall not be the exclusive method of service available in such lawsuits and shall be available in addition to any other method of service allowed by law.
- 11.3. If a dispute arises from or relates to this contract or the breach thereof, and if the dispute cannot be settled through direct discussions, the Parties agree to endeavor first to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration. The Parties further agree that any unresolved controversy or claim arising out of or relating to this contract, or breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

Within 15 days after the commencement of arbitration, each party shall select one person to act as arbitrator and the two selected shall select a third arbitrator within ten days of their appointment. If the arbitrators selected by the Parties are unable or fail to agree upon the third arbitrator, the third arbitrator shall be selected by the American Arbitration Association. The arbitrator(s) shall be a licensed attorney and who has substantial experience in franchise law. The place of arbitration shall be in Collin County Texas. The arbitration shall be governed by the Federal Arbitration Act except as otherwise provided in this Agreement.

In making determinations regarding the scope of exchange of electronic information, the arbitrator(s) and the Parties agree to be guided by The Sedona Principles, Third Edition: Best Practices, Recommendations & Principles for Addressing Electronic Document Production. Hearings will take place pursuant to the standard procedures of the Commercial Arbitration Rules that contemplate in person hearings. The arbitrators will have no authority to award punitive or other damages not measured by the prevailing party's actual damages, except as may be required by statute. The arbitrator(s) shall not award consequential damages in any arbitration initiated under this section. The standard provisions of the Commercial Rules shall apply. Arbitrators will have the authority to allocate the costs of the arbitration process among the Parties, but will only have the authority to allocate attorneys' fees if a particular law permits them to do so. The award of the arbitrators shall be accompanied by a reasoned opinion. Except as may be required by law, neither a party nor an arbitrator may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of both parties.

Notwithstanding any language to the contrary in the contract documents, the Parties hereby agree: that the Underlying Award may be appealed pursuant to the AAA's Optional Appellate Arbitration Rules ("Appellate Rules"); that the Underlying Award rendered by the arbitrator(s) shall, at a minimum, be a reasoned award; and that the Underlying Award shall not be considered final until after the time for filing the notice of appeal pursuant to the Appellate Rules has expired. Appeals must be initiated within thirty (30) days of receipt of an Underlying Award, as defined by Rule A-3 of the Appellate Rules, by filing a Notice of Appeal with any AAA office.

Following the appeal process the decision rendered by the appeal tribunal may be entered in any court having jurisdiction thereof.

## Section 12

### General

- 12.1. With the exception of agreements entered into with certain carriers, vendors or suppliers, which may dictate uniform pricing, nothing in this Agreement may be construed to prevent Member from freely setting Member's own prices and discounts for services and products which Member may render or sell, provided such actions do not adversely affect the business of PBC.
- 12.2. Should any part of this Agreement for any reason be declared invalid or unenforceable, such decision will not affect the validity of the remaining portion, which remaining portion will remain in full force and effect as if this Agreement had been executed with the invalid or unenforceable portion eliminated, and the Parties to this Agreement agree that they would have executed the remaining portion of this Agreement without including any such part, parts, or portion which may, for any reason, hereafter be declared invalid or unenforceable.
- 12.3. If any applicable and binding law or rule of any jurisdiction requires a greater prior notice of the termination of or refusal to renew this Agreement than is required hereunder, or the taking of some other action not required hereunder, or if under any applicable and binding law or rule of any jurisdiction, any provision of the Agreement or any requirement prescribed by PBC is invalid or unenforceable, the prior notice and/or other action required by such law or rule will be substituted for the comparable provisions hereof, and PBC will have the right to modify such invalid or unenforceable provision or requirement to the extent required to be valid and enforceable. Member agrees to be bound by any promise or covenant imposing the maximum duty permitted by law which is comprehended within the terms of any provision hereof, as though it were separately articulated in and made a part of this Agreement, that may result from striking from any of the provisions hereof, or any requirement prescribed by PBC, any portion or portions which a court may hold to be unenforceable in a final decision to which PBC is a party, or from reducing the scope of any promise or covenant to the extent required to comply with such a court order. Such modifications to this Agreement will be effective only in such jurisdiction, unless PBC elects to give them greater applicability, and will be enforced as originally made and entered into in all the jurisdictions.
- 12.4. This Agreement and the Attachments and Exhibits hereto constitute the entire Agreement between PBC and Member concerning the subject matter hereof and supersede all prior agreements, negotiations, representations, and correspondence concerning the same subject matter; *provided, however*, that nothing in this Agreement or any related agreement is intended to disclaim the representations PBC has made in the Franchise Disclosure Document that was furnished to Member. All transactions between Member and PBC regarding any operation of a PBC business granted under any membership agreement dated prior to this Agreement will be controlled by this Agreement and the most current publication of the PBC Operations Manual. Any amendment or modification to this Agreement is invalid unless made in writing and signed by the Parties.
- 12.5. Member acknowledges that neither PBC nor anyone on PBC's behalf has made any representations, promises or agreements, orally or otherwise, respecting the subject matter of this Agreement which is not embodied herein. Member specifically acknowledges that no officer, director, employee, agent, representative or independent contractor of PBC is authorized to furnish Member or the Principals with any financial performance information; that, if they nevertheless do, neither Member nor the Principals will rely on any such financial performance information provided by any such individual; and, that if any such individual attempts to or

actually does give Member or the Principals any such financial performance information in contravention of this provision, Member will immediately communicate such activity to PBC. For the purpose of this Agreement, “financial performance information” means information given, whether orally, in writing or visually which states, suggests or infers a specific level or range of historic or prospective sales, expenses and/or profits of franchised or non-franchised units.

- 12.6. Member acknowledges that Member has carefully read this Agreement, that ample opportunity has been provided for Member to obtain the services of an independent legal and financial advisor, and that Member has had the opportunity to have this Agreement and all supporting disclosure documentation, as well as any other information gathered by the Member, reviewed by an attorney and/or financial advisor of Member’s own choice.
- 12.7. Member further acknowledges that PBC does not authorize any representative of PBC to make any oral, written, visual or other claim or representation that is not contained in the Franchise Disclosure Document provided to Member by PBC and does not permit any promises, agreements, contracts, commitments, or representations to be made to Member except those stated in this Agreement.
- 12.8. Member acknowledges that all documents and information Member receives from PBC relating to the operation of the PBC business, including the Manual and communication tools and the training will be presented to Member in the English language. Member is solely responsible for ensuring that a representative of Member that is fluent in the English language is present during any training provided by PBC and available for any translating necessary during the operation of Member’s PBC business.
- 12.9. No waiver by PBC of any default in performance on the part of Member, time being of the essence, or like waiver by PBC of any breach or series of breaches, of any of the terms, covenants and conditions of this Agreement will constitute a waiver of any subsequent breach or waiver of said terms, conditions or covenants.
- 12.10. Any notice required or permitted under this Agreement must be in writing and delivered by e-mail, provided sender maintains a record of transmission, personal delivery service, by deposit in the U.S. mail, certified, return receipt requested, by a recognized express delivery service providing written receipt of delivery at the address listed for the Member in the Summary or to PBC at the following address:

PBC, LLC  
1201 Richardson Drive Ste. 200  
Richardson, Texas 75080

- 12.11. A Party to this Agreement may change its notice information by providing written notice to the other Party pursuant to the notice requirements stated above, and such change will be effective as to each other Party on the 10<sup>th</sup> day after delivery to such other Party.
- 12.12. The submission of this Agreement does not constitute an offer to license, and this Agreement becomes effective only upon execution thereof by PBC and Member.
- 12.13. THE PARTIES AGREE THAT ANY DAMAGES SOUGHT BY OR AWARDED TO MEMBER WILL BE LIMITED TO MEMBER’S TOTAL INVESTMENT WITH PBC, AND NO PUNITIVE OR EXEMPLARY DAMAGES WILL BE AWARDED TO MEMBER.
- 12.14. This Agreement will not be binding on PBC unless and until it has been accepted and signed by an officer or director of PBC at PBC’s home office in Richardson, Dallas County, Texas.
- 12.15. The numbers and headings of paragraphs used herein are for convenience only and do not affect the substance of the paragraphs themselves.

PBC, LLC

\_\_\_\_\_  
Signature of Brandon Gale, President

\_\_\_\_\_  
Date

MEMBER

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date Signed

**Illinois Addendum to Membership Agreement**

For purposes of complying with the requirements of Illinois law, including the Illinois Franchise Disclosure Act of 1987, Ill. Rev. Stat. ch. 815 para. 705/1 – 705/44 (1994), PBC, LLC (“PBC”) and \_\_\_\_\_ (“Member”), hereby amend the Membership Agreement between them dated \_\_\_\_\_ (the “Membership Agreement”) as follows:

1. The following sentence is added to the end of Section 11.1, concerning choice of law:

To the extent that this provision conflicts with Illinois law, Illinois law will control.

2. The following sentence is added to the end of the Membership Agreement:

Section 41 of the Illinois Franchise Act states that “any condition, stipulation, or provision purporting to bind any person acquiring any franchise to waive compliance with any provision of this Act or any other law of this State is void.” To the extent that any provision in the Agreement is inconsistent with Illinois law, Illinois law will control.

3. The following sentence is added to the end of Section 3 (Term) and Section 9 (Assignment and Transfer):

Section 705/19 and 705/20 of the Illinois Franchise Act provide rights to franchisees concerning nonrenewal and termination of a franchise. If the Agreement contains a provision that is inconsistent with the Illinois Franchise Act, the Illinois Franchise Act will control.

4. Each provision of this Addendum shall be effective only to the extent that the jurisdictional requirements of the Illinois Franchise Disclosure Act of 1987 applicable to the provisions are met independent of this Addendum.

5. All other provisions of the Franchise Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties have executed and delivered this Addendum, intending for it be effective on the “Effective Date” identified in the Membership Agreement.

**PBC, LLC**

**[Member]**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**Maryland Addendum to Membership Agreement**

For purposes of complying with the requirements of Maryland law, including the Maryland Franchise Registration and Disclosure Law, MD. CODE ANN., Bus. Reg. §§ 14-201 – 14-233 (2004 Repl. Vol.) (the “Maryland Franchise Registration and Disclosure Law”), PBC (“**PBC**”) and \_\_\_\_\_ (“**Member**”), hereby amend the Membership Agreement (our franchise agreement) between them dated \_\_\_\_\_ (the “**Membership Agreement**”) as follows:

1. Any provision requiring Member to sign a general release of any and all claims against PBC shall not apply to claims arising under the Maryland Franchise Registration and Disclosure Law.

2. Any provision requiring PBC to bring an action against Member in any state other than Maryland shall not apply to claims arising under the Maryland Franchise Registration and Disclosure Law. Member may bring an action in Maryland for claims arising under the Maryland Franchise Registration and Disclosure Law.

3. All representations requiring prospective franchisees to asset to a release, estoppel or waiver of liability are not intended to nor shall they act as a release, estoppel or waiver of any liability incurred under the Maryland Franchise Registration and Disclosure Law.

4. Notwithstanding anything to the contrary contained in the Membership Agreement, any claims arising under the Maryland Franchise Registration and Disclosure Law must be brought within three (3) years after the grant of the franchise.

5. Each provision of this Addendum shall be effective only to the extent that the jurisdictional requirements of Maryland law applicable to the provisions are met independent of this Addendum.

6. All other provisions of the Membership Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties have executed and delivered this Addendum, intending for it be effective on the “Effective Date” identified in the Membership Agreement.

**PBC, LLC**

**[Member]**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

## Minnesota Addendum to Membership Agreement

For purposes of complying with the requirements of Minnesota law, including the Minnesota Franchises Act, Minn. Stat. Section 80.01 et seq. and rules and regulations promulgated thereunder, PBC, LLC (“PBC”) and \_\_\_\_\_, (“Member”), hereby amend the Membership Agreement between them dated \_\_\_\_\_ (the “Membership Agreement”) as follows:

1. Section 7 of the Franchise Agreement is amended so that Section 7.6 is added and will state:

The franchisor will protect the franchisee’s rights to use the trademarks, service marks, trade names, logotypes or other commercial symbols (“Marks”) or indemnify the franchisee from any loss, costs or expenses arising out of any claim, suit or demand regarding the use of the name.

As required by the Minnesota Franchise Act, Minn. Stat. Sec. 80C.12(g), PBC will reimburse Member for any costs that Member incurs in the defense of its right to use the Marks, so long as Member was using the Marks in the manner that PBC authorized, and so long as PBC is timely notified of the claim and given the right to manage the defense of the claim including the right to compromise, settle or otherwise resolve the claim, and to determine whether to appeal a final determination of the claim.

2. Minnesota Law. The following paragraphs are added to the end of the Membership Agreement:

With respect to franchises governed by Minnesota law, PBC will comply with Minn. Stat. Sec. 80C.14, Subds. 3, 4 and 5 which require, except in certain specified cases, that (1) a franchisee be given 90 days’ notice of termination (with 60 days to cure) and 180 days’ notice for non-renewal of the Agreement and (2) that consent to the transfer of the franchise will not be unreasonably withheld.

To the extent that any condition, stipulation, or provision contained in the Membership Agreement (including any choice of law provision) purports to require any person who, at the time of acquiring a franchise is a resident of Minnesota, or, in the case of a partnership or corporation, organized or incorporated under the laws of Minnesota, or purporting to bind a person acquiring any franchise to be operated in Minnesota, to waive compliance with the Minnesota Franchises Law, such condition, stipulation, or provision may be void and unenforceable under the non-waiver provision of the Minnesota Franchises Law.

Minnesota Statutes, Section 80C.21 and Minnesota Rule 2860.4400(J) prohibit the franchisor from requiring litigation to be conducted outside Minnesota, requiring waiver of a jury trial, or requiring the franchisee to consent to liquidated damages, termination penalties or judgment notes. In addition, nothing in the Franchise Disclosure Document or agreement(s) can abrogate or reduce any of franchisee’s rights as provided for in Minnesota Statutes, Chapter 80C, or franchisee’s rights to any procedure, forum, or remedies provided for by the laws of the jurisdiction.

Minnesota Rule 2860.4400(D) prohibits a franchisor from requiring a franchisee to assent to a general release.

3. Each provision of this Addendum shall be effective only to the extent that the jurisdictional requirements of Minnesota Franchises Act applicable to the provisions are met independent of this Addendum.

4. All other provisions of the Membership Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties have executed and delivered this Addendum, intending for it be effective on the “Effective Date” identified in the Membership Agreement.

**PBC, LLC**

**[Member]**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

## Washington Addendum to Membership Agreement

For purposes of complying with the requirements of Washington law, including the Washington Franchise Investment Protection Act, WA Rev. Code §§ 19.100.010 – 19.100.940 (1991) (the “WFIPA”), PBC, LLC (“PBC”), and \_\_\_\_\_ (“Member”), hereby amend the Membership Agreement between them dated \_\_\_\_\_ (the “Membership Agreement”) as follows:

1. In lieu of an impound of franchise fees, the Franchisor will not require or accept the payment of any initial franchise fees until the franchisee has (a) received all pre-opening and initial training obligations that it is entitled to under the franchise agreement or offering circular, and (b) is open for business.

2. The state of Washington has a statute, RCW 19.100.180 which may supersede the franchise agreement in your relationship with Franchisor including the areas of termination and renewal of your franchise. There may also be court decisions which may supersede the franchise agreement in your relationship with PBC including the areas of termination and renewal of your franchise.

3. The following paragraphs are added to the end of the Membership Agreement:

The state of Washington has a statute, RCW 19.100.180 which may supersede the Membership Agreement in your relationship with the franchisor including the areas of termination and renewal of your franchise. There may also be court decisions which may supersede the Membership Agreement in your relationship with the franchisor including the areas of termination and renewal of your franchise.

In any arbitration or mediation involving a franchise purchased in Washington, the arbitration or mediation site will be either in the state of Washington, or in a place mutually agreed upon at the time of the arbitration or mediation, or as determined by the arbitrator or mediator at the time of arbitration or mediation. In addition, if litigation is not precluded by the franchise agreement, a franchisee may bring an action or proceeding arising out of or in connection with the sale of franchises, or a violation of the Washington Franchise Investment Protection Act, in Washington.

In the event of a conflict between the Washington Franchise Investment Protection Act (the “Act”) and the law chosen in the Membership Agreement, the provisions of the Act, Chapter 19.100 RCW, shall prevail.

To the extent required by the Act, a release or waiver of rights executed by a franchisee shall not include rights under the Act except when executed pursuant to a negotiated settlement after the Franchise Agreement is in effect and where the parties are represented by independent counsel. Provisions such as those which unreasonably restrict or limit the statute of limitations period for claims under the Act, rights or remedies under the Act, such as a right to a jury trial, may not be enforceable.

To the extent required by the Act, transfer fees are collectable to the extent that they reflect the franchisor’s reasonable estimated or actual costs in effecting a transfer.

You have the right to terminate the Membership Agreement on any grounds permitted by law.

Pursuant to RCW 49.62.020, a noncompetition covenant is void and unenforceable against an employee, including an employee of a franchisee, unless the employee’s earnings from the party seeking enforcement, when annualized, exceed \$100,000 per year (an amount that will be adjusted annually for inflation). In addition, a noncompetition covenant is void and unenforceable against an independent contractor of a franchisee under RCW 49.62.030 unless the independent contractor’s earnings from the party seeking enforcement, when annualized, exceed \$250,000 per year (an amount that will be adjusted annually for inflation). As a result, any provisions contained

in the franchise agreement or elsewhere that conflict with these limitations are void and unenforceable in Washington.

RCW 49.62.060 prohibits a franchisor from restricting, restraining, or prohibiting a franchisee from (i) soliciting or hiring any employee of a franchisee of the same franchisor or (ii) soliciting or hiring any employee of the franchisor. As a result, any such provisions contained in the franchise agreement or elsewhere are void and unenforceable in Washington.

A release or waiver of rights executed by a franchisee may not include rights under the Washington Franchise Investment Protection Act or any rule or order thereunder except when executed pursuant to a negotiated settlement after the agreement is in effect and where the parties are represented by independent counsel. Provisions such as those which unreasonably restrict or limit the statute of limitations period for claims under the Act, or rights or remedies under the Act such as a right to a jury trial, may not be enforceable.

4. This Addendum shall be effective only to the extent, with respect to such provision, that the jurisdictional requirements of the WFIPA applicable to the provisions are met independently without reference to this Addendum.

5. All other provisions of the Membership Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties have executed and delivered this Addendum, intending for it be effective on the "Effective Date" identified in the Membership Agreement.

**PBC, LLC**

**MEMBER**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ATTACHMENT 3**  
**PBC, LLC, d/b/a PACKAGEHUB BUSINESS CENTERS**  
**OPERATIONS MANUAL TABLE OF CONTENTS**

Operations Manual  
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**ATTACHMENT 4**  
**PBC, LLC d/b/a PACKAGEHUB BUSINESS CENTERS**  
**FINANCIAL STATEMENTS**



**These Financial Statements Have Been Prepared Without An Audit. Prospective Franchisees or Sellers of Franchises Should Be Advised That No Independent Certified Public Accountant Has Audited These Figures or Expressed an Opinion With Regard to their Content or Form.**

# **PBC, LLC**

## **Financial Statements**

*As of July 31, 2024*

*and for the seven months then ended*

PBC, LLC

Financial Statements

As of July 31, 2024  
and for the seven months then ended

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## **Independent Accountant's Compilation Report**

To the Members  
PBC, LLC  
Richardson, Texas

Management is responsible for the accompanying financial statements of PBC, LLC, which comprise the balance sheet as of July 31, 2024 and the related statements of operations and changes in members' equity for the seven months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operation and changes in members' equity. Accordingly, the financial statements are not designed for those who are not informed about such matters.

**A+G LLP**

Dallas, Texas  
September 20, 2024

**Balance Sheet**

As of July 31,

2024

**Assets**

## Current assets:

Cash and cash equivalents	\$	224,272
Accounts receivable		158,392
Prepaid expenses		11,023
Total current assets		393,687

Property and equipment, net		8,711
Operating lease right-of-use assets		578,476
Other assets		12,417

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<b>Total assets</b>	<b>\$</b>	<b>993,291</b>
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**Liabilities and Members' Equity**

## Current liabilities:

Accounts payable and accrued expenses	\$	201,568
Operating lease liabilities		97,003
Total current liabilities		298,571

Operating lease liabilities, net of current portion		534,720
Total liabilities		833,291

Members' equity		160,000
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<b>Total liabilities and members' equity</b>	<b>\$</b>	<b>993,291</b>
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**Statement of Operations**

For the seven months ended July 31,

2024

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Revenue

Membership fee revenue	\$	531,225
Other revenue		119,897
Total revenues		<u>651,122</u>

General and administrative expenses:

Depreciation		837
Advertising and marketing		81,107
Personnel costs		147,105
Professional fees		270,768
Operating lease costs		66,346
Other general and administrative expenses		125,102
Total general and administrative expenses		<u>691,265</u>

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<b>Net loss</b>	\$	<b>(40,143)</b>
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**Statement of Changes in Members' Equity**

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Balance at December 31, 2023	\$	200,143
Net loss		(40,143)
<b>Balance at July 31, 2024</b>	<b>\$</b>	<b>160,000</b>

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# **Howdy Retail & Franchising, LLC**

## **Financial Statements**

*As of December 31, 2023 and 2022*

*and for the years ended December 31, 2023, 2022 and 2021*



Howdy Retail & Franchising, LLC

Financial Statements

As of December 31, 2023 and 2022  
and for the years ended 2023, 2022 and 2021

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Richardson, TX 75080  
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[www.agllp-cpa.com](http://www.agllp-cpa.com)

## **Independent Auditor's Report**

To the Members  
Howdy Retail & Franchising, LLC  
Dallas, Texas

### **Report on the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Howdy Retail & Franchising, LLC (the "Company"), which comprise the balance sheets as of December 31, 2023 and 2022, and the related statements of operations, changes in members' deficit and cash flows for the years ended December 31, 2023, 2022 and 2021, and related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Company as of December 31, 2023 and 2022 and the results of its operations, changes in members' deficit and cash flows for the years ended December 31, 2023, 2022 and 2021 in conformity with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Howdy Retail & Franchising, LLC and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Howdy Retail & Franchising, LLC ability to continue as a going concern within one year from the date the financial statements are issued.

#### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of these financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Howdy Retail & Franchising, LLC's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used, and the reasonableness of, significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Howdy Retail & Franchising, LLC's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**A+G LLP**

A&G, LLP  
Dallas, Texas  
August 7, 2024

**Balance Sheets**

As of December 31,

**2023**

2022

**Assets**

## Current assets:

Cash and cash equivalents	\$	65	\$	820
Unbilled revenue		7,197		1,718
Due from affiliates		-		137,066
Deferred cost		920		920
Total current assets		<u>8,182</u>		<u>140,524</u>

Deferred cost, net		<b>6,044</b>		6,964
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<b>Total assets</b>	<b>\$</b>	<b>14,226</b>	<b>\$</b>	<b>147,488</b>
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**Liabilities and Members' Deficit**

## Current liabilities:

Accounts payable and accrued expenses	\$	27,000	\$	35,250
Due to affiliates		6,191		-
Deferred revenue		22,725		41,880
Total current liabilities		<u>55,916</u>		<u>77,130</u>

Deferred revenue, net		<b>154,540</b>		179,047
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Members' deficit		<b>(196,230)</b>		(108,689)
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<b>Total liabilities and members' deficit</b>	<b>\$</b>	<b>14,226</b>	<b>\$</b>	<b>147,488</b>
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**Statements of Operations**

For the years ended December 31,

**2023**

2022

2021

## Revenues:

Franchise fee revenue	\$	<b>65,329</b>	\$	51,271	\$	7,302
Royalty revenue		<b>42,931</b>		42,757		2,848
Other revenue		-		3,591		1,622
Total revenues		<b>108,260</b>		97,619		11,772

## General and administrative expenses:

Advertising and marketing		<b>9,000</b>		977		1,614
Contract Labor		-		10,751		16,000
Commissions		<b>920</b>		1,691		-
Professional fees		<b>118,549</b>		19,325		24,805
Other general and administrative expenses		<b>9,332</b>		10,940		21,022
Total general and administrative expenses		<b>137,801</b>		43,684		63,441

Income (loss) from operations **(29,541)** 53,935 (51,669)

## Other expense:

Settlement expense		<b>(58,000)</b>		-		-
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**Net income (loss)** \$ **(87,541)** \$ 53,935 \$ (51,669)

**Statements of Changes in Members' Deficit**

For the years ended December 31,

	<b>2023</b>	2022	2021
Balance at beginning of year	\$ (108,689)	\$ (133,149)	\$ (26,480)
Net income (loss)	(87,541)	53,935	(51,669)
Distributions to members	-	(29,475)	(55,000)
<b>Balance at end of year</b>	<b>\$ (196,230)</b>	<b>\$ (108,689)</b>	<b>\$ (133,149)</b>

**Statements of Cash Flows**

For the years ended December 31,

**2023**

2022

2021

**Operating Activities**

Net income (loss)	\$ (87,541)	\$ 53,935	\$ (51,669)
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Changes in operating assets and liabilities:

Unbilled revenue	(5,479)	(1,718)	-
Deferred costs	920	(7,884)	-
Accounts payable and accrued expenses	(8,250)	(1,274)	36,524
Deferred revenue	(43,662)	153,229	17,698
Net cash provided (used) by operating activities	<u>(144,012)</u>	<u>196,288</u>	<u>2,553</u>

**Investing Activities**

Net cash provided by investing activities	<u>-</u>	<u>-</u>	<u>-</u>
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**Financing Activities**

Net advances from (to) affiliate	143,257	(166,795)	18,588
Distributions to members	-	(29,475)	(55,000)
Net cash provided (used) by financing activities	<u>143,257</u>	<u>(196,270)</u>	<u>(36,412)</u>

Net increase (decrease) in cash and cash equivalents	(755)	18	(33,859)
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Cash and cash equivalents, beginning of year	820	802	34,661
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Cash and cash equivalents, end of year	<u>\$ 65</u>	<u>\$ 820</u>	<u>\$ 802</u>
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NOTES TO FINANCIAL STATEMENTS

**1. Organization and Operations**

Howdy Retail & Franchising, LLC, a Texas limited liability company, was formed on November 13, 2018 and began operations in May 2019. References in these financial statement footnotes to “Company”, “we”, and “us” and “our” refer to the business of Howdy Retail & Franchising, LLC.

The Company is a limited liability company, and therefore, the members are not liable for the debts, obligations or other liabilities of the Company, whether arising in contract, tort or otherwise, unless the member has signed a specific guarantee.

The Company offers franchises for the operation of restaurants that feature premium homemade ice cream and ice cream cakes under the HOWDY HOMEMADE® trade name and operating system (“HOWDY HOMEMADE Restaurant”). Howdy Catering, LLC (“HC”), an affiliate of the Company, licensed the trademarks and other properties relating to the franchise system to the Company under a perpetual license agreement (the “License”). The License grants the Company the right to use this trademark and other properties for licensing them to franchisees of the Company in the United States.

The table below reflects the status and changes in franchised outlets and affiliate-owned outlets for the years ended December 31, 2023, 2022 and 2021:

<b>Franchised Outlets</b>				
<u>Year</u>	<u>Start of Year</u>	<u>Opened</u>	Closed or Ceased Operations – <u>Other reasons</u>	<u>End of Year</u>
2021	0	1	0	1
2022	1	5	0	6
2023	6	2	2	6

<b>Affiliate-owned Outlets</b>				
<u>Year</u>	<u>Start of Year</u>	<u>Opened</u>	Closed or Ceased Operations – <u>Other reasons</u>	<u>End of Year</u>
2021	1	0	0	1
2022	1	0	0	1
2023	1	0	0	1

**Going Concern**

Management has evaluated our ability to continue as a going concern as of December 31, 2023. For the year ended December 31, 2023, the Company sustained a loss of \$87,541 from operations. During the year ended December 31, 2023, the Company’s operations were funded by its members and affiliates. These factors raise substantial doubt about the Company’s ability to continue as a going concern.

The Company’s members and affiliates have committed to providing the necessary funding to ensure the Company has sufficient liquidity to satisfy its obligations for at least twelve months following the issuance of the financial statements.

After considering the financial wherewithal of its members and affiliates to provide financial support to the Company to ensure the continued financial viability of the Company for at least twelve months following the issuance of the financial statements, management concluded that substantial doubt about the Company’s ability to continue as a going concern has been alleviated. Accordingly, these financial statements do not include any adjustments that would be required were the Company not be able to continue as a going concern.



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**NOTES TO FINANCIAL STATEMENTS**

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**2. Significant Accounting Policies****Basis of Accounting**

The Company uses the accrual basis of accounting in accordance with accounting principles generally accepted in the United States ("U.S. GAAP"). Under this method, revenue is recognized when earned and expenses are recognized as incurred.

**Use of Estimates**

The preparation of the financial statements and accompanying notes in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Estimates are used for the following, among others: revenue recognition. Actual results could differ from those estimates.

**Comparative Financial Statements**

Certain prior period amounts have been reclassified to conform to current year presentation.

**Cash and Cash Equivalents**

For purposes of reporting cash flows, all highly liquid investments with a maturity of three months or less are considered cash equivalents.

**Fair Value Measurements**

Fair value is defined as the price that would be received from selling an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Company's financial instruments consist primarily of cash and cash equivalents, deferred cost, accounts payable and accrued expenses and deferred revenue. The carrying values of cash and cash equivalents, deferred cost, accounts payable and accrued expenses and deferred revenue are considered to be representative of their respective fair values due to the short-term nature of these instruments.

Assets and liabilities that are carried at fair value are classified and disclosed in one of the following three categories:

**Level 1:** Quoted market prices in active markets for identical assets and liabilities.

**Level 2:** Observable market-based inputs or unobservable inputs that are corroborated by market data.

**Level 3:** Unobservable inputs that are not corroborated by market data

**Revenue Recognition**

The Company recognizes revenue in accordance with Financial Accounting Standards Board ("FASB") ASC 606-10-25, Revenue from Contracts with Customers. In January 2021, the FASB issued Accounting Standards Update ("ASU") 2021-02, "Franchisors – Revenue from Contracts with Customers (Subtopic 952-606): Practical Expedient." ASU 2021-02 provides a practical expedient that simplifies the application of ASC 606 about identifying performance obligations and permits franchisors that are not public entities to account for pre-opening services listed within the guidance as distinct from the franchise license. The Company has adopted ASU 2021-02 and implemented the guidance on its revenue recognition policy.

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**NOTES TO FINANCIAL STATEMENTS**

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**2. Significant Accounting Policies (continued)****Revenue Recognition (continued)**

The Company's primary sources of revenue are as follows:

**Franchise fee revenue**

The Company sells individual franchises. The franchise agreements typically require the franchisee to pay an initial, non-refundable fee prior to opening the respective location(s), continuing royalty and other fees on a weekly basis based upon a percentage of franchisees gross sales. A franchise agreement establishes a HOWDY HOMEMADE Restaurant developed in one or multiple defined geographic areas and provides for a 10-year initial term with renewal of 2 consecutive 5-year term. Subject to the Company's approval, a franchisee may generally renew the franchise agreement upon its expiration. If approved, a franchisee may transfer a franchise to a new or existing franchisee. The new franchisee will then sign a new franchise agreement and is required to pay a transfer fee.

Under the terms of our franchise agreements, the Company typically promises to provide franchise rights, pre-opening services such as site selections and training courses, and ongoing services. The Company considers certain pre-opening activities and the franchise rights and related ongoing services to represent two separate performance obligations. The franchise fee revenue has been allocated to the two separate performance obligations using a residual approach. The Company has estimated the value of performance obligations related to certain pre-opening activities deemed to be distinct based on cost plus an applicable margin, and assigned the remaining amount of the initial franchise fee to the franchise rights and ongoing services. Revenue allocated to preopening activities is recognized when (or as) these services are performed, no later than opening date. Revenue allocated to franchise rights and ongoing services is deferred until the franchised restaurant opens, and recognized on a straight line basis over the contractual term of the franchise agreement as this ensures that revenue recognition aligns with the customer's access to the franchise right. Renewal fees are recognized over the renewal term of the respective franchise from the start of the renewal period. Transfer fees are recognized over the contractual term of the franchise agreement.

**Royalty revenue**

Royalty revenue from HOWDY HOMEMADE Restaurants are based on a percentage of the franchisees' gross revenue. Royalty revenue is recognized during the respective franchise agreements as earned each period as the underlying HOWDY HOMEMADE Restaurant sales occur.

**Other revenues**

Other revenues consist of shipping fees and other fee revenues and are recognized as earned.

**Advertising and marketing**

All costs associated with advertising and marketing are expensed in the period incurred.

**Income Taxes**

The Company is taxed as a partnership for federal income tax purposes. Consequently, federal income taxes are not provided for or payable by the Company. The Company's net income or loss is allocated to the members who are taxed individually on their share of the Company's earnings. The Company recognizes income tax related interest and penalties in interest expense and other general and administrative expenses, respectively.

The Company files income tax returns in the U.S. federal jurisdiction and the states in which it operates. The Company is subject to routine audits by taxing jurisdictions, however, there are currently no audits for any tax periods in progress. The Company believes it is no longer subject to income tax examinations for years prior to 2020.

## NOTES TO FINANCIAL STATEMENTS

**2. Significant Accounting Policies (continued)****Income Taxes (continued)**

In accordance with FASB ASC 740-10, *Income Taxes*, the Company is required to disclose uncertain tax positions. Income tax benefits are recognized for income tax positions taken or expected to be taken in a tax return, only when it is determined that the income tax position will more-likely-than-not be sustained upon examination by taxing authorities. The Company has analyzed tax positions taken for filing with the jurisdictions where it operates. The Company believes that income tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse effect on the Company's financial condition, results of operations or cash flows. Accordingly, the Company has not recorded any reserves, or related accruals for interest and penalties for uncertain income tax positions at December 31, 2023 and 2022.

**Recently Adopted Accounting Pronouncements**

In June 2016, the FASB issued ASU No. 2016-13, "Financial Instruments - Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments", and subsequent amendments to the initial guidance, ASU 2019-10. This accounting standard changes the methodology for measuring credit losses on financial instruments, including trade accounts receivable, and the timing of when such losses are recorded. ASU No. 2016-13 is effective for fiscal years, and interim periods within those years, beginning after December 15, 2022. The Company adopted this standard as of January 1, 2023, using the modified retrospective approach and it did not have a material impact on its financial statements.

**Recent Accounting Pronouncements**

We reviewed other significant newly-issued accounting pronouncements and concluded that they either are not applicable to our operations or that no material effect is expected on our financial statements as a result of future adoption.

**3. Certain Significant Risks and Uncertainties**

The Company maintains its cash in bank deposit accounts that at times may exceed federally insured limits. The Company has not experienced any losses in such accounts and believes it is not exposed to any significant risk on cash or cash equivalents. The Company maintains its deposits in two financial institutions.

**4. Revenue and Related Contract Balances****Disaggregation of Revenue**

The following table disaggregates revenue by source for the years and period ended December 31:

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<b>Point in time:</b>			
Franchise fee revenue	\$ 48,475	\$ 28,750	\$ 5,750
Royalty revenue	42,931	42,757	2,848
Other revenues	-	3,591	1,622
Total point in time	<u>\$ 91,406</u>	<u>\$ 75,098</u>	<u>\$ 10,220</u>
<b>Over time:</b>			
Franchise fee revenue	16,854	22,521	1,552
Total revenues	<u>\$ 108,260</u>	<u>\$ 97,619</u>	<u>\$ 11,772</u>

**Contract Assets**

Contract assets consist of unbilled revenue. Unbilled revenue consists of royalty revenue for which a billing has not occurred.

## NOTES TO FINANCIAL STATEMENTS

**4. Revenue and Related Contract Balances (continued)****Disaggregation of Revenue (continued)****Contract Costs**

Contract costs consist of deferred costs resulting from commissions and broker fees incurred when the franchise rights are sold to franchisees. The Company classifies these contract assets as deferred costs on the balance sheets. The following table reflects the change in contract assets for the years ended December 31:

	<b>2023</b>	<b>2022</b>
Deferred costs – beginning of year	\$ 7,884	\$ -
Expense recognized during the year	(920)	(1,691)
New deferrals	-	9,575
Deferred costs – end of year	<u>\$ 6,964</u>	<u>\$ 7,884</u>

The following table illustrates estimated expenses expected to be recognized over the remaining term of the associated franchise agreements as of December 31, 2023:

2024	\$ 920
2025	920
2026	920
2027	920
2028	920
Thereafter	2,364
Total	<u>\$ 6,964</u>

**Contract Liabilities**

Contract liabilities consist of deferred revenue resulting from initial franchise fees paid by franchisees, which are recognized on a straight-line basis over the term of the franchise agreements and deferred royalties. The Company classifies these contract liabilities as deferred revenue on the balance sheets. The following table reflects the change in contract liabilities for the years ended:

	<b>2023</b>	<b>2022</b>
Deferred revenue – beginning of year	\$ 220,927	\$ 67,698
Revenue recognized during the year	(65,329)	(51,271)
New deferrals	25,000	199,500
Other changes in deferred revenue	(3,333)	5,000
Deferred revenue – end of year	<u>\$ 177,265</u>	<u>\$ 220,927</u>

The following table illustrates estimated revenues expected to be recognized in the future related to performance obligations that are unsatisfied (or partially unsatisfied) as of December 31, 2023:

2024	\$ 22,726
2025	15,740
2026	15,740
2027	15,740
2028	15,740
Thereafter	91,579
Total	<u>\$ 177,265</u>

NOTES TO FINANCIAL STATEMENTS

**5. Related Party Transactions**

**Transactions with affiliates**

HC and Howdy Wholesale LLC (“HW”), the Company’s affiliates, frequently advance funds and pay expenses on behalf of one another for payment of general and administrative expenses. As of December 31, 2023 and 2022, the Company had an amount due to its affiliate, HC, of \$3,350 and \$0, respectively. As of December 31, 2023 and 2022, the Company had an amount due to its affiliate, HW, of \$2,841 and \$0, respectively. The amount due to its affiliates is unsecured, bears no interest, and is due on demand. As of December 31, 2023 and 2022, the Company had an amount due from its affiliate, HC, of \$0 and \$137,066, respectively.

**6. Customer Concentrations**

The following table summarizes concentrations of franchisees’ revenue in excess of 10% of total revenues for the years ended December 31:

Franchisee	2023	2022	2021
<b>A</b>	11%	19%	100%
<b>B</b>	**	12%	**
<b>C</b>	31%	58%	**
<b>D</b>	13%	**	**
<b>E</b>	35%	**	**

\*\* Less than 10% of total revenues

**7. Commitments and Contingencies**

**Litigation**

Various legal actions and claims which may arise in the normal course of business may be pending against the Company from time to time. It is the opinion of management, based on consultation with counsel, that the ultimate resolution of these contingencies will not have a material effect on the financial condition, results of operations or liquidity of the Company.

**8. Subsequent Events**

The Company has evaluated subsequent events through August 7, 2024, the date the financial statements were available to be issued.

**ATTACHMENT 5**  
**PBC, LLC d/b/a PACKAGEHUB BUSINESS CENTERS**  
**LIST OF STATE ADMINISTRATORS**

## LIST OF STATE ADMINISTRATORS

### California

Commissioner of Financial Protection and  
Innovation  
320 West 4th Street, Suite 750  
Los Angeles, California 90013  
(866) 275-2677  
[www.dfpi.ca.gov](http://www.dfpi.ca.gov)  
Ask.DFPI@dfpi.ca.gov

### Hawaii

Commissioner of Securities of the State of Hawaii  
Department of Commerce and Consumer Affairs  
Business Registration Division  
Securities Compliance Branch  
335 Merchant Street, Room 203  
Honolulu, Hawaii 96813  
(808) 586-2722

### Illinois

Office of Attorney General  
500 S. Second Street  
Springfield, Illinois 62701  
(217) 782-4465

### Indiana

Franchise Section  
Securities Division  
302 W. Washington St., Room E-111  
Indianapolis, Indiana 46204  
(317) 232-6681

### Maryland

Office of Attorney General  
Securities Division  
200 St. Paul Place  
Baltimore, Maryland 21202  
(410) 576-6360

### Michigan

Consumer Protection Division  
Antitrust and Franchise Unit  
Department of Attorney General  
525 W. Ottawa St.  
G. Mennen Williams Bldg., 1<sup>st</sup> Floor  
PO Box 30212  
Lansing, Michigan 48909  
(517) 335-7622

### Minnesota

Department of Commerce  
85 7<sup>th</sup> Place East, Suite 280  
St. Paul, Minnesota 55101  
(651) 539-1500

### New York

NYS Department of Law  
Investor Protection Bureau  
28 Liberty Street, 21<sup>st</sup> Floor  
New York, New York 10005  
212-416-8222

### North Dakota

North Dakota Securities Department  
600 East Boulevard Avenue  
State Capitol – 5<sup>th</sup> Floor Dept. 414  
Bismarck, North Dakota 58505-0510  
(701) 328-4712

### Rhode Island

Securities Division  
Department of Business Regulation  
1511 Pontiac Avenue  
John O. Pastore Complex – Building 68-2  
Cranston, Rhode Island 02920  
(401) 462-9527

### South Dakota

Division of Insurance  
Securities Regulation  
124 S. Euclid, Suite 104  
Pierre, South Dakota 57501  
(605) 773-3563

### Virginia

State Corporation Commission  
Division of Securities and Retail Franchising  
1300 Main Street, 9<sup>th</sup> Floor  
Richmond, Virginia 23219  
(804) 371-9051

### Washington

Department of Financial Institutions  
Securities Division  
P.O. Box 9033  
Olympia, Washington 98507  
(360) 902-8760

### Wisconsin

Franchise Administrator  
Division of Securities  
Department of Financial Institutions  
345 West Washington Avenue  
Madison, Wisconsin 53703  
(608) 266-8557

**ATTACHMENT 6**  
**PBC, LLC d/b/a PACKAGEHUB BUSINESS CENTERS**  
**LIST OF AGENTS FOR SERVICE OF PROCESS**



## LIST OF AGENTS FOR SERVICE OF PROCESS

### California

Commissioner of Financial Protection and Innovation  
Department of Financial Protection and Innovation  
320 West 4<sup>th</sup> Street, Suite 750  
Los Angeles, California 90013  
[www.dfpi.ca.gov](http://www.dfpi.ca.gov)  
Ask.DFPI@dfpi.ca.gov

### Hawaii

Commissioner of Securities of the State of Hawaii  
Department of Commerce and Consumer Affairs  
Business Registration Division  
Securities Compliance Branch  
335 Merchant Street, Room 203  
Honolulu, Hawaii 96813

### Illinois

Office of the Attorney General  
500 South Second Street  
Springfield, Illinois 62701

### Indiana

Indiana Secretary of State  
Securities Division  
302 W. Washington Street., Room E-111  
Indianapolis, Indiana 46204

### Maryland

Maryland Securities Commissioner  
Maryland Division of Securities  
200 St. Paul Place  
Baltimore, Maryland 21202-2021

### Michigan

Michigan Department of Attorney General  
Consumer Protection Division  
Attn: Franchise Section  
525 West Ottawa Street  
G. Mennen Williams Bldg., 1<sup>st</sup> Floor  
Lansing, Michigan 48913

### Minnesota

Minnesota Commissioner of Commerce  
Minnesota Department of Commerce  
85 7<sup>th</sup> Place East, Suite 280  
St. Paul, Minnesota 55101-2198

### New York

Secretary of the State of New York  
One Commerce Plaza  
99 Washington Avenue  
Albany, New York 12231

### North Dakota

North Dakota Securities Department  
600 East Boulevard Avenue  
State Capitol, Fifth Floor Dept 414  
Bismarck, North Dakota 58505

### Oregon

Division of Consumer and Business Services  
Finance and Corporate Securities  
350 Winter Street N.E.  
Labor and Industries Building, Room 21  
Salem, Oregon 97310

### Rhode Island

Director, Department of Business Regulation  
Securities Division  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920

### South Dakota

Division of Insurance  
Securities Regulation  
124 South Euclid, Suite 104  
Pierre, South Dakota 57501

### Texas

Elise S. Barajas  
1601 Elm Street, Suite 4600  
Dallas, Texas 75201

### Virginia

Clerk of the State Corporation Commission  
1300 East Main Street, 1<sup>st</sup> Floor  
Richmond, Virginia 23219

### Washington

Director of Department of Financial Institutions  
Securities Division  
150 Israel Road, S.W.  
Tumwater, Washington 98501

### Wisconsin

Administrator, Division of Securities  
Department of Financial Institutions  
345 West Washington Street, 4<sup>th</sup> Floor  
Madison, Wisconsin 53703

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

**ATTACHMENT 7**  
**PBC, LLC d/b/a PACKAGEHUB BUSINESS CENTERS**  
**LIST OF CURRENT AND FORMER FRANCHISEES**

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

<b>Name</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>ZIP Code</b>	<b>Telephone No.</b>
Shipping Zone	10672 Kenai Spur Hwy	Kenai	AK	99611-7858	907.283.4900
Tennessee Valley Packaging & Container	9488 US Highway 231	Arab	AL	35016-5008	256-430-1575
Parcels Too Business Center	1430 Gadsden Hwy Ste 116	Birmingham	AL	35235-3111	205.661.1188
Port & Parcel	1110 Boll Weevil Cir	Enterprise	AL	36330-1390	(334) 489-4988
The Package Store, LLC	601 Gault Ave N	Fort Payne	AL	35967	256.845.7225
MailPro	6585 Highway 431 S Ste E	Hampton Cove	AL	35763-9232	256.425.0019
Hanceville Pack & Ship	108 Commercial St NE	Hanceville	AL	35077-5501	256.297.3434
Ship Huntsville	805 Wellman Ave NE	Huntsville	AL	35801-3635	256.439.8840
The Package Store, LLC	122 Main St E	Rainsville	AL	35986-4555	256.638.7225
GFAS Mail Ship and More, LLC	7272 Theodore Dawes Rd	Theodore	AL	36582	251.348.7781
Wetumpka Express	4049 US Highway 231	Wetumpka	AL	36093	334.567.7447
Mailboxes & Beyond	103 W Main St	Blytheville	AR	72315-3421	870.763.8381
Smart Pack N Ship CO	5410 Phoenix Ave	Fort Smith	AR	72903-6054	479.551.2227
Midtown Shipping Solutions	2821 Race St Ste C	Jonesboro	AR	72401-7324	870.336.3388
Mr.Postman Expresso	2307 W Beebe Capps Expy	Searcy	AR	72143-4905	501.305.2333
Bullhead Print & Ship	1812 Highway 95 Ste 14	Bullhead City	AZ	86442-6801	928.889.6760
Postal Connections	2473 S Higley Rd Ste 104	Gilbert	AZ	85295-1103	480.840.3511
Postal Connections PCA253	16700 N 51st Ave Ste 1	Glendale	AZ	85306-1318	602-324-5500
Postal & More, LLC	5830 W Thunderbird Rd Ste B8	Glendale	AZ	85306-4655	602.298.9700
Mail Shack	5050 E University Dr	Mesa	AZ	85205-7208	480-257-3851
Max Mailboxes	1917 S Signal Butte Rd Ste 101	Mesa	AZ	85209-2603	480.590.3769
Payson Packaging	106 E Bonita St	Payson	AZ	85541	928.474.5260
Corner to Corner Shipping	25355 N Lake Pleasant Pkwy	Peoria	AZ	85383-1503	623.440.3180
AZ Shipping and Printing - Biltmore	1141 E Glendale Ave	Phoenix	AZ	85020-5316	602.576.1923
Copy This Ship That	19235 N Cave Creek Rd Ste 102	Phoenix	AZ	85024-3025	602.424.6924
AZ Shipping and Printing	3409 N 7th Ave	Phoenix	AZ	85013-3635	602.314.5675
Pack Ship and Print	4022 E Greenway Rd Ste 11	Phoenix	AZ	85032-4733	602.493.5542
Airpark Pak N Ship Inc.	21725 N 20th Ave	Phoenix	AZ	85027	602.675.2575
Ship Rite	10810 N Tatum Blvd	Phoenix	AZ	85028	602-923-3432
Mail & Parcel Express	12621 N. Tatum Blvd.	Phoenix	AZ	85032	602.953.1730
PostalMax of Scottsdale	15560 N Frank Lloyd Wright Blvd	Scottsdale	AZ	85260-2091	480.860.8446
Shipping With Purpose	10105 E Via Linda Ste 103	Scottsdale	AZ	85258-5346	623.227.0905
Valley Express Shipping	6245 E Bell Rd	SCOTTSDALE	AZ	85254	602-612-3208

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

The Mail Room AZ LLC	9393 N 90th St Ste 102	Scottsdale	AZ	85258-5073	480-860-2304
Airpark Pak n Ship	13802 N Scottsdale Rd	Scottsdale	AZ	85254-3403	480-607-6866
Bear Canyon Mail Depot	8987 E Tanque Verde Rd Ste 309	Tucson	AZ	85749-9399	(520) 749-4845
Tucson Pack and Ship	698 W Irvington Rd Ste 6	Tucson	AZ	85714-2456	520.312.2887
Tucson Pack-N-Ship	1208 W Roger Rd	Tucson	AZ	85705-2535	520.783.8595
Your Secretary & Shipping Service	340 W Wickenburg Way	Wickenburg	AZ	85390-4238	928.684.5466
SHIP EASY	1081 N Tustin Ave	Anaheim	CA	92807-1737	714.949.4991
Postal Express	2166 W Broadway	Anaheim	CA	92804-2446	714.563.3575
Perry's Parcel & Gift	7395 El Camino Real	Atascadero	CA	93422-4628	805.466.3200
Postal Connections 219	1120 Commerce Ave	Atwater	CA	95301-5216	(209) 356-0557
Combie Mailbox & Business Services	10556 Combie Rd	Auburn	CA	95602-8908	530.268.3092
Avalon PASS	210-C Metropole Ave	Avalon	CA	90704	310.510.1088
Guerra Express Logistics	3424 Stine Rd	Bakersfield	CA	93309-6341	661.569.7489
BBRC Pack and Ship	1220 Oak St Ste J	Bakersfield	CA	93304-1072	661-742-1476
Sacramento Mailbox	2991 Sacramento St	Berkeley	CA	94702-2534	(510) 705-1015
Burbank Shipping Center	1812 W Burbank Blvd	Burbank	CA	91506-1315	818-846-1400
ASAP - American Ship and Pack	3727 W. Magnolia Blvd	Burbank	CA	91505-2818	818-557-6245
Carmichael Box Shop	4005 Manzanita Ave Ste 6	Carmichael	CA	95608-1779	916-484-7363
POSTAL XTRA	9800 Topanga Canyon Blvd Ste D	Chatsworth	CA	91311-4000	818.709.1858
Postal Centers +	12564 Central Ave	Chino	CA	91710-2604	909.591.3925
Parkway Postal	4195 Chino Hills Pkwy Ste E	Chino Hills	CA	91709-2618	909- 597-7744
Mail Run Business Center	1077 N Willow Ave	Clovis	CA	93611-4411	559.325.5600
Mail & Print	3375 Port Chicago Hwy Ste 15	Concord	CA	94520-1679	925.822.3189
The Postal Hub & More	11762 De Palma Rd Ste 1C	Corona	CA	92883-4010	951.277.3219
The Pack and Ship Store	200 E Rowland St	Covina	CA	91723-3146	626.364.7183
The Mail Room Shipping & Business Center	900 Northcrest Dr	Crescent City	CA	95531	707.465.4063
Culver Mail Box	10866 Washington Blvd	Culver City	CA	90232	310.839.6245
flexpostal	5071 Ball Rd	Cypress	CA	90630-3643	657-256-1026
Postmarks	417 Mace Blvd Ste J	Davis	CA	95618-6077	530.757.7447
Postal Center Plus	772 Jamacha Rd	El Cajon	CA	92019-3201	619.593.9993
FASTRAK SHIPPING	10642 LOWER AZUSA RD	EL MONTE	CA	91731	6265220025
Mail & Box	11837 Valley Blvd	El Monte	CA	91732-3039	626.434.0581
Speedy Pack N Go	11007 Lower Azusa Road	El Monte	CA	91731	626.522.0161
Mail & More	5050 Laguna Blvd Ste 112	Elk Grove	CA	95758-4151	916.684.6245

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

Postal & Print Shoppe	5650 Whitelock Pkwy Ste 130	Elk Grove	CA	95757-5927	916.306.8711
POSTAL DEPOT	1470 Encinitas Blvd	Encinitas	CA	92024	760.436.1250
That Place That Ships...	1835 S Centre City Pkwy Ste A	Escondido	CA	92025-6576	760.738.8000
That Place That Ships...	243 S Escondido Blvd	Escondido	CA	92025	760.741.7639
Ship & Print Express	8506 Madison Ave	Fair Oaks	CA	95628-3810	916.458.1139
SPEEDY POST & SHIP	4363 Hazel Ave Ste 1	Fair Oaks	CA	95628-6600	916.844.7315
More Than A Mailbox	1750 Prairie City Rd Ste 130	Folsom	CA	95630-9597	916.351.9241
Mail & More	25025 Blue Ravine Rd Ste 112	Folsom	CA	95630-5258	(916) 293-9508
WEMAIL Post Store	34159 Fremont Blvd	Fremont	CA	94555	6692699451
Glendale Shipping Center	3746 Foothill Blvd	Glendale	CA	91214-1700	818.369.7773
Postal Box & Ship Service Center	1125 E Broadway	Glendale	CA	91205-1315	818.242.4270
CopyRight Printing Systems	5708 Hollister Ave	Goleta	CA	93117-3482	805.685.2277
Granite Bay Postal	4120 Douglas Blvd Ste 306	Granite Bay	CA	95746-5936	916.791.5558
Foothill Mailbox	101 W McKnight Way Ste B	Grass Valley	CA	95949-9613	530.273.5384
Mailboxes PLUS	2036 Nevada City Hwy	Grass Valley	CA	95945-7700	530.272.3311
Alpha Postal Service	12816 Inglewood Ave	Hawthorne	CA	90250	424.675.4755
Mt. Plaza Mail Pac & Ship	43430 State Highway 74 Ste F	Hemet	CA	92544-7210	951.927.5570
Accurate Business Solutions Inc.	15800 Main St Ste 310	Hesperia	CA	92345-3470	760-930-7616
Total Package	8197 I Ave	Hesperia	CA	92345-7088	760.998.4944
The Mailbox Center	5904 Warner Ave	Huntington Beach	CA	92649	714.840.6675
Guerra Express Logistics	2571 Saturn Ave	Huntington Park	CA	90255-4075	323.553.6303
Postal Plus Business Center	309 E Hillcrest Blvd	Inglewood	CA	90301-2405	310.672.9097
POSTMARK PLUS	5434 La Palma Ave	La Palma	CA	90623	714.922.3800
POST MASTERS PLUS	1407 Foothill Blvd	La Verne	CA	91750	909.596.0039
Lafayette Pack and Ship + Print	3559 MT Diablo Blvd Ste 100	Lafayette	CA	94549-8302	925.284.7444
AccompliCenter	3217 Carson St	Lakewood	CA	90712-4006	(562) 444-8076
BHANOT POSTAL CENTER	612 W Lodi Ave	Lodi	CA	95240-3479	209.334.4000
Lomita Mail & Print	2017 Lomita Blvd	Lomita	CA	90717-1701	424.363.7447
BOX SHOP	740 N H St	Lompoc	CA	93436-4521	805.735.1567
Vida Sana & MailBox	1001 Redondo Ave	Long Beach	CA	90804-3928	562-386-2078
Mail Services Etc.	2892 N Bellflower Blvd	Long Beach	CA	90815-1125	(562) 377-1212
ShipNGoPostalService	125 E Anaheim St	Long Beach	CA	90813-5409	562.269.0404
Shore Business Center	5318 E 2nd St	Long Beach	CA	90803-5324	562-987-4777

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

Mail Biz Etc.	6100 Horseshoe Bar Rd Ste A	Loomis	CA	95650	916.652.6428
Village Mail Center PLUS	4546 El Camino Real B10	Los Altos	CA	94022-1069	650.941.1840
Goodman Shipping Atwater	3154 Glendale Blvd	Los Angeles	CA	90039-1830	323.661.4100
Goodman Shipping Los Feliz	1920 Hillhurst Ave	Los Angeles	CA	90027-2712	323.662.9000
Mail Monster	941 S Vermont Ave Ste 101	Los Angeles	CA	90006-1686	213.277.1766
Goodman Shipping Hollywood	5551 Hollywood Blvd	Los Angeles	CA	90028-6814	323.464.9200
Brentwood Mailbox Center Inc.	11693 San Vicente Blvd	Los Angeles	CA	90049-5105	310.826.0494
Miracle Mail Print and Business Center	5850 West 3rd Street # E	Los Angeles	CA	90036-2836	323.934.2032
Miracle Mail Print and Business Center- UPS, FedEx	958 N Western Ave	Los Angeles	CA	90029-3216	323.963.5136
Post Ez	4329 W Sunset Blvd	Los Angeles	CA	90029-2111	3236211017
LA Pack N Ship	3003 W Olympic Blvd Ste 106	Los Angeles	CA	90006-6511	213.263.2550
Manhattan Postal Center	2711 N Sepulveda Blvd	Manhattan Beach	CA	90266-2725	310-545-5800
Mailstreet Pack and Ship	1231 N. Main street	Manteca	CA	95336	209.624.3195
Mariposa Shipping Company, Inc.	5008 State Highway 140	Mariposa	CA	95338-5008	209.966.7772
Menifee Mailboxes and More, LLC	28005 BRADLEY RD	Menifee	CA	92586	1-951-723-1919
Postal Connections #182	731 E. Yosemite Ave Ste B	Merced	CA	95340	209.388.9386
Postal Connections #169	3430 Tully Rd Ste 20	Modesto	CA	95350-0840	209.529.3581
Postal Connections #230	1700 McHenry Ave Ste 65B	Modesto	CA	95350-4333	209.577.0914
Fast Mailbox Plus	10292 Central Ave	Montclair	CA	91763-3802	909.482.1034
Montrose Mail Box	2155 Verdugo Blvd	Montrose	CA	91020-1628	818.248.2475
AnyPostal	14711 Princeton Ave Ste 5	Moorpark	CA	93021-1462	805-744-9217
Post N Print	1057 Cochrane Rd	Morgan Hill	CA	95037-9079	408.416.5559
Perry's Parcel & Gift	785 Quintana Rd	Morro Bay	CA	93442-1943	805.772.2000
Murrieta Postal Center	39520 Murrieta Hot Springs Rd	Murrieta	CA	92563-7714	951-724-4288
Best Mail & Ship Center	23638 Lyons Ave	Newhall	CA	91321-2513	661.253.0538
Newport Beach Mailboxes & More	2618 San Miguel Dr	Newport Beach	CA	92660-5437	949.544.1616
POSTBOX NEWPORT	3857 Birch St	Newport Beach	CA	92660-2616	949.756.8808
WORLDWIDE POSTAL SERVICES	11642 Victory Blvd	North Hollywood	CA	91606-3514	8186913060
Mailbox & Photo	4821 Lankershim Blvd	North Hollywood	CA	91601-4538	818.769.1810
Oakhurst Business Center	40761 Highway 41	Oakhurst	CA	93644	559.683.2388
Jack London Mail	248 3rd St	Oakland	CA	94607-4375	510-893-4100

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

Upост Shipping Center	3784 Mission Ave Ste 148	Oceanside	CA	92058-1460	760.722.7678
Jdiex ShipCenter	1101 S Milliken Ave Ste E	Ontario	CA	91761-8112	9099669018
Instamail Office	865 Via de la Paz	Pacific Palisades	CA	90272-3618	310-454-2821
Palmdale Postal	550 W Rancho Vista Blvd	Palmdale	CA	93551-3011	661.270.7033
Mail America 3	37951 47th St E Ste A7	Palmdale	CA	93552	661.285.3000
MailBox Plus	829 W Palmdale Blvd	Palmdale	CA	93551-4261	661.265.1914
Post Pack & Ship	115 W California Blvd	Pasadena	CA	91105	626.440.1115
Playa Place	322 Culver Blvd	Playa Del Rey	CA	90293	424.289.0012
Absolutely Postal	36101 Bob Hope Dr	Rancho Mirage	CA	92270-2001	760.892.9955
Overland Post	859 Washington St	Red Bluff	CA	96080-2704	530.529.2777
1 Stop Mail Shop LLC	1752 E Lugonia Ave	Redlands	CA	92374-2730	909.794.7776
Sequoia Print and Ship	587 I St	Reedley	CA	93654-2431	559.638.0188
The Box Stop LLC	17722 Vanowen St	Reseda	CA	91335-5601	818.654.6065
Mail Depot	2228 Patterson Road	Riverbank	CA	95367	209-869-2333
Post Box & More	3870 La Sierra Ave	Riverside	CA	92505	951-351-0531
Send and Receive Mail	17130 Van Buren Blvd	Riverside	CA	92504-5905	(951) 780-1220
The Shipping Center	4020 Chicago Ave	Riverside	CA	92507-5340	951.534.0700
The Mail Shop etc.	904 Silver Spur Rd	Rolling Hills Estates	CA	90274-3800	(310) 377-6245
ROWLAND HEIGHTS PHOTO AND MAIL	17480 Colima Rd	Rowland Heights	CA	91748-1633	626.464.8953
Arden Dispatch	3575 Arden Way	Sacramento	CA	95864-2911	916.418.4673
Mail & More	4650 Natomas Blvd Ste 110	Sacramento	CA	95835-1979	916.514.9435
Public Mail and More LLC	2390 Fruitridge Rd	Sacramento	CA	95822-3148	916.497.8845
Land Park Business Services	5960 S Land Park Dr	Sacramento	CA	95822-3313	916.399.8171
Express Print & Ship	4905 Stockton Blvd	Sacramento	CA	95820-5405	916.457.4440
Coastal PostBox	979 N. Main Street	Salinas	CA	93906-3912	(831) 272-3345
Package Depo	2999 Kendall Dr Ste 204	San Bernardino	CA	92407-2436	909.804.2263
Mail and Done	861 San Bruno Ave W Rm 1	San Bruno	CA	94066-3400	650.826.3401
Beach Mailbox and Gifts	864 Grand Ave	San Diego	CA	92109-3906	858.272.8877
Box 'n Ship	7465 Mission Gorge Rd	San Diego	CA	92120-1301	619.287.4090
Express Center	2801 B St	San Diego	CA	92102-2208	619.546.0640
Go Postal	1501 India St	San Diego	CA	92101-2446	619-237-0374
MAIL STATION	325 W Washington St Ste 2	San Diego	CA	92103-1946	619.296.9111
That Place That Ships	421 Broadway	San Diego	CA	92101-5107	619.501.0505
Miramar Postal Plus	9528 Miramar Rd	San Diego	CA	92126	858.566.6245
Village Mail & More	12463 Rancho Bernardo Rd	San Diego	CA	92128-2143	858.385.9111
A+ MailBoxes & More	3041 Mission St	San Francisco	CA	94110	415.695.9999
A Mailboxes & More	3288 21st St	San Francisco	CA	94110-2423	415.500.2700
FILLMORE POSTAL	1015 Fillmore St	San Francisco	CA	94115-4709	415.346.9200

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

PO Plus	584 Castro St	San Francisco	CA	94114-2512	415.864.5888
Mail Box Express	301 W Las Tunas Dr	San Gabriel	CA	91776-1201	626.418.0317
Mail Stop	6017 Snell Ave	San Jose	CA	95123	408.300.0965
Shipping Xpress	1060 Lincoln Ave Ste 20	San Jose	CA	95125-3110	408.564.7747
Postal Plus	1659 Branham Ln	San Jose	CA	95118-2291	408.266.3230
Paper Annex	31103 Rancho Viejo Rd Ste D3	San Juan Capistrano	CA	92675-1759	949.661.4342
Greenwood Express Pack and Ship	1515 Aurora Dr.	San Leandro	CA	94577	510.904.1157
A Mailboxes & More	1614 S El Camino Real	San Mateo	CA	94402-3024	650.557.2100
Mail N Ship Express LLC	1536 W 25th St OFC	San Pedro	CA	90732-4463	424.772.6178
Postal Hub Inc.	502 E San Ysidro Blvd Ste C	San Ysidro	CA	92173-3111	619.947.6523
Better Shipping	740 S Harbor Blvd	Santa Ana	CA	92704-2337	714.852.3280
South Coast Mail Services	3378 S Bristol St.	Santa Ana	CA	92704-8203	714.755.7003
The Mail Box	5142 Hollister Ave	Santa Barbara	CA	93111-2526	805-967-8037
GO POSTAL PLUS	18723 Via Princessa	Santa Clarita	CA	91387-4954	661.298.2040
The Central Office	4241 Montgomery Dr	Santa Rosa	CA	95405	707.230.2336
The Central Office	1275 4th St	Santa Rosa	CA	95404	707.576.1155
Ship N Mail	1001 Bridgeway	Sausalito	CA	94965-2182	415.332.1171
SEND IT PACKING	1077 Pacific Coast Hwy	Seal Beach	CA	90740	562.596.7363
LA Postal Center	15021 Ventura Blvd	Sherman Oaks	CA	91403-2442	818.788.0404
South Gate Pack N Ship	3848 Tweedy Blvd	South Gate	CA	90280-6168	323.581.1555
Studio City Mailboxes and More	3940 Laurel Canyon Blvd	Studio City	CA	91604-3709	818.760.6500
Tarzana Mail Box and Notary	18960 Ventura Blvd	Tarzana	CA	91356-3224	818.342.2394
Tehachapi Ship Center	840 Tucker Rd	Tehachapi	CA	93561-2564	661.823.4208
Mailboxes N Beyond	31165 Temecula Pkwy	Temecula	CA	92592-2908	951.303.6245
South Bay Postal Center Inc.	4733 Torrance Blvd	Torrance	CA	90503-4100	310.371.7184
US Mail Plus	2768 Sepulveda Blvd	Torrance	CA	90505-2952	424.305.4588
The Office BOSS	12177 Business Park Dr Ste 2	Truckee	CA	96161-3342	530-587-1620
The Office BOSS Truckee Mail Center	11260 Donner Pass Rd	Truckee	CA	96161-4848	530.587.1620
Mailboxes & More	415B E Cross Ave	Tulare	CA	93274-2233	559.684.9022
Mailboxes & More 2	2023 E Prosperity Ave	Tulare	CA	93274-7756	559.684.9022
Scooters Mailbox Custom Shipping and More Co.	360 E 1st St	Tustin	CA	92780-3211	714.669.0650
Global Ship N Print	30679 UNION CITY BLVD	UNION CITY	CA	94587	510.400.3970
The Mailbox Hub	727 Broadway St	Vallejo	CA	94590-3305	707.980.6173
The Valley Shipping & Multi Services	6221 Van Nuys Blvd	Van Nuys	CA	91401-2710	818.855.1472
Package Depot	1525 E Noble Ave	Visalia	CA	93292-3000	559.734.1150
POST PACK & SHIP	1035 E Vista Way	Vista	CA	92084-4606	760.630.7225



**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

Central Coast Pack and Ship	1052 E Lake Ave	Watsonville	CA	95076-3406	831.536.5488
Boxed Express	3645 E Thousand Oaks Blvd	Westlake Village	CA	91362-3606	805.852.5017
The Mail Room	10820 Beverly Blvd	Whittier	CA	90601-2576	562.692.0991
PrintPostal	36068 Hidden Springs Rd	Wildomar	CA	92595-7680	951.678.7781
JDIEX SHIPCENTER	20855 Ventura Blvd Ste 10AC	Woodland Hills	CA	91364-0916	8185882268
Postal Zone	18543 Yorba Linda Blvd	Yorba Linda	CA	92886-4135	714.970.3840
A+ Mail Room & More	1155 S Havana St	Aurora	CO	80012-4017	303-755-6245
North Boulder Shipping Store	3980 Broadway St Ste 103	Boulder	CO	80304-1161	303.442.7707
Mail Boxes Parcel & Copy Center	29805 US Highway 24	Buena Vista	CO	81211-9640	719.395.6977
EZ Ship & UHaul	5142 N Academy Blvd	Colorado Springs	CO	80918-4002	719.419.7498
The Mail Center	6547 N Academy Blvd	Colorado Springs	CO	80918-8342	719.594.4743
Pack & Ship Plus	3609 Austin Bluffs Pkwy	Colorado Springs	CO	80918-6658	719.434.8070
MailXpress	13611 E 104th Ave Unit 800	Commerce City	CO	80022-8437	720.600.0807
Pack & Ship etc	9878 W Belleview Ave	Denver	CO	80123	303.979.9121
Tape and Twine	720 Austin Ave Ste 100	Erie	CO	80516-2422	720.350.4835
The Shipping Depot @Evergreen	3719 Evergreen Pkwy	Evergreen	CO	80439	(303) 670-0190
Pro Shipping & Copy	2500 Broadway Unit B	Grand Junction	CO	81507-2767	970-242-3303
The Shipping Depot @Lakewood	3200 S Wadsworth Blvd	Lakewood	CO	80227	303.988.7225
Express It Mail Center	205 Ken Pratt Blvd	Longmont	CO	80501	303-684-0444
POSTAL EXPRESS	1751 Hover street	Longmont	CO	80501	303-834-8402
MAIL & SHIP	3410 Williams Dr Ste 420	Montrose	CO	81401-6474	970.424.1314
Liberty Pack & Ship	448 S McCulloch Blvd	Pueblo West	CO	81007-2888	719.696.8111
The Shipping Depot	224 W Rainbow Blvd	Salida	CO	81201-2347	719.207.4462
Just Send It	358 Blue River Pkwy Unit E	Silverthorne	CO	80498-5558	970.485.6406
Shipping and Stuff	631 W Main St	Sterling	CO	80751-2919	970.522.0260
Unique Packaging and Shipping	8781 Sheridan Blvd	Westminster	CO	80003-1440	(303) 429 7447
Smart Packit	4990 Kipling St Ste 11	Wheat Ridge	CO	80033-6734	(303) 386-4308
The Village Express	1204 Main St	Branford	CT	6405	203-481-7426
The Parcel Centre LLC	310 Flanders Rd	East Lyme	CT	6333	860.739.2492
Connex Express	415 Boston Post Rd Ste 3	Milford	CT	06460-2578	203.951.9588
MONROE PACK AND SHIP	179 MAIN ST	MONROE	CT	6468	203-880-9200
Express Shipping & Office Supply LLC	626 School St (Rt. 44)	Putnam	CT	6260	860.963.7815
Saugatuck Mail	16 Railroad Pl	Westport	CT	06880-5912	203-212-9699

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

Mail, Ship & Print	6218 Georgia Ave NW	Washington	DC	20011	(202) 851-4910
Postal Connections 248	192 Bear Christiana Rd	Bear	DE	19701-1196	302.832.7514
Postal Connections 234	7209 Lancaster Pike Ste 4	Hockessin	DE	19707-9292	302.239.1129
Mail Express	600 N Broad St	Middletown	DE	19709-1032	302.376.5151
The Mail Box Store of New Castle	20 Penn Mart Shopping Ctr	New Castle	DE	19720-4207	302.991.0121
MailBiz Express	18585 Coastal Hwy Unit 10	Rehoboth Beach	DE	19971-6147	302.644.9035
Global Ship Center	74 E Glenwood Ave	Smyrna	DE	19977-1002	302.899.1002
Postal Place Pack & Ship	42041 Cypress Parkway	Babcock Ranch	FL	33982	239.567.1171
Pak-n-Ship of SWFL	12870 Trade Way Four Ste 107	Bonita Springs	FL	34135-6986	239.908.3174
Pak-n-Ship of SWFL	3250 Bonita Beach Rd Ste 205	Bonita Springs	FL	34134	239.947.4445
The Pack and Ship Experts	12361 Hagen Ranch Rd Unit 503	Boynton Beach	FL	33437-4174	561.369.6798
MAIL STOP Business Center	4781 N Congress Ave	Boynton Beach	FL	33426-7941	(561) 964-2288
A & J Pak-Ship inc.	1616 Cape Coral Pkwy W	Cape Coral	FL	33914	239.540.0092
A Pack & Send	106 Hancock Bridge Pkwy W Ste D15	Cape Coral	FL	33991-2092	239.574.3776
Beckford Shipping Services	1222 Dixon Blvd	Cocoa	FL	32922-4408	321.338.7380
Cooper Mail & Biz Center	2511 N Hiatus Rd	Cooper City	FL	33026-1301	954.534.9357
Envios Mi Tierra	2139 N University Dr	Coral Springs	FL	33071-6134	800.755.6539
The Shipping Center	7830 Lake Wilson Rd	Davenport	FL	33896-9605	863-866-4766
A1A Shipping & Business Center Daytona	3408 S Atlantic Ave	Daytona Beach Shores	FL	32118-6311	386-256-6014
DeBary Pack n Ship	40 N Charles Richard Beall Blvd	Debary	FL	32713-2519	386.516.6930
Shipping Station	1847 W Hillsboro Blvd	Deerfield Beach	FL	33442	561.900.8055
Express Ship & Pack	320 S Spring Garden Ave Ste E	Deland	FL	32720-5087	386.873.4589
U-Post Packing and Shipping	1235 Providence Blvd	Deltona	FL	32725-7363	386.860.3130
Postal Pack n Print	185 State Road 436	Fern Park	FL	32730-2101	407.571.9222
Cutting Edge Postal	2630 W Broward Blvd Ste 203	Fort Lauderdale	FL	33312-1315	954.368.3445
SHIP ON THE GALT	3413 Galt Ocean Dr	Fort Lauderdale	FL	33308-7003	954.820.7447
TheMailroom.US	2831 E Oakland Park Blvd Ste 9	Fort Lauderdale	FL	33306-1803	954-870-0052
EZ-PZ Postal & Print	19451 S Tamiami Trl Ste 12	Fort Myers	FL	33908-4815	(239) 362-2295
The Mail Box Store of Fort Myers	10676 Colonial Blvd Ste 30	Fort Myers	FL	33913-8715	239.689.2789
Omni Pack Ship Centers	12901 McGregor Blvd	FORT MYERS	FL	33919	2392884056

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Qwik Pack & Ship, Uptown Station	75 Eglin Pkwy NE Unit 115A	Fort Walton Beach	FL	32548-4977	850.374.8289
Qwik Pack & Ship	913 Beal Pkwy NW	Fort Walton Beach	FL	32547	850.862.4563
The Mailbag	1314 E Las Olas Blvd	Ft Lauderdale	FL	33301-2334	954-467-8085
Mail's A Breeze	1333 College Pkwy	Gulf Breeze	FL	32563	(850) 932.0410
Ship It Easy	13700 Little Rd	Hudson	FL	34667-8024	727-233-6105
ATLANTIC PACK & PARCEL	870 N Miramar Ave	Indialantic	FL	32903-3054	321.952.2060
FUDDS Pack & Ship	1458 US-41	Inverness	FL	34450-2405	352-419-7082
MAIL EXPRESS N MORE LLC	6625 Argyle Forest Blvd	Jacksonville	FL	32244-6126	9045035094
Mailbox Plus 2	12220 Atlantic Blvd Ste 130	Jacksonville	FL	32225-5826	904.300.3023
Mail Box Plus	1820 NE Jensen Beach Blvd	Jensen Beach	FL	34957	772.334.5200
Key Postal & Business Center	77 Harbor Dr	Key Biscayne	FL	33149	305.365.0965
Envia Con Exito	1908 E Osceola Pkwy	Kissimmee	FL	34743-8625	407.483.8909
Global Pack & Ship	3005 W Lake Mary Blvd Ste 111	Lake Mary	FL	32746-6001	(407)312- 7709
POSTAL PROS PLUS, LLC	928 S Dixie Hwy	Lantana	FL	33462-4653	561.701.0000
SGS Gift & Postal Center	6805 W Commercial Blvd	Lauderhill	FL	33319-2116	954.718.7292
LIVE OAK PACK & SHIP INC	118 Ohio Ave N Ste A	Live Oak	FL	32064	386-219-0719
Advance Print & Mail	675 N Hunt Club Blvd	Longwood	FL	32779-2205	321.972.2704
The Postal Mail	2751 E County Line Rd	Lutz	FL	33559-3439	813.949.5151
J Post & Print	26246 Wesley Chapel Blvd	Lutz	FL	33559-7206	813.803.4884
Lutz Mail Depot	18801 N Dale Mabry Hwy	Lutz	FL	33548-4980	813.949.5370
Baker Business Center	11 South Blvd E	Macclenny	FL	32063-2550	904.397.0458
The Mail and Package Station	465 S Orlando Ave	Maitland	FL	32751-5654	407-628-4455
The Mailbox Store And Business Solutions	3200 NW 62nd Ave	Margate	FL	33063-8303	(954) 278- 9005
POSTAL CONNECTION AT VIERA	8530 N Wickham Rd Ste 112	Melbourne	FL	32940-6616	321-733-5601
Metro Pack N' Mail	1738 SW 57th Ave	Miami	FL	33155-2137	786.864.3178
Compu Point USA	12818 SW 8th St	Miami	FL	33184-1309	305.675.4182
The Pack and Ship Store	2423 SW 147th Ave	Miami	FL	33185-4082	(305) 553- 6401
Pack & Ship Express LLC	11045 SW 216th St Unit 1	Miami	FL	33170-3073	305-964-7502
WePak WeShip	14508 Lincoln Blvd	Miami	FL	33176-7461	786.250.3144
Mail-Express	18848 US Highway 441	Mount Dora	FL	32757-6700	352.729.2166
Global Mail & Ship	11522 Tamiami Trl E	Naples	FL	34113-7906	239.280.0773
Pak-n-Ship of SWFL	15275 Collier Blvd Ste 201	Naples	FL	34119-6750	239.354.1666
Pak-n-Ship of SWFL	2430 Vanderbilt Beach Rd Ste 108	Naples	FL	34109-2654	239.596.2477

**LIST OF CURRENT FRANCHISEES**  
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Print Pack & Ship	55 Everglades Blvd N Unit 110	Naples	FL	34120-3784	(239) 280- 0650
Qwik Pack and Ship	10062 Navarre Pkwy	Navarre	FL	32566-3013	850.218.2888
Ship Shoppe Niceville Pack And Ship	1161 John Sims Pkwy E	Niceville	FL	32578-2752	850.201.1001
Patriot Pack & Ship	253 Tamiami Trl S	Nokomis	FL	34275-3136	9412177295
Qwik Pack & Ship	2462 Laurel Rd E	North Venice	FL	34275-3204	941.412.4862
Mail King Hub	1326 E Commercial Blvd	Oakland Park	FL	33334-5723	561.507.7565
Ocala Postal n Shipping	4901 E Silver Springs Blvd	Ocala	FL	34470-3200	352.438.3313
Shipping Post Plus	6160 SW Highway 200	Ocala	FL	34476-5519	352.291.1573
PACK-N-SHIP MAILING CENTER	13920 Landstar Blvd	Orlando	FL	32824-5524	407 751-4548
Mail & More	5764 N Orange Blossom Trl	Orlando	FL	32810-1023	407.299.7328
Ship Orlando	3019 Edgewater Dr	Orlando	FL	32804-3719	407-720-3101
Mail Bros	9251 S Orange Blossom Trl	Orlando	FL	32837-8328	407-420-0320
WILLIAMSBURG MAIL CENTER	5366 Central Florida Pkwy	Orlando	FL	32821-8772	407.778.4729
Mumbi Ship & Print	386 S Atlantic Ave	Ormond Beach	FL	32176-7143	386.872.4033
Qwik Pack & Ship	3425 Bayside Lakes Blvd SE Ste 103	Palm Bay	FL	32909-6867	321.586.5144
TND Pack & Track	2040 Palm Bay Rd NE Ste 6	Palm Bay	FL	32905-2976	321.473.8141
Pack Rat Pack and Ship	4845 Belle Terre Pkwy Ste C	Palm Coast	FL	32164-8418	(386) 446- 9944
ShipSMART	4056 Forest Hill Blvd	Palm Springs	FL	33406-5728	561.461.2385
Print & Go	3329 S Congress Ave	Palm Springs	FL	33461-3001	561.693.1235
Qwik Pack & Ship	7957 N University Dr	Parkland	FL	33067-2601	(954) 281- 2640
My Printing and Shipping Source	1449 W Nine Mile Rd	Pensacola	FL	32534-5384	850.741.2678
Warrington Pack & Ship Business Center	120 Chiefs Way	Pensacola	FL	32507-1100	850.455.1234
ShipPlus Postal & Packing Center	7027 W Broward Blvd	Plantation	FL	33317-2208	954-583-4566
Parcels Plus	2637 E Atlantic Blvd	Pompano Beach	FL	33062	954.782.9527
The Shipping Post	2200 Kings Hwy Unit 3L	Port Charlotte	FL	33980-5761	941-743-4499
Speedway shipping	3761 S NOVA RD	Port Orange	FL	32129	(386) 301- 5000
A1 Postal Services	11582 SW Village Pkwy	Port Saint Lucie	FL	34987	772.224.8242
FLORESTA SHIPPING	1552 SE Floresta Dr	Port Saint Lucie	FL	34983-4069	833.265.9502
The Shipping Depot of Pt St. John	728 West Ave	Port St John	FL	32927-4989	321.632.8681
Deep Creek Pack & Ship	1536 Rio de Janeiro Ave	Punta Gorda	FL	33983-6214	941-875-9281
The Shipping Post	3941 Tamiami Trl Unit 3157	Punta Gorda	FL	33950-7925	941.639.8883
Ship Gulf Coast	11232 Boyette Rd	Riverview	FL	33569-8009	813.741.9600

**LIST OF CURRENT FRANCHISEES**  
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Postal & Global Royal Palm	11987 Southern Blvd	Royal Palm Beach	FL	33411-7619	561-444-2058
Post Office Square	690 Main St	Safety Harbor	FL	34695-3551	727-451-9357
St Cloud Ship & Mail Center	2165 Nolte Rd	Saint Cloud	FL	34772-8762	407.988.1154
Coastal Postal +	1820 State Road 13 Ste 11	Saint Johns	FL	32259-8855	904.679.3099
E-POST	250 W Lake Mary Blvd	Sanford	FL	32773-5925	407.302.1414
Sarasota Pack and Ship	935 N Beneva Rd Ste 609	Sarasota	FL	34232	941-955-0098
Siesta Key Pack and Ship	6547 Midnight Pass Rd	Sarasota	FL	34242-2506	941-346-3303
Ace Pack & Ship, Inc.	4200 Sebring Pkwy	Sebring	FL	33870-6610	863.382.1890
WESHIP POSTAL N BUSINESS CENTER	1128 94th Ave N	St Petersburg	FL	33702-8437	727-498-6328
Go Postal Services, LLC.	820 SW Federal Hwy	Stuart	FL	34994-2939	(772) 600-5634
Ship It Florida	4543 N Pine Island Rd	Sunrise	FL	33351-5376	(954) 368-7110
Cross Creek Pak N Ship	10861 Cross Creek Blvd	Tampa	FL	33647-4033	813.381-3940
Akitsu Mail, Your Print & Ship Hub, LLC	12807 W Hillsborough Ave Ste A	Tampa	FL	33635-9650	(813) 475-4834
Safe Ship Magnolia	2113 Everglades Ln	The Villages	FL	32163-1037	407-268-6556
Signs and Novelties Pack-N-Ship	913 N Central Ave	Umatilla	FL	32784-8656	352.890.8711
Venice Mail & Print	535 US Highway 41 Byp N	Venice	FL	34285-6040	941.484.7717
Postal Connections 228	1275 US Highway 1 Unit 2	Vero Beach	FL	32960-4706	772.778.4241
Mailman Joey's	5445 Murrell Rd Ste 102	Viera	FL	32955-6638	321-638-2325
Postal & Global Services	9314 Forest Hill Blvd	Wellington	FL	33411	561-793-0656
Palm Beach Shipping Center	1691 Forum Pl Ste B	West Palm Beach	FL	33401-2336	561.909.1038
US POSTAL & PRINTING	6901 Okeechobee Blvd	West Palm Beach	FL	33411-2511	561.686.9660
Stoneybrook Mail Center	15502 Stoneybrook West Pkwy Ste 104	Winter Garden	FL	34787-4767	407.347.3400
Mail Copy Plus	5840 Red Bug Lake Rd	Winter Springs	FL	32708-5011	407-695-6245
Postal Authority	4850 Allen Rd	Zephyrhills	FL	33541-3551	813.782.7711
Pack Ship And Copy	305 N BURWELL AVE	ADEL	GA	31620-2317	229-437-2222
Parcel Plus Business Center	5905 Atlanta Hwy Ste 101	Alpharetta	GA	30004-6025	770-667-9931
THE DOCUMENT FIRM	1600 C East Forsyth St	Americus	GA	31709-3813	229.380.4169
Mail Center Etc	6595 Roswell Rd Ste G	Atlanta	GA	30328-3152	404-843-0425
Popping & Dropping Mail Services, Etc.	4827 Old National Hwy	Atlanta	GA	30337-6234	404.684.5900
Mountainside Parcel & Post	281 Young Harris St Ste D	Blairsville	GA	30512-3712	706.745.0585
Mountain Lakes Business Center	178 Bracketts Way Ste 7	Blairsville	GA	30512-2984	706.970.8027
BizPro Centers Ship & Print	770 Highway 96 Ste 215	Bonaire	GA	31005-5119	478.313.5292
Exit 29 Postal & More	589 Palisade Dr	Brunswick	GA	31523-8208	912.289.2789

**LIST OF CURRENT FRANCHISEES**  
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U GOT MAIL	3300 Hamilton Mill Rd Ste 102	Buford	GA	30519-4004	678.546.2262
Scooter's Shippin'	5264 Cleveland Hwy Ste 400	Clermont	GA	30527-2239	470-678-8375
The Mail Room	4519 Woodruff Road	Columbus	GA	31904-6096	706.323.6687
Print & Ship Hub	1820 Highway 20 SE	Conyers	GA	30013-2077	770.262.7866
Peach Postal Pack and Ship LLC	980 N Main Plaza Dr	Cornelia	GA	30531-2150	706-778-1620
Qwik Pack & Ship Cumming	216 Atlanta Rd	Cumming	GA	30040-2679	678.456.8255
The Shipping Post	1400 Market Place Blvd	Cumming	GA	30041-7925	678-947-8983
Box Print & Ship	831 AUBURN RD	DACULA	GA	30019-5437	678.404.8255
City Postal Center	1219 N Glenwood Ave	Dalton	GA	30721-2603	(706) 979-2800
Pak Print and More	3564 Wesley Chapel Rd	Decatur	GA	30034-5254	770.987.8980
The Mailing Box, Inc.	2959 Chapel Hill Rd Ste D	Douglasville	GA	30135-3159	770-947-0862
Mail Central Services	4813 Ridge Rd	Douglasville	GA	30134-6167	678-401-6101
Providence Mailbox & Shipping Center	2730 Peachtree Industrial Blvd	Duluth	GA	30097-8626	770-676-6336
Mail Center Etc	5579 Chamblee Dunwoody Rd Ste B	Dunwoody	GA	30338-4154	770.393.9855
Five Star Print Post Ship	5370 Highway 92 Ste 210	Fairburn	GA	30213-0019	770.629.2772
Edwin Jarvis Concierge	305 Trilith Pkwy Ste 300	Fayetteville	GA	30214-5565	678-701-4711
All in Print & Ship	2551 Limestone Pkwy	Gainesville	GA	30501-2019	470.892.5935
Mega Pack & Ship	3640 Mundy Mill Rd Ste 112	Gainesville	GA	30504-8201	678.943.2354
The Shipping Depot	3292 Thompson Bridge Rd	Gainesville	GA	30506-1561	770-534-2249
The Ship Station	250 John W Morrow Jr Pkwy.	Gainesville	GA	30501-8532	770.287.3163
Liberty Shipping Solutions	103 W General Screven Way Ste G	Hinesville	GA	31313-3053	912.332.7912
Mail Center Etc	4215 Jimmy Lee Smith Pkwy Ste 19	Hiram	GA	30141-2888	770.439.4273
The Great Pickup!	2738 Highway 155	Locust Grove	GA	30248-2401	678.271.2370
The Shipping Yard	4875 Floyd Rd	Mableton	GA	30126	678.403.2279
SOHO OFFICE	2500 Dallas Hwy SW	Marietta	GA	30064-7505	770.590.8511
Milledgeville Pack and Ship	157 Garrett Way NW Ste A	Milledgeville	GA	31061-2373	478-219-7326
Mail in the Box	4400 Brownsville Rd Ste 105	Powder Springs	GA	30127-8902	770.575.1406
Kings Bay Mail & More	944 Kingsbay Rd Ste A	Saint Marys	GA	31558-3755	(912) 882-7447
Mailbox Cafe	1305 Barnard St	Savannah	GA	31401-6746	912.495.5589
Boxxi	2874 King St SE	Smyrna	GA	30080-3593	770.954.7751
Ship It	712 North Laurel Street	Springfield	GA	31329	912.289.1172

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Express Copy Print & Ship	2090 Lawrenceville Suwanee Rd Ste A	Suwanee	GA	30024	678-376-0122
Total Choice Shipping & Printing	800 4th Ave	Grinnell	IA	50112-2041	641.236.7447
AG Pack & Ship	1566 S Gilbert St	Iowa City	IA	52240-4304	3198559911
Mailboxes of Iowa City	308 E Burlington St	Iowa City	IA	52240-1602	319-354-2113
Parcel Center	5500 MERLE HAY RD, SUITE C	JOHNSTON	IA	50131	515.897.5416
Total Choice Shipping & Printing	619 Church St	Ottumwa	IA	52501	641.682.7374
Ship It!	809 W 8th St	Pella	IA	50219-2302	641-628-4888
Postal Connections	10673 W Lake Hazel Rd	Boise	ID	83709-5453	208.562.1566
Postal Plus	6848 N Government Way Ste 114	Dalton Gardens	ID	83815-7799	208-762-2540
Kamiah Shipping	620 3rd St	Kamiah	ID	83536-6081	(208) 494-4801
Postal Express	1740 E Fairview Ave	Meridian	ID	83642-5702	208.888.7556
Upscale Mail	2600 E Seltice Way Ste A	Post Falls	ID	83854-7991	208.773.5249
Star Ship & Print	200 N Highbrook Way Ste 106	Star	ID	83669-1028	2085144136
Inbox & More Pack Ship Print	2515 Waukegan Rd	Bannockburn	IL	60015-1569	847.607.8873
ALL IN SHIPPING	5343 Belleville Crossing St	Belleville	IL	62226-3108	618.235.6080
COPY N SHIP SERVICES	1624 Carlyle Ave	Belleville	IL	62221-4558	618.416.3600
Copy N Ship Services LLC	1250 Camp Jackson Rd	Cahokia	IL	62206-2232	618-857-8094
4 MONTROSE EXPRESS	4000 W Montrose Ave	Chicago	IL	60641-2140	7737257000
MY MAIL CENTER	332 S Michigan Ave	Chicago	IL	60604-4434	312-922-1788
Shipping & Beyond	1440 W Taylor St	Chicago	IL	60607-4623	312.226.0111
Business Solution Centers	818 W 103rd St	Chicago	IL	60643-2340	773.941.6541
Express Shipping of DeKalb	1005 W Lincoln Hwy	DeKalb	IL	60115-3019	815.517.1738
PostMart Business Center	244 S Randall Rd, (Otter Creek Shopping Center)	Elgin	IL	60123	847.468.7678
Shipping Point	6615 Grand Ave	Gurnee	IL	60031-4591	847.336.6000
Mailboxes & Print Depot	2405 Essington Rd Ste B	Joliet	IL	60435-1204	(815) 436-5050
Express Pack & Ship	422 S Main St	Lombard	IL	60148-2600	630.708.0421
Shipping Saint Store- Marion	1117 N Carbon St	Marion	IL	62959	618.988.0505
Pumpkin Postal	901 Detroit Ct Ste B	Morton	IL	61550-3700	309.266.6398
The Mail Box Store Of Naperville	2735 Hassert Blvd	Naperville	IL	60564-5205	331.231.2050
The Boxes etc.	790 Royal Saint George Dr	Naperville	IL	60563-1499	630-717-1351
Ship Away USA	8923 159th St	Orland Hills	IL	60487	708.696.1059
PACK-N-TRACKS	10200 S Roberts Rd	Palos Hills	IL	60465-1539	708.529.3498
The Postal Shoppe	1643 N Alpine Rd Ste 104	Rockford	IL	61107-1464	8153977301

**LIST OF CURRENT FRANCHISEES**  
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The Postal Shoppe	2205 S Perryville Rd	Rockford	IL	61108-8209	815.484.0940
Ship We Ship	524 E Rollins Rd Ste B	Round Lake Beach	IL	60073-1313	773.961.6342
Box & Go	3309 Robbins Rd	Springfield	IL	62704	217-862-2060
INSUREDWAY PACK & SHIP	7012 W 111th St	Worth	IL	60482-1827	708.930.5063
MDS Pack2Ship LLC	3639 Nichol Ave	Anderson	IN	46011-3064	765.374.3825
Hoosier Postal Plus	13115 Wicker Ave	Cedar Lake	IN	46303-7401	219-401-8145
Postal Express	8063 Madison Ave	Indianapolis	IN	46227-6001	317.885.8081
SHIP IT NOW BUSINESS CENTERS	4084 Pendleton Way	Indianapolis	IN	46226-5224	317.541.1940
Purple Ribbon Office Solutions	5625 Sunnyside Road	Indianapolis	IN	46235-8513	317-854-9599
Ship Indy	5035 w 71st Street	Indianapolis	IN	46268	463.282.0246
EM Print and Ship Center	326 E Court Ave	Jeffersonville	IN	47130-3412	812.590.8090
The Box Express	1419 W 11th St	Marion	IN	46953-1436	765.662.0707
A1 Packaging Store	1048B Sagamore Pkwy W	West Lafayette	IN	47906-1446	765-497-1133
Allen's Package & Print Plus	1106 W Ash St	Junction City	KS	66441-3600	785.209.3820
Mail It	11709 Roe Ave Ste D	Leawood	KS	66211	913.469.4115
47th Mail & Print	4925 S Broadway Ave	Wichita	KS	67216	316.636.7200
YOUNG'S PACKAGING MAIL & PARCEL CENTER	1102 W Everly Brothers Blvd	Central City	KY	42330-1820	270.754.3655
Mail Box	3735 Palomar Centre Dr Ste 150	Lexington	KY	40513-1148	859.224.4656
Packages Plus	117 E 18th St	Owensboro	KY	42303-3752	270.684.8000
Paris Shipping Center	111 W 8TH ST	PARIS	KY	40361	859.484.4025
Quantum Mail & Ship	7353 Highland Rd Ste B	Baton Rouge	LA	70808-6642	225.767.1400
PACKAGES PLUS SIGNS & NOTARY	2163 Airline Dr	Bossier City	LA	71111	318.747.4706
A Better Mail Service	711 E Ascension St	Gonzales	LA	70737-3028	225.647.2822
New Orleans Packaging & Shipping	4955 W Napoleon Ave	Metairie	LA	70001-2249	504-885-4544
Old Metairie Mail & Copy Center	609 Metairie Rd	Metairie	LA	70005-4034	504.828.7363
Parcels & Post	5208 Magazine St.	New Orleans	LA	70115	504.891.8402
Pack Rat Shipping Services	3436 Magazine St	New Orleans	LA	70115-2413	504.899.5415
Gentilly Mail & Copy Center	3157 Gentilly Blvd	New Orleans	LA	70122	504-304-9595
Ship Happens	201 Saint Charles Ave., Ste 114	New Orleans	LA	70170-0114	(504) 504-7447
Best Shipping Solutions	2159 Gause Blvd E	Slidell	LA	70461-4229	985-641-9884
Parcel Plus Business Centers of LA	1200 Canal Blvd	Thibodaux	LA	70301-4511	985-590-5551
pigeon post	878 Washington St	Attleboro	MA	02703-7547	508.399.6300
Express Mailing & Shipping	233 Broad St	Bridgewater	MA	02324-1800	508.807.0731



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FRAMINGHAM SHIPPING COMPANY	1257 Worcester Rd	Framingham	MA	01701-5217	(508) 875-8000
Sunrise Postal Services	51 Pleasant St	Malden	MA	02148-4904	888-302-3588
Mail Box Services Inc	82 County Road	Mattapoisett	MA	02739-1466	508.758.9700
Pit Stop Shipping	740 Boston Rd.	Springfield	MA	01119-1312	413.266.3174
The Package Store	1029 North Rd Ste 4	Westfield	MA	01085-9714	413-282-0048
Drop Pack & Ship	51 Southwick Rd	Westfield	MA	01085-4729	413-579-5151
America Postal Services	901 Bay Ridge Rd	Annapolis	MD	21403-3934	410-263-5400
POSTMAN PLUS CARNEY	9613C Harford Rd.	Baltimore	MD	21234-2150	410-665-3211
Postman Plus Perry Hall	4132 E Joppa Rd Ste 110	Baltimore	MD	21236-2272	(410) 256-7447
Beltsville Pack and Ship	11113 Baltimore Ave	Beltsville	MD	20705-2149	240-382-2609
Pack 'N Business Solutions	12530 Fairwood Pkwy Ste 102	Bowie	MD	20720-6357	301.478.6120
The Shipping Store	23415 Three Notch Rd Ste 2008	California	MD	20619-4023	301-863-5664
Chesapeake Custom Print & Ship	101 Marlboro Ave Ste 11	Easton	MD	21601-2735	410.819.0246
Ellicott City Print & Ship	8455 Baltimore National Pike Ste 3	Ellicott City	MD	21043-4208	410-940-3765
Postal Xpress N More, LLC	10045 Baltimore National Pike	Ellicott City	MD	21042-3673	410-465-8136
Pack Ship N Print & Business Center	9750 Apollo Dr Ste B	Largo	MD	20774-4924	240.673.0090
Pack 2 Ship	29015 Threenotch Rd	Mechanicsville	MD	20659	240.249.3167
Mountain Postal	100 Middletown Pkwy Unit 202	Middletown	MD	21769-7767	240.490.8952
Mountain Postal	13180 Garrett Hwy Ste F	Oakland	MD	21550-1120	301.334.7890
ParcelEx	645 Solomons Island Rd N	Prince Frederick	MD	20678-3915	410.535.5473
Mailboxes and Business Center	11140 Rockville Pike Ste 100	Rockville	MD	20852-3149	3012318022
POST EXPRESS	9466 Georgia Ave	Silver Spring	MD	20910-1456	240.450.3340
Takoma postal & business center	7304 Carroll Ave	Takoma Park	MD	20912-4514	301-270-5314
The Mailing Center	250 Center St Unit 6	Auburn	ME	04210-6152	207.783.7740
The Mailing Center	126 Western Ave	Augusta	ME	04330-7249	207-621-0234
Mail It 4 U	10 State R Ste 9	Bath	ME	04530-6020	207.443.1457
Mail It 4 U	47 School Street	Damariscotta	ME	4543	207.563.7667
MAIL-IT UNLIMITED	45 Portland Rd Ste 7	Kennebunk	ME	04043-6660	207.985.2087
Postal Plus	1416 S Main St	Adrian	MI	49221	517.265.4072
Mailbox City	40315 Michigan Ave	Canton	MI	48188	734.275.0075
Pack-N-Tracks	21366 Hall Rd	Clinton Township	MI	48038-1539	586.421.4767
Post Express Inc	6659 Schaefer Rd	Dearborn	MI	48126	313.457.0280

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Postal + Prints	7050 Dexter Ann Arbor Rd Ste 300	Dexter	MI	48130-8659	734.253.2439
Best Way Pack & Send	15001 Kercheval Ave	Grosse Pointe Park	MI	48230-1361	313.882.4325
The Postal Shop	26140 Crocker Blvd	Harrison Township	MI	48045	586.416.9900
The Shipping Department	430 E 8th St	Holland	MI	49423-3751	616.396.2642
Custom Box Company	1098 Ann Arbor Rd W	Plymouth	MI	48170-2129	734-453-0808
Ship Michigan	33788 Schoenherr Rd	Sterling Heights	MI	48312-6404	586.457.1830
Postal Plus	1440 W Chicago Blvd	Tecumseh	MI	49286-1580	517-301-3012
Mail Pack Ship & Print	14870 Granada Ave	Apple Valley	MN	55124-5514	952.432.4880
Postal Dispatch Business Center	5123 W 98th St	Bloomington	MN	55437	952.345.1879
Pack & Mail Station	1110 Cloquet Ave	Cloquet	MN	55720	218.879.6776
Pack & Mail Plus	4602 Grand Ave Ste 500	Duluth	MN	55807-2703	218.624.1433
The Pack and Mail Room	1626 London Rd	Duluth	MN	55812-1619	218.728.2340
Standard Printing-n-Mailing	124 4th Ave NE	Hutchinson	MN	55350-1703	320.587.7500
POST-HASTE Business Solutions	38868 12th Ave	North Branch	MN	55056	651-237-1115
Graphic Mailbox	204 7th St W	Northfield	MN	55057	507.645.1610
Qwik Pack & Ship of Walker	507 Minnesota Ave. West	Walker	MN	56484	218.547.7771
Mailbox It LLC	426 W Fir Rd	Carthage	MO	64836	417.359.0200
Postal Express	1400 Forum Blvd Ste 7A	Columbia	MO	65203-1997	573-446-0447
UNLIMITED MAILING SOLUTIONS	629 Maple Valley Dr	Farmington	MO	63640-1951	573.915.5233
The Mail Center	4050 Pennsylvania Ave	Kansas City	MO	64111-3041	8167052244
BG Express Shipping Packing and More	3003 N. Baltimore Street	Kirksville	MO	63501	6602239014
MailBoxes & more	305 S Kyler St	Monett	MO	65708-2603	417.236.8672
Postal Plus	7827 Town Square Ave Ste 104	O Fallon	MO	63368-7199	636.561.3366
Mail iT	5517 N Farmer Branch Rd	Ozark	MO	65721-5315	417.582.6245
Rapid Ship Republic	513 US Highway 60 E	Republic	MO	65738-1320	417.647.5000
Mailbox iT	213 Saint Robert Blvd Ste 3	Saint Robert	MO	65584-3323	573-336-5555
Mailbox Too	2131 W Republic Rd	Springfield	MO	65807-5705	417-886-6245
Glenstone Title Office and Shipping Center	1002 S Glenstone Ave	Springfield	MO	65804	417.507.1222
Pack 'N' Mail	540 E Young Ave Ste A	Warrensburg	MO	64093-1250	660.747.2799
The MailRoom Gluckstadt	272 Calhoun Station Parkway	Gluckstadt	MS	39110	601.521.1210
Coastal Postal	1110 Cowan Rd	Gulfport	MS	39507-3441	228.357.5564
Premier Postal LLC	5107 Beatline Rd Ste 100B	Long Beach	MS	39560-3867	228.731.3329
Mail Fast Forward	313 Telly Rd	Picayune	MS	39466-5552	601.798.2222
BIG SKY PRINT AND SHIP	235 Snowy Mountain Cir #2	Big Sky	MT	59716	406.995.7884

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Express Print Pack Ship	100 24th St W Ste 1	Billings	MT	59102-4751	(406) 652-6868
The Shipping Depot	2120 S Reserve St	Missoula	MT	59801-6451	406.549.7400
QuickPrint of West Yellowstone	435 Yellowstone Ave	West Yellowstone	MT	59758	406.646.0555
Xpress It Shipping of Albemarle	1939 E Main St	Albemarle	NC	28001-5333	704.983.1200
Asheboro shipping and packing	514 E Dixie Dr	Asheboro	NC	27203-7035	336.521.4727
Postal Connections #220	1183 University Dr Ste 105	Burlington	NC	27215-8315	336.584.4405
Postal Express	964 High House Rd	Cary	NC	27513-3574	984-895-0173
Print Pack Ship	7308 E Independence Blvd	Charlotte	NC	28227	980.209.0255
ShipOnSite of Highland Creek	5818 Highland Shoppes Dr	Charlotte	NC	28269-2646	704.274.5983
Postal Connections 252	63 Sarazen Dr Unit 101	Clayton	NC	27527-5825	(919)243-2272
Postmarked	20619 Torrence Chapel Rd Ste 116	Cornelius	NC	28031-6870	704.237.4247
Speedy Gecko Shipping	217 E Broad St	Dunn	NC	28334-4920	910.292.2239
Packaging Express	4711 Hope Valley Rd Ste 4F	Durham	NC	27707	919-489-8474
EC Mailbox Center	1313 N Road St Suite E	Elizabeth City	NC	27909-3387	252.331.6766
SHIPMASTERS LLC	4-2070 Rock Merritt Ave	Fort Liberty	NC	28307	910.491.1485
Signature Postal	726 N Main St	Fuquay Varina	NC	27526-2029	919-244-2790
Global Postal Plus	2914 US Highway 70 W	Goldsboro	NC	27530-9617	984-207-8040
Express Pack & Ship	1633 New Garden Rd	Greensboro	NC	27410-2001	336-676-4488
The Pack-N-Post	1852 BANKING STREET	GREENSBORO	NC	27408	336.275.1988
ShipOnSite - Surf City	201 Alston Blvd	Hampstead	NC	28443-7011	910-803-2292
The Business Spot	472 Dillard Rd.	Highlands	NC	28741	828.482.0286
Total Office Services	14316 Reese Blvd W Ste B	Huntersville	NC	28078-7960	704-948-8120
Qwik Pack & Ship Knightdale	4033 Village Park Dr	Knightdale	NC	27545-7044	919.295.1550
Xpress It Shipping	236 Market St Ste 100	Locust	NC	28097-9439	704.781.0202
Marion Pack and Post	242 N. Main St.	Marion	NC	28752	828-659-8155
BIZXPRESS	3116 Weddington Rd Ste 900	Matthews	NC	28105-9407	704-849-2000
Mint Hill Express	11300 Lawyers Rd	Mint Hill	NC	28227-8305	704.930.3366
Establish1877 MAIL	101 Morrisville Square Way	Morrisville	NC	27560-5703	919-234-6931
Global Pack & Ship	333 W Washington St	Nashville	NC	27856	252.462.5240
ShipOnSite of Pembroke	707 Union Chapel Rd PMB 1B	Pembroke	NC	28372-8689	910.668.1211
Qwik Pack & Ship	222 Central Park Ave Ste E	Pinehurst	NC	28374-8728	910.255.0555
Qwik Pack & Ship	1930 Club Pond Rd	Raeford	NC	28376-8691	910-848-2266
The Ship n Print Store	1030 N Rogers Ln Ste 121	Raleigh	NC	27610-6083	919.615.2122
Qwik Pack & Ship Raleigh	2920 Forestville Rd # 100	Raleigh	NC	27616-8774	919.373.0100

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ShipOnSite	10911 Raven Ridge Rd	Raleigh	NC	27614-8363	919-845-5200
ShipOnSite OBX	26200 Vista Dr W Unit B	Rodanthe	NC	27982	252-987-5300
Shipping As Unusual	4130 Durham Rd.	Roxboro	NC	27574	336.647.5282
We Ship It!	111 N 3rd St	Smithfield	NC	27577-3939	919-989-4070
Qwik Pack and Ship	216 Commerce Ave	Southern Pines	NC	28387	910.725.0336
ShipOnSite	135 W Illinois Ave	Southern Pines	NC	28387-5808	910.692.2710
Qwik Pack & Ship	6779 Overhills Rd	Spring Lake	NC	28390-8873	910.835.4055
Big Al's Pack And Ship	76 Roan Rd	Spruce Pine	NC	28777-5217	8285201569
ShipOnSite of Wake Forest	12400 Wake Union Church Rd Ste 3	Wake Forest	NC	27587	919.570.6015
Qwik Pack and Ship - Wake Pointe Plaza	11216 Capital Blvd Ste 115	Wake Forest	NC	27587-4530	984.237.0073
Ashe Ship and Print	1400 Mount Jefferson Rd Ste 7	West Jefferson	NC	28694-8426	336.846.4877
Mailbox Express	609A Piner Rd	Wilmington	NC	28409-4201	910.790.1999
Mailbox Express	1319 Military Cutoff Rd Ste Cc	Wilmington	NC	28405-3640	910-256-9999
Pack n Ship	3011 NC Highway 42 W Ste C	Wilson	NC	27893-7735	252.237.1351
ShipOnSite Zebulon	200 E Gannon Avenue	Zebulon	NC	27597-2704	919-404-8204
Mail Depot	13816 Manderson Cir	Omaha	NE	68164-6034	402-370-9559
Postal Center USA	855 Hanover St.	Manchester	NH	03104-5419	603.627.7225
Postal Center USA	614 Nashua St Ste 14	Milford	NH	03055-4943	603.672.8816
Postalcenter Nashua	379 Amherst St Ste 2	Nashua	NH	03063-1226	603.882.6245
Postal Center USA - Stratham/Exeter	20 Portsmouth Ave Ste 1	Stratham	NH	3885	603.772.7222
Beyond the Box	4 Center St	Wolfeboro	NH	03894-4324	603-581-4580
Pack & Ship Rite LLC	115 Philadelphia Ave	EGG HARBOR CITY	NJ	8215	6406142030
Prime Postal Center	1077 North Ave	Elizabeth	NJ	07201-4619	9083518006
Affordable Pack-N-Ship	865 NJ-33 Business	Freehold	NJ	7728	732.294.7790
BoxedMail	78 Main St	Hackettstown	NJ	07840-1361	9084985140
EXPRESS COURIER	1404 Oak Tree Rd Ste 4	Iselin	NJ	08830-1674	732.218.8025
The Mail Box Store	87B N Beverwyck Rd	Lake Hiawatha	NJ	07034-2298	862-286-2110
Popcorn Packers Postal & Shipping Center	1 Cherry St Ste 2	Lambertville	NJ	08530-1519	609.397.2205
Ship & Go	463 Main St Ste 1R	Little Falls	NJ	07424-1150	973.200.0090
ATOM PACK N SHIP	2 Arnot St Ste 6	Lodi	NJ	07644-1630	201.695.8000
Pack Ship n More	300 Main St Ste 21	Madison	NJ	07940-2369	973.443.0100
Ship Morristown	44 Washington St.	Morristown	NJ	7960	973.658.8008
US Postal Center	146 B Ferry St	Newark	NJ	07105-2195	862.240.9911
US Postal Center	188 Jefferson St	Newark	NJ	07105-1622	973.900.5644
Mail Boxes & More	94 Wanaque Ave	Pompton Lakes	NJ	07442-2029	973-248-8330

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Hinkson's The Office Store	28 Spring St	Princeton	NJ	08542-6901	609.924.0112
Insta Pack & Ship	24b Main Street	South River	NJ	8882	732.705.1163
CA Pack N Ship	5051 Route 42 Ste 4	Turnersville	NJ	08012-1788	856.302.2300
US Postal Center	540 North Ave	Union	NJ	07083-7148	908-398-2744
JD & KD Warren MultiService	412 State Route 57 E	Washington	NJ	07882-2410	908.324.5008
Mail Boxes & More	1536 State Route 23	Wayne	NJ	07470-7516	973.628.0707
Pac N Mail	910 W Pierce St	Carlsbad	NM	88220-5246	575.887.6245
UPEX & Gifts, LLC	108 Central Park Sq	Los Alamos	NM	87544-4020	505.662.3119
Beyond Mail And Print	4405 Jager Dr NE Ste C4	Rio Rancho	NM	87144-5715	505.771.9136
Rio Rancho Mail Print & Ship	4300 Ridgecrest Dr SE	Rio Rancho	NM	87124-5912	505.896.8000
One Stop Office	1342 New Mexico 333 Ste C	Tijeras	NM	87059	505.281.6332
Axcel Ship and Print	1386 S. Boulder Highway	Henderson	NV	89015	725.605.2277
Postal Express	774 Mays Blvd Ste 10	Incline Village	NV	89451-9613	775-832-1000
1 STOP MAIL & PRINT CENTER	7121 W Craig Rd Ste 113	Las Vegas	NV	89129-6038	702.982.2003
A&J POSTAL+	9620 Las Vegas Blvd S Ste E4	Las Vegas	NV	89123-6508	702.724.1563
Ship Las Vegas	4375 Las Vegas Blvd N Ste 7	Las Vegas	NV	89115-0587	702.643.2169
ASAP MAIL & COPY SERVICES	1943 N Nellis Blvd	Las Vegas	NV	89115-3647	725-251-5830
The Shipping Depot	6020 Badura Ave Ste 110	Las Vegas	NV	89118-4716	702.964.1234
Ship Las Vegas	5325 S Fort Apache Rd	Las Vegas	NV	89148-4665	702-262-0102
SHIPXPRESS	2381 East Windmill Lane	Las Vegas	NV	89123	725.205.3881
Postal King	5155 Blue Diamond Rd Ste 102	Las Vegas	NV	89139-7696	702.776.7688
Alpha Mailbox	3172 N Rainbow Blvd	Las Vegas	NV	89108-4534	702-367-1300
Ship Center LV	4075 S Durango Dr Ste 111	Las Vegas	NV	89147-4164	702.270.1923
Mailing & More	7181 N Hualapai Way Ste 130	Las Vegas	NV	89166-1117	702.727.4644
Postal Pros	11700 W Charleston Blvd Ste 170	Las Vegas	NV	89135-1575	702-363-7767
Vegas Postal & More	8090 S Durango Dr Ste 102	Las Vegas	NV	89113-4427	702.982.0082
AAA Mail & Ship	1155 E. Twain Ave	Las Vegas	NV	89169	702.733.6604
Mesquite Business Center	526 Commerce Cir	Mesquite	NV	89027-1900	702.346.2191
Mailing & More	6462 Losee Rd Ste 110	North Las Vegas	NV	89086-0105	702-727-4644
PS Postal Hub	6355 N Commerce St Ste 106	North Las Vegas	NV	89031-1862	725-222-0012
The Office BOSS Lakeside Mail Center	3495 Lakeside Dr	Reno	NV	89509-4841	775.825.5511
Ridgeview Mail Center	5150 Mae Anne Ave Ste 405	Reno	NV	89523-1859	775.387.2677

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Humboldt Print & Mail	405 W 4th St	Winnemucca	NV	89445-3309	775.623.3931
Eagle Ship and Print	512 W Goldfield Ave	Yerington	NV	89447-3317	(775)260-5507
Albany County Post	123 Maple Ave	Altamont	NY	12009-7719	5188616641
Shipping HQ	4498 Main St Ste 4	Amherst	NY	14226-3826	716.204.0770
Pandoras Mailboxes	2810 23rd Ave Ste 1	Astoria	NY	11105-2721	718-928-0055
Milton Pack & Ship	15 Trieble Ave	Ballston Spa	NY	12020-6027	518.444.0463
Worldwide Shipping Center	24807 Jericho Tpke	Bellerose	NY	11426-1907	718.347.0052
MAIL'N' PARCEL INC	1510 Castle Hill Ave	Bronx	NY	10462-4210	718.904.9286
Postman Joe 11229	2602 Avenue U	Brooklyn	NY	11229	718.334.2400
Postman Joe 11230	1375 Coney Island Ave	Brooklyn	NY	11230	718.338.2131
Outside the Box Shipping	367 ST MARKS AVE	BROOKLYN	NY	11238	718-908-8825
Brooklyn Postal Center	540 Court St	Brooklyn	NY	11231-3923	718-237-8267
Mail Masters	1942 86th St	Brooklyn	NY	11214-3135	718.395.5994
East NY postal Services	727 Pennsylvania Ave	Brooklyn	NY	11207-6902	7186666486
Big & Small Shipping Services	1042 Broadway	Brooklyn	NY	11221-2428	718.483.9293
Broadway SandBox LLC	1698 Broadway	Brooklyn	NY	11207-4043	347.542.5912
Atlantic Shipping Center	552 Atlantic Ave	Brooklyn	NY	11217-1914	718.643.1409
Clinton Hill Sandbox	394 MYRTLE AVE	BROOKLYN	NY	11205-2426	718.928.5538
EXPRESS LINE SERVICES	7624 13th Ave	Brooklyn	NY	11228-2412	718-492-2222
Office 11206	442 Lorimer St, Ste D	Brooklyn	NY	11206	718.599.5700
Flatlands Pack Ship and Print	12448 Flatlands Ave	Brooklyn	NY	11239-5828	347.374.2288
Fulton Sandbox	928 Fulton St	Brooklyn	NY	11238-2349	718.230.4980
THE IMAIL STORE	1161 Bedford Ave	Brooklyn	NY	11216-1614	(718) 622-4612
Angie's Pack N Ship Service Inc	56A Lewis Ave	Brooklyn	NY	11206-6784	718.676.7282
Bushwick Post	620 Wilson Ave	Brooklyn	NY	11207-2175	718.676.4336
COBBLE MAIL	495 Henry St	Brooklyn	NY	11231-5246	718.852.8844
Postman Joe (FedEx, UPS, DHL Service Point, USPS)	1923 McDonald Ave	Brooklyn	NY	11223-1828	718.934.0030
INTERLINE CARGO EXPRESS	1259 Ralph Ave	Brooklyn	NY	11236	347.414.5763
CustomOut Pack N Ship	196 Utica Ave	Brooklyn	NY	11213	718.773.0831
Postman Joe 11224	2896 Shell Rd	Brooklyn	NY	11224-3609	718.676.6796
The Mail Drop	1202 Avenue U	Brooklyn	NY	11229-4107	718.339.0006
Silver Rod Shipping	6404 18th Ave	Brooklyn	NY	11204-3729	718-236-5735
1 STOP MAIL DROP	2851 Cropsy Ave	Brooklyn	NY	11214-7214	718.484.3229
Pegasus Express Unlimited	223 Bedford Ave	Brooklyn	NY	11211-4171	718.782.0151
Ship Bay Ridge	7811 5th avenue	brooklyn	NY	11209	718.806.9316
Brooklyn Postal Center	249 Smith St	Brooklyn	NY	11231-4740	718-237-8267
Outside the Box Shipping	1820 Avenue M	Brooklyn	NY	11230-5347	718.300.1300

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Outside The Box Shipping	6614 Avenue U	Brooklyn	NY	11234-6021	718-251-5111
Postman Joe 11235	3065 Brighton 2nd St	Brooklyn	NY	11235-7404	7189754955
Postman Joe 11235	2609 E 14th St	Brooklyn	NY	11235-3915	718.934.0030
Mail Center USA	641 Grooms Rd Unit 1	Clifton Park	NY	12065-5912	518.371.1560
South Shore Mailroom	903 Montauk Hwy Unit C	Copiague	NY	11726-4903	631.608.3373
Fast Pack n ship	2136 Deer Park Ave # 2136	Deer Park	NY	11729-1306	631.940.7550
Box Mania Pack & Ship	3972 Vineyard Dr	Dunkirk	NY	14048-3522	716.203.7533
Main St. Shipping and Printing Center	138 Main St	East Rockaway	NY	11518-1702	516.744.6865
Island Packaging & Shipping	248 Route 25A	East Setauket	NY	11733-2954	631-689-8095
Postal Pak N Ship	1011 Nameoke St Apt Lf	Far Rockaway	NY	11691-4925	347.246.7606
ShipNYC LLC	31 Covert Ave	Floral Park	NY	11001	718.285.6893
The Mail Drop	6431 108th st.	Forest Hills	NY	11375	718.275.2203
FRANKS PACK N SHIP	17711 Union Tpke	Fresh Meadows	NY	11366-1517	718.380.0673
Parsons Shipping	7529 PARSONS BLVD	FRESH MEADOWS	NY	11366	9177709919
The Post Mailroom	214 Glen Cove Ave Ste B	Glen Cove	NY	11542-4101	516 866 7447
Gold Coast Mailroom	5 Brewster St	Glen Cove	NY	11542-2549	516.759.0000
QWIK PACK & SHIP OF QUEENS	6704 Myrtle Ave	Glendale	NY	11385-7058	718.366.4175
Buzz! Copies, Prints & Stationery	4 Bond St	Great Neck	NY	11021-2443	516.466.0100
Cuttermill Mailroom	16 Middle Neck Road	Great Neck	NY	11021	516.829.7447
Lind-Hart Mini Ship	5949 Camp Rd	Hamburg	NY	14075-4425	716.648.0542
Express Pack N Ship	3316 State Route 4	Hudson Falls	NY	12839-3511	518-792-9101
Huntington Mailroom	375 W Main Street	Huntington	NY	11743	631.944.3200
Shipping Place & More	3979 Albany Post Rd	Hyde Park	NY	12538-1983	845-483-7447
Boxes and Bytes Inc.	1930 Veterans Hwy	Islandia	NY	11749-1599	631.630.3917
JRSC Express	1611 Foote Avenue	Jamestown	NY	14701-9155	716.484.6948
Adirondack Shipping Center	103 Townsend Ave	Johnstown	NY	12095-1002	518.848.3022
Kings Park Shipping and Printing Center	21 Pulaski Rd	Kings Park	NY	11754-2530	631.782.1699
PDQ Mail Plus	2005 Palmer Ave	Larchmont	NY	10538-2437	914.833.1133
City Mailroom	4470 21st St	Long Island City	NY	11101	718.729.5000
Turbo Pack N Ship	523 Halstead Ave	Mamaroneck	NY	10543-2715	914-940-2400
Pegasus Shipping Center	22 E Main St	Middletown	NY	10940-5808	845.281.0358
Major Mailbox N Shipping Plus LLC	280 Route 211 E	Middletown	NY	10940-3133	845.239.4639
Letterbox	11 E Prospect Avenue	Mount Vernon	NY	10550-2008	914.371.5094
Union Works Print Pack and Ship	7 Erie Ave	Narrowsburg	NY	12764	845.252.3100
Shipping Packaging Plus	669 Main St	New Rochelle	NY	10801-7101	716.293.3510

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Reach Fast Shipping Center	35 W 31st St Frnt 1	New York	NY	10001-4418	917.475.1771
US Postal Center Midtown	719 2nd Avenue	New York	NY	10016	646-649-4393
Manhattan Express Shipping	459 Columbus Ave	New York	NY	10024-5129	646.368.1283
Pegasus Express Limited – East Village	508 E 12th Street	New York	NY	10009-3812	646.741.5521
Northport Copy & Shipping	121 Main St	Northport	NY	11768-1721	631.754.9030
BUZZ COPIES PRINTS & STATIONARY	10406 Atlantic Ave	Ozone Park	NY	11416-1829	718.847.0700
Patch Print Ship & More Inc.	83 S Ocean Ave	Patchogue	NY	11772-3702	631.569.5665
Plainview Mailroom	329 S Oyster Bay Rd	Plainview	NY	11803-3301	516.935.7447
Adirondack Pennysaver	177 Margaret St	Plattsburgh	NY	12901-1837	518-563-0100
Port Washington Mailroom	191 Main St	Port Washington	NY	11050-3242	516.883.2064
Rocky Point Ship and Pack	678 N Country Rd	Rocky Point	NY	11778-9096	631.849.6644
Corner Gateway	1972 New Scotland Rd	Slingerlands	NY	12159-3629	518.512.5454
PACKAGE HUB STATEN ISLAND	1808 HYLAN BLVD	STATEN ISLAND	NY	10305	917.865.0909
Postal Connections	1365 N Railroad Ave	Staten Island	NY	10306-2348	718-980-2000
VS PRINT & SHIP	129 Rockaway Ave	Valley Stream	NY	11580-5812	516.758.7800
Ship Smart Plus	2520 Vestal Pkwy E	Vestal	NY	13850-2075	607-235-3001
Track 7 Postal Center LLC	3 Forester Ave	Warwick	NY	10990-1129	845.544.1810
Sweep Mails	1244 Clintonville St Ste 1C	Whitestone	NY	11357-1849	(718) 767-3800
Yonkers Hub	470 South Broadway	Yonkers	NY	10705	914.233.0289
The Mailbox Store of Yorktown Heights	1998 Commerce St	Yorktown Heights	NY	10598	914-302-2998
The Neighborhood Office	8584 E Washington St	Chagrin Falls	OH	44023-5305	440.708.0101
Falls Pak & Ship	46 Shopping Plz	Chagrin Falls	OH	44022-3022	440.247.9340
The Village Post	6809 Main St	Cincinnati	OH	45244-3470	513-873-3330
Pack & Post	925 S Clinton St	Defiance	OH	43512-2798	419-782-5309
ProShippers BizCenter	2606 Hilliard Rome Rd	Hilliard	OH	43026-9468	614.541.9907
Pramukh Postal	11580 State Route 44	Mantua	OH	44255-9682	(330) 357-8020
ShipIt Store	433 W Liberty St	Medina	OH	44256-2221	3304619920
Send it Packin'	4496 Mahoning Ave	Youngstown	OH	44515-1601	330.792.2627
Express Pack & Ship	1509 N Main St	Altus	OK	73521-2144	580.482.2005
A.S.A.P.	2401 12th Ave NW Ste 117	Ardmore	OK	73401-1472	580.798.5092
Printy Please	126 S Broadway St	Checotah	OK	74426-3806	918-473-5787
Shipping Store	14083 S State Highway 51	Coweta	OK	74429-7100	918.887.8014
Southern Box	908 W Main St	Duncan	OK	73533	580.255.7969
Edmond Parcels Plus	820 W Danforth Rd	Edmond	OK	73003	405-341-3907
Express Pack & Ship	1316 NW Sheridan Rd	Lawton	OK	73505-5212	580.357.0016
Postboxy	527 E Foster Rd	Mannford	OK	74044	918.865.7678



**LIST OF CURRENT FRANCHISEES**  
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United Packaging & Shipping	125 S Main St	McAlester	OK	74501-5363	918-423-3839
Printy Please	527 W Broadway Street	Muskogee	OK	74401	918.912.2888
Nichols Hills Pack and Ship	6608 N Western Ave	Oklahoma City	OK	73116-7326	405.842.5800
Deliver It Post And Parcel	13919 N May Ave Ste B	Oklahoma City	OK	73134-5004	405.751.3840
MAIL THIS COPY THAT	8703 N Owasso Expy Ste R	Owasso	OK	74055-2671	918.274.8512
Rob's E-Z Ship and Copy	1530 N Harrison St	Shawnee	OK	74804-4021	405.275.2048
Postal Pack and Ship plus	601 S Washington St	Stillwater	OK	74074-4539	405.743.4800
Postal Connections #162	2532 Santiam Hwy SE	Albany	OR	97322-5211	541.791.2288
MailStop	1467 Siskiyou Blvd	Ashland	OR	97520-2336	541.488.1204
A STREET PRINT & PARCEL	258 A St Ste 1	Ashland	OR	97520-1947	541.552.0505
Postal Connections	61141 S. Highway 97	Bend	OR	97702	541.389.5600
The Mail Box Store	61535 S Highway 97 Ste 5	Bend	OR	97702-2156	541.389.9337
PACK SHIP & MORE #2	1900 NE 3rd St Ste 106	Bend	OR	97701	541-389-6165
Pack Ship & More #3	70 SW Century Dr Ste 100	Bend	OR	97702-3558	541.388.0389
Postal Connections #101	2660 NE Highway 20 Ste 610	Bend	OR	97701-6403	541.382.1800
Rogue Valley Mail & More	10558 Highway 62 Ste B-1	Eagle Point	OR	97524-9436	541.879.0773
The Shippin' Shack	625 Highway 101	Florence	OR	97439	541.997.5888
Inside the Box	560 NE F St Ste A	Grants Pass	OR	97526	541.955.1400
Mailbox Plus, LLC	1051 NE 6th St Ste 1C	Grants Pass	OR	97526-1190	(541) 479-4957
Speedy Pack & Ship	1630 Williams Hwy	Grants Pass	OR	97527-5660	541-956-7639
OnTime Pack and Ship	1775 Washburn Way Ste B	Klamath Falls	OR	97603-4304	541.851.9010
Mac Pack & Ship	637 SW Keck Dr	McMinnville	OR	97128-6691	503.472.1200
Premier Packaging & Shipping	2640 E Barnett Rd Ste E	Medford	OR	97504-4301	541-618-8370
Brown Box Postal	17256-B SE Mcloughlin Blvd	Milwaukie	OR	97267	971.206.8177
Newport Post Pack & Ship	146 SE 1st St	Newport	OR	97365-4431	541.272.5004
Mail Box and Parcels	2670 Broadway Ave # B	North Bend	OR	97459-2214	541.982.2555
Postal Place PDX	10350 N Vancouver Way	Portland	OR	97217-7530	503-285-4600
Postal Works	3300 NW 185th Ave	Portland	OR	97229-3406	503.690.8316
Postal Connection	16200 SW Pacific Hwy Ste H	Portland	OR	97224-3471	503.639.6755
The Mail Box Store	375 NE Court St	Prineville	OR	97754-1936	541-416-1098
Postal Connections	915 SW Rimrock Way Ste 201	Redmond	OR	97756-2570	541.504.2340
Quick Ship N Print	1144 Wallace Rd NW	Salem	OR	97304-3116	503.385.1791
Postal Connections of Silverton	345 Westfield St	Silverton	OR	97381-1936	503.873.7678
The Pony Express	160 S Oak St Ste 100	Sisters	OR	97759	541.549.1538
Postal Connections	1740 Shaff Rd	Stayton	OR	97383-1092	503-767-7447

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Postal Connections of Sunriver	56880 Venture Ln Ste 104N	Sunriver	OR	97707-2089	458.836.7404
Lehigh Valley Mailbox	1702 W Allen St	Allentown	PA	18104-5041	484.268.2874
Postal Express	301 Union Ave	Altoona	PA	16602-3249	814-944-2000
US Mailroom	45 E City Ave	Bala Cynwyd	PA	19004-2421	(610) 668-4181
Back Office Plus	4607 Library Rd Ste 220	Bethel Park	PA	15102-6909	412.283.4046
Modern Imprint	1993 Hummel Ave	Camp Hill	PA	17011	717-736-7023
PARCEL PLACE	4387 W Swamp Rd	Doylestown	PA	18902-1039	215-345-4930
Postal Connections #236	848 E Main St Ste 800	Ephrata	PA	17522-2835	717.466.2323
Erie Pack & Ship LLC	5148 Peach St	Erie	PA	16509-2475	814.864.8454
Lancaster Shipping LLC	146 E King St	Lancaster	PA	17602-2832	717.740.5725
Postal Connections #158	1653 Lititz Pike	Lancaster	PA	17601-6507	717.399.9076
The Postal Xpress	112 N Flowers Mill Rd	Langhorne	PA	19047-1652	215.377.9242
Mail Dock Business Center LLC	1594 Cumberland St	Lebanon	PA	17042	717-274-6600
Postal Connections #225	5246 Simpson Ferry Rd	Mechanicsburg	PA	17050-3514	717.766.0335
UPV Shipping	405 Main St	Pennsburg	PA	18073-1501	267-313-4636
POSTPAL	216 N 9th Steet	Philadelphia	PA	19107	267-996-4998
Mayfair Hub	7201 Frankford Ave	Philadelphia	PA	19135-1010	215.613.8976
South Street Business Center	744 South St	Philadelphia	PA	19147-2023	215-592-8000
Postal Connections #223	3151 Cape Horn Rd	Red Lion	PA	17356-9071	717.246.3570
Mail & Print	4712 Penn Ave	Sinking Spring	PA	19608-9672	484.709.2674
Pack-N-Ship Jennersville	25 Jenners Village Ctr	West Grove	PA	19390-8102	610 3459070
Postal Connections 209	211 Pauline Dr	York	PA	17402-4637	717.718.1773
Palmetto Xpress	4508 Saint Andrews Rd Ste E	Columbia	SC	29210-4144	803.550.9362
The Postal Route	2764 Pleasant Rd	Fort Mill	SC	29708	803-548-6755
Island Pack & Ship Center	13 Bow Cir	Hilton Head Island	SC	29928-3217	843.842.6040
Postal Plus Experts	11134 Broad River Rd Ste B	Irmo	SC	29063-7616	8032608462
The Postal Hub	945 Lake Murray Blvd	Irmo	SC	29063	803.971.7082
A TO Z SHIPPING & PRINTING	110 Joel St	Lake City	SC	29560-2342	843-699-9292
Ship Lexington	5175 Sunset Blvd Ste 1	Lexington	SC	29072-7320	803.489.7780
Postal Express	955 E Main St Ste E	Lexington	SC	29072-4296	803-957-2342
Ship N Print Solutions	851 Highway 378	Lexington	SC	29072-8365	803.957.7447
Pack-N-Go Shipping	242 S Main St	Mullins	SC	29574-3120	843.628.4400
Coastal Postal	4016 RIVER OAKS DRIVE STE 6	MYRTLE BEACH	SC	29579	8439032958
ShipOnSite	2734 Beaver Run Blvd Suite B	Myrtle Beach	SC	29575-5392	843.215.5508
Copy & Shipping Center	149 Riverwalk Blvd Ste 18	Okatie	SC	29936-8191	843.645.9330

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Ship Quick	115 Willbrook Blvd	Pawleys Island	SC	29585	843-314-0042
WeShip	189 Monroe Pl Ste 108	Ashland City	TN	37015-4942	615.696.6161
Pak N More	11180 Hwy 51 S Ste 7	Atoka	TN	38004	901.837.0307
SKD Print, Pak & Ship	215 Highland Sq	Crossville	TN	38555-5105	931.202.1621
PrintnShip	3762 Peavine Rd	Crossville	TN	38571	931.710.8006
Pony Mailbox & Business Center	540 W Main St	Gallatin	TN	37066-3122	615.451.1000
Pony Mailbox and Business Center	242 W Main St	Hendersonville	TN	37075-3318	615.822.4700
Packet N Post	107 Courthouse Sq	Jonesborough	TN	37659-1307	423.753.0101
Mail Center USA	576 Foothills Plz	Maryville	TN	37801-2305	865.984.6245
Advanced Printing & Shipping	2911 OLD KNOXVILLE HWY	Maryville	TN	37804	8657241220
The Medicine Shoppe	6766 W Andrew Johnson Hwy Ste 2	Mosheim	TN	37818-3836	423.422.2829
Mt. Juliet Mailbox Store llc	11205 Lebanon Rd	Mount Juliet	TN	37122-5545	615.758.4898
S&S Pack-N-Ship	6339 Charlotte Pike	Nashville	TN	37209-2926	(615) 891-7532
Mailed It, LLC	209 N 1st Street	Pulaski	TN	38478	931.264.4057
Ship-TN	124 Harrison Ln	Soddy Daisy	TN	37379	423.401.8895
Pack & Mail	2438 Industrial Blvd	Abilene	TX	79605	325.695.7690
Addison Circle Post	5015 Addison Circle	Addison	TX	75001-3308	(972) 851-9196
Bearcat Pack and Ship	709 N FM 1187 Ste 800	Aledo	TX	76008-4338	682.224.5251
All-In Mailing & Business Services	3118 S COOPER ST	ARLINGTON	TX	76015	(682)-248-3101
Patriot Postal	5100 W Sublett Rd	Arlington	TX	76001	682.587.4187
RAKA Postal Center	2442 S Collins St Ste 108	Arlington	TX	76014-1247	817.400.8041
Ship Shop	401 S Palestine St.	Athens	TX	75751-2511	9036771222
PostalNook	12856 N Highway 183	Austin	TX	78750-3222	512.358.1060
Postmark'd	9600 Escarpment Blvd	Austin	TX	78749-1983	512.301.3484
Boxhead Shipping Station	828 Boyd Rd.	Azle	TX	76020	817.752.2019
PACK 'N' MAIL	2650 FM 407 E Ste 145	Bartonville	TX	76226-7014	940-455-2510
Pinehurst Mail and Ship	7714 N Highway 146	Baytown	TX	77523-9580	281-573-9460
Flagship MailRoom & Emporium	148 S Dowlen Rd	Beaumont	TX	77707-1755	(409) 866-4643
PACK 'N' MAIL	1703 16th St Ste D	Bridgeport	TX	76426-2179	940-394-3429
Postal Plus	3708 E 29th St	Bryan	TX	77802-3901	(979) 268-7727
Mail Box Office	602 S Water St	Burnet	TX	78611-3639	512.756.7290
Canadian Business Hub	313 Main St	Canadian	TX	79014	806-425-0777
SHIP N MORE	1846 E Rosemeade Pkwy	Carrollton	TX	75007-2637	972.394.9055
Not Just Mail	1841 S Lakeline Blvd Ste 101	Cedar Park	TX	78613-4666	512.918.9113

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Pack It Up	232 Brite Rd Ste 109	Cibolo	TX	78108-3997	210.255.8547
Cleburne Shipping	133 S Ridgeway Dr	Cleburne	TX	76033-4611	817.558.1477
Postal Plus	1255 B Arrington Rd	College Station	TX	77845	979.704.0114
COPY & SHIP HQ	3930 Glade Rd Ste 108	Colleyville	TX	76034-7923	817-868-7447
Pack 'N Ship	1209 Alamo St Ste A	Commerce	TX	75428-2603	9032463232
Mailboxes 'N' More	2257 N Loop 336 W Ste 140	Conroe	TX	77304-3566	936-539-9339
STUNP OFFICE	817 S MacArthur BLVD	coppell	TX	75019	214.222.5276
PACK 'N' MAIL	4251 FM 2181 Ste 230	Corinth	TX	76210-4202	940-321-0700
Postal Pros	6820 S Stemmons Fwy	Corinth	TX	76210-2417	940-498-2336
Isle Mail & More	14493 S Padre Island Dr	Corpus Christi	TX	78418	361.949.9325
Ship It Plus	8102 Fry Rd	Cypress	TX	77433-0310	281-815-5565
EZ Postal N Gifts	15210 Spring Cypress Rd Ste K	Cypress	TX	77429-6448	(832)653- 7767
PAK & SHIP	11403 Barker Cypress Rd	Cypress	TX	77433-5398	832.653.6690
Neighbor's Postal Plus	8190 Barker Cypress Rd Ste 1900	Cypress	TX	77433-2246	(346) 429- 3310
Post boxes Etc	15201 Mason Rd Ste 1000	Cypress	TX	77433-5977	281-304-5445
Postal Plus Copy Center 17	15055 Fairfield Meadows Dr Ste 130	Cypress	TX	77433-5395	281.213.4701
POSTAL + COPY CENTER # 18	9818 Fry Rd Ste 150	Cypress	TX	77433-5374	832-334-5553
postal plus copy center	18062 FM 529 Rd	Cypress	TX	77433-1168	281.345.4100
Eagle Postal Center Lakewood	6333 E MOCKINGBIRD LANE	Dallas	TX	75214	214.841.0556
Eagle Postal Center Uptown	2807 Allen St	Dallas	TX	75204-1031	214.965.9292
Eagle Postal Center West Village	3839 McKinney Ave Ste 155	Dallas	TX	75204-1488	214.599.9191
Mr. Parcel of Dallas	18484 Preston Rd Ste 102	Dallas	TX	75252-5474	972.985.7427
My Office	10228 E Northwest Hwy	Dallas	TX	75238-4408	214-221-0011
Snider Plaza Postal	3419 Westminster Ave	Dallas	TX	75205-1387	469.513.2843
PACK 'N' MAIL	1816 S FM 51 Ste 400	Decatur	TX	76234-3788	940-626-3777
Pack 'n' Ship	3115 Lillian Miller Pkwy Ste 103	Denton	TX	76210-2962	940-483-0469
PACK N MAIL	624 W University Dr	Denton	TX	76201-1889	940-484-0051
Pack N Mail	1800 S Loop 288 Ste 396	Denton	TX	76205-4803	940-565-6400
MAIL IT TX	3326 S Business Highway 281	Edinburg	TX	78539-9719	956.720.4205
PostMail Inc	279 Shadow Mountain Dr Ste E	El Paso	TX	79912-4759	915.584.7678
Pack & Ship Express	6112 N Mesa St	El Paso	TX	79912	915-581-1600
Postal Xpress	14696 Montana Ave Ste 200	El Paso	TX	79938-7344	915.231.6091
The Postal Solution & Notary Express	4717 Hondo Pass Dr	El Paso	TX	79904-1474	915-755-5522
Pony Xpress Mail and Print	604 State Highway 78 N.	Farmersville	TX	75442-1032	469-485-5299

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Taylor Mail Center	425 Pinson Rd Ste M	Forney	TX	75126-9774	972.357.7081
Ida's Print & Shipping	1918 Ephriham Ave	Fort Worth	TX	76164-6670	817.367.9095
Class Mail & Business Center	8101 Boat Club Rd Ste 240	Fort Worth	TX	76179-3631	817.236.6464
Pack N Mail	3000 S Hulen St Ste 124	Fort Worth	TX	76109-1934	(817) 377-4075
Post and Parcel	4364 Western Center Blvd	Fort Worth	TX	76137-2043	8172323734
Box & Ship, a PackageHub Business Center	4455 Camp Bowie Blvd Ste 114	Fort Worth	TX	76107-3800	817.377.8754
Global Post	9500 Feather Grass Ln Ste 120	Fort Worth	TX	76177-2506	817.840.6216
Print, Parcel & Ship	5570 FM 423 Ste 250	Frisco	TX	75036-8929	469.362.3238
POSTAL + COPY CENTER # 21	27120 Fulshear Bend Dr Ste 900	Fulshear	TX	77441-1193	346.707.8945
PACK 'N' MAIL	1014 E Highway 82	Gainesville	TX	76240-2721	940-665-1188
Elite Postal Express	1802 Pleasant Valley Rd Ste 400	Garland	TX	75040-2861	469.298.2384
The Hubb	8841 N Highway 171	Godley	TX	76044-3474	817.357.7429
Stop Pack & Ship Inc.	1612 Weatherford Hwy Ste 300	Granbury	TX	76048-4836	682.205.1140
Star Ship Express - #0001	3510 S State Highway 161 Ste 130	Grand Prairie	TX	75052-7953	(214)518-6045
Pack N Mail	2150 W Northwest Hwy Ste 114	Grapevine	TX	76051-7849	817.488.9733
Office Solutions	2714 Washington St	Greenville	TX	75401-4114	903.454.2345
Ship It & More Gunter	605 N Preston Rd	Gunter	TX	75058-4706	903.651.2800
Ship Hallsville	212 Renaissance Drive	Hallsville	TX	75650-5289	903.668.6161
A & M Postal Center	10924 Grant Rd	Houston	TX	77070-4445	281.894.5996
Postal Services & More	16211 Clay Rd Ste 110	Houston	TX	77084-5420	281.769.5039
PO BOX ETC	14173 Northwest Fwy	Houston	TX	77040-5013	7139960100
Pack N' Ship + Copy	12645 Memorial Dr	Houston	TX	77024	832.742.5232
Print Pack Postal	712 Wilcrest Dr	Houston	TX	77042-1348	713.485.6821
Global Mail & Printing	6340 N Eldridge Pkwy	Houston	TX	77041-3514	713.983.8553
POSTAL DEPOT	10780 Westview Dr	Houston	TX	77043-5038	346.867.3090
POSTAL HUT	11300 West Rd	Houston	TX	77065-4757	832.609.3382
POSTAL N SHIPPING	12436 FM 1960 Rd W	Houston	TX	77065-4809	832.237.4720
POSTAL STATION 4U	3403 W T C Jester Blvd	Houston	TX	77018-5044	713.680.3028
POSTAL ZONE	1940 Fountain View Dr	Houston	TX	77057	713.785.4343
Postal+Shipping	8145 Highway 6 S Ste 112	Houston	TX	77083-5739	832-295-4992
The Postal Spot	2639 Winrock Blvd	Houston	TX	77057-4305	281-974-1799
Copy Post & Ship	6942 FM 1960 Rd E	Humble	TX	77346-2706	281.852.1112
SPEEDY MAIL & PARCEL	7544 FM 1960 Rd E	Humble	TX	77346	281.812.9911
The Mail Room	729 Grapevine Hwy	Hurst	TX	76054-2805	(817) 514-8070

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EZSHIP+	143 Exchange Blvd Ste 300	Hutto	TX	78634-5371	512-642-3002
EAGLE POSTAL CENTER #15	391 Las Colinas Blvd E Ste 130	Irving	TX	75039-6225	972.831.9025
Mail Ship and More	4020 N MacArthur Blvd Ste 122	Irving	TX	75038-6422	972.650.1185
Shiprint	1817 W Pioneer Dr	IRVING	TX	75061	469.828.1276
E & G POSTAL SERVICES	21040 Highland Knolls Drive	Katy	TX	77450	281.717.4643
Cardiff Postal	4031 FM 1463 Rd	Katy	TX	77494-5964	281.394.5778
Elyson Postal	23015 FM 529 Rd Ste 200	Katy	TX	77493-5065	713.581.1234
Grand Lakes Postal & Texas Gifts	5554 S Peek Rd	Katy	TX	77450-7130	281.371.2477
EZSHIP+	515 S Fry Rd Ste A	Katy	TX	77450-9100	281-492-0242
Katy Postal	2750 FM 1463 RD	Katy	TX	77494-6893	832.437.0331
Texas Mail and Copies	925 S Mason Rd	Katy	TX	77450-3874	281.579.6912
Katy Pack & Ship	25675 Nelson Way	Katy	TX	77494-5904	281-661-2451
POSTAL+ COPY CENTER # 15	1708 Spring Green Blvd	Katy	TX	77494-7462	281.574.8339
Postal Plus Copy Center 19	2918 W Grand Pkwy N Ste 150	Katy	TX	77449-2153	832.913.8259
POSTAL + COPY CENTER # 20	9722 Gaston Rd	Katy	TX	77494-7944	832.437.4314
Postal Stop	21803 Morton Rd	Katy	TX	77449	346.733.9153
Print N Ship 4U	2340 Texas Heritage Pkwy	Katy	TX	77494	281.375.9714
Not Just Mail Lago Vista	7708 Lohmans Ford Rd Ste 101E	Lago Vista	TX	78645-4781	512.382.0071
QUICK SHIP - Mail & Business Center	209 S Shady Shores Dr Ste 300	Lake Dallas	TX	75065	940.497.2202
Box It PACK & SHIP	190 Gulf Fwy S	League City	TX	77573-3588	281.332.1599
The Mailbox	2640 E League City Pkwy Ste 104	League City	TX	77573-3369	281.549.4459
Liberty Mail Center	2082 HWY 183, Ste 170	Leander	TX	78641-1592	512.980.0444
Lindale Mail House & Pro Printing	1209 S Main St	Lindale	TX	75771-6396	903.882.5443
Zip it Postal Centers	2701 Little Elm Pkwy Ste 100	Little Elm	TX	75068	469.362.9355
MAILCALL Office	108 W Ollie St	Llano	TX	78643-2626	325.423.6002
Pack and Post Plus	2309 Gilmer Rd Ste 101	Longview	TX	75604-2133	9036860731
Mail & More	3521 50th St	Lubbock	TX	79413-4003	806.796.1222
Lone Star Pack n' Ship	2614 130th St Ste 5	Lubbock	TX	79423-2294	806.993.5083
The Mailbox Connection	156 S Main St	Lumberton	TX	77657	409.755.4486
Eagle Postal Center	1301 E Debbie Ln Ste 102	Mansfield	TX	76063-3376	817.473.2567
Mail Box Office	701 N US Highway 281 Ste H	Marble Falls	TX	78654-5157	830.693.7741

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Mail-Pak Your Box Store	5111 N 10th St	McAllen	TX	78504-2835	956.687.7225
The Mailing Store	5208 N 10th St	McAllen	TX	78504	956.682.8171
Qwik Pack and Ship	5121 Collin McKinney Pkwy Ste. 500	McKinney	TX	75070-1524	214.548.5518
Pack & Parcel	3001 S HARDIN BLVD	McKinney	TX	75070	972.542.0244
Ship Lone Star	2240 FM 1092 Rd	MISSOURI CITY	TX	77459	832.539.6603
MP Pack-n-Mail	410 N Jefferson Ave	Mt Pleasant	TX	75455-3937	903.577.0081
Klines / Wrap-It-Up	628 N University Dr	Nacogdoches	TX	75961-4617	936.560.0700
ShipMaster Pros	9120 N Tarrant Pkwy Ste 120	North Richland Hills	TX	76182-8785	(817) 479-6056
Mail Boxes & Such	2504 W Park Row Dr	Pantego	TX	76013	817.794.0808
Postal Options	2448 Lamar Ave	Paris	TX	75460	903.737.0688
Pasadena Mail Boxes Plus	4808 Fairmont Pkwy	Pasadena	TX	77505-3722	281.998.1333
Bizmart Mail & Print	1853 Pearland Pkwy Ste 123	Pearland	TX	77581-8864	281.835.4470
Postal Copy Center	11041 Shadow Creek Pkwy	Pearland	TX	77584-7405	(281)760-1987
Southfork Postal Center	3422 Business Center Dr Ste 106	Pearland	TX	77584-4159	346.570.4979
The Postal Point	730 S Highway 377	Pilot Point	TX	76258	940-324-3029
Pack & Mail Shoppe	6009 W Parker Rd	Plano	TX	75093-8121	972-403-3800
Mailing Point	3000 Custer Rd Ste 270	Plano	TX	75075-4427	972.964.5306
The Mailroom	2701D W 15th St	Plano	TX	75075-7543	972.867.6330
Nasa Post N Print	2100 14th St Ste 107	Plano	TX	75074-6444	469.929.6566
Postal Shoppe	4757 W Park Blvd	Plano	TX	75093-2329	972.403.7092
Mr. Parcel on the Tollway	5960 W Parker Rd Ste 278	Plano	TX	75093	972.378.9537
Port Aransas Business Center	1023 State Highway 361	Port Aransas	TX	78373-5567	361.749.6291
Let Ship It	1318 E belt line road	Richardson	TX	75081	214.272.8497
Canyon Creek Postal	508 W Lookout Dr Ste 14	Richardson	TX	75080-2177	972.669.4055
The Mail Drop	7410 Boulevard 26	Richland Hills	TX	76180	682.626.5434
Rockport Mail Center	1919 Highway 35 N	Rockport	TX	78382-3344	361.729.5353
Postal Plus Copy Center	24301 Brazos Town Xing Ste 500	Rosenberg	TX	77471-6286	832.595.1120
D' Postal Pack & Shipping Center	15511 Highway 6 Ste B	Rosharon	TX	77583-3252	281-476-6497
Mail +	3526 Lakeview Pkwy Ste B	Rowlett	TX	75088-4048	972.412.2090
Global Pack and Ship	598 W Interstate 30	Royse City	TX	75189-7538	469.840.9811
Red Aero Pack Mail Ship	900 N Blue Mound Rd	Saginaw	TX	76131	682.267.0430
Shipping Point LLC	1300 W Beauregard Ave	San Angelo	TX	76901	325.942.7082
American Postal & Business Center	13423 Blanco Rd	San Antonio	TX	78216	210.492.0109
Monarch Mail	20711 Wilderness Oak Ste 107	San Antonio	TX	78258-2641	210.265.5805

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

Postal Hub & More	12370 Potranco Rd Ste 207	San Antonio	TX	78253-4261	210.332.5538
Print & Ship 360	9257 Culebra Rd Ste 101	San Antonio	TX	78251-2854	210.446.4735
PO BOXES EXPRESS PLUS, LLC	1721 S WW White Rd Ste 120	San Antonio	TX	78220-1519	210.988.3130
UR Ship & Print - Office Hub	1248 FM 78	Schertz	TX	78154-2466	210-281-4646
Ship Seguin	1107 North Austin Street	Seguin	TX	78155	830-491-7670
BOX IT	395 Sawdust Rd	Spring	TX	77380-2242	281.362.1599
PostStop Plus	8220 Louetta Rd Ste 152A	Spring	TX	77379-7030	832.559.7572
Ship It Tx	407 old springtown rd	Springtown	TX	76082	682.615.7075
Business Mail Boutique LLC	11645 S Highway 6	Sugar Land	TX	77498-1302	281-875-0161
QuBash Shipping & Business Center	13500 W Airport Blvd	Sugar Land	TX	77498-6317	8328864432
Precious Mail and Shipping	17 N 2nd St	Temple	TX	76501-7613	254.935.2623
Colony Print & Ship, LLC	6805 Main St Ste 430	The Colony	TX	75056-1156	214.494.6446
The Shipping Store	8000 Research Forest Dr Ste 115	The Woodlands	TX	77382	281-296-2225
Parcel Pro	22625 State Highway 249 Ste 500	Tomball	TX	77375-8286	346.581.4960
Tomball Ship 'N' More	16949 N Eldridge Pkwy	Tomball	TX	77377	346.808.7167
The Ship Shop	2003 E Highway 114 Ste 340	Trophy Club	TX	76262	817.300.4636
Randolph Mail Center	508 Pat Booker Rd	Universal City	TX	78148-4434	(210) 272-0470
Uvalde Postal Express	121 W Main St	Uvalde	TX	78801-5503	830.591.0205
Box n' Mail	6245 Rufe Snow Dr Ste 280	Watauga	TX	76148	817.577.1717
Box & Go Shipping	502 N Main St	Weatherford	TX	76086-2462	(817) 599-0675
Bay Area Postal	3118 FM 528 Rd	Webster	TX	77598-4507	281-482-8266
Ship It & More	1020 Highway 377 N Ste B	Whitesboro	TX	76273-3010	903.651.2800
Connect Packing and Shipping	902 Broad St	Wichita Falls	TX	76301	940-228-3755
Lone Star Post Pack & Parcel LLC	14132 FM 1097 Rd W Ste 300	Willis	TX	77318-2311	1-936-701-2008
Ship Utah	6211 S. Highland Drive	Holladay	UT	84121	801.277.4411
The Mail Center	1042 E Fort Union Blvd	Midvale	UT	84047-1800	801-352-7447
Snail Mail	8977 S 1300 W	West Jordan	UT	84088	8016139584
Mail-N-More	705 S College Ave	Bluefield	VA	24605-1640	276-299-0292
Package Depot	2125 Ivy Rd Ste 1	Charlottesville	VA	22903-1718	434-984-2121
Eagle Postal Express	429 Meadowbrook Shopping Ctr	Culpeper	VA	22701	540-812-2240
Pac N Mail Plus	110 Coliseum Xing	Hampton	VA	23666-5971	757.838.7447
Luray Postal Business Hub	21 N Broad St	Luray	VA	22835-1147	540.860.4799
NRVShipping	1804 E Main St	Radford	VA	24141-1763	(540) 731-3204



**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

Post Nation, LLC	6841 Forest Hill Ave	Richmond	VA	23225-1603	804-716-5176
Office Express Plus	912 S Church St	Smithfield	VA	23430-1716	757.357.7959
FeMAIL	10408 Courthouse Rd	Spotsylvania	VA	22553-1712	540-693-1820
Mr. Postal	2142 Richmond Hwy	Stafford	VA	22554	540.657.7700
Newtown Print & Mail	760 Warrior Dr Ste 2	Stephens City	VA	22655-4080	540.866.2995
A+ Mailbox & More LLC	1832 Kempsville Rd	VIRGINIA BEACH	VA	23464-8533	757.904.3655
Mail Depot	3419 Virginia Beach Blvd	Virginia Beach	VA	23452-4419	757.463.4107
Ship Winchester	1855 Senseny Road	Winchester	VA	22602	540-450-5849
Copy Junction	13514 W Sunset Hwy Ste B	Airway Heights	WA	99001-9454	509.244-9200
Auburn Postal Center LLC	230 Auburn Way South	Auburn	WA	98002-5451	253.929.8787
Cordata Post And Parcel	424 W Bakerview Rd	Bellingham	WA	98226-8176	360-734-2420
Express Mail LLC	3850 Kitsap Way Ste 104	Bremerton	WA	98312-2463	(360) 234-2787
Postal Plus	3242 NE 3rd Ave	Camas	WA	98607-2408	360.335.1400
Mail Plus Chehalis	1673 S Market Blvd	Chehalis	WA	98532	360-748-1488
Copy Junction	1921 1st St	Cheney	WA	99004-2000	509.235.5551
The Mail Hub Covington	16915 SE 272ND ST STE 100	COVINGTON	WA	98042	253.638.9508
Valley Mail	26311 NE Valley St # A	Duvall	WA	98019-8435	425.788.7441
Mail Clinic LLC	1420 NW Gilman Blvd Ste 2	Issaquah	WA	98027-5333	425.392.0888
Lacey Pack & Ship	700 Sleater Kinney Rd SE Ste B	Lacey	WA	98503-1113	360.923.9551
Lynnwood Mail Mart	4320 196th St SW Ste B	Lynnwood	WA	98036-6754	425.775.1700
Pony Mailing & Business Center	316 SE Pioneer Way	Oak Harbor	WA	98277-5716	360.679.5519
Package Express	2103 Harrison Ave NW Ste 2	Olympia	WA	98502-2607	(360) 352-1596
POSTAL PROS PACK & SHIP	5614 176th St E	Puyallup	WA	98375-9303	253.442.3199
Pony Express Redmond	7345 164th Ave NE Ste 1145	Redmond	WA	98052-7846	425.881.2449
Dockside Mail	7001 Seaview Ave NW Ste 160	Seattle	WA	98117-6021	206.434.8241
The Mailbox Seattle	300 Lenora St	Seattle	WA	98121-2411	206.728.1228
Pony Express - Lake City	12345 Lake City Way NE	Seattle	WA	98125-5490	206.367.6245
Mountainside Mail	1400 W Washington St Ste 104	Sequim	WA	98382-3236	360.670.4450
Sequim Pack and Ship	40 Taylor Cutoff Rd	Sequim	WA	98382-9202	360.681.3000
We've Got Mail Too	10208 N Division St	Spokane	WA	99218-1570	509.474.1201
Valley's Post Pryn't'n Ship	13221 E 32nd Ave Ste 1	Spokane Valley	WA	99216-0138	509-321-7381
Sumner Post and Ship LLC	15127 Main St E Unit 104	Sumner	WA	98390-2689	253-863-7447
Poppin Business Center	1712 6th Ave	Tacoma	WA	98405-3300	253.508.1424
Tumwater Pack & Ship	855 Trosper Rd SW Ste 108	Tumwater	WA	98512-8108	360.753.6151

**LIST OF CURRENT FRANCHISEES**  
**Current as of August 31, 2024**

The Mail Room	6824 19th St W	University Place	WA	98466-5528	253.564.5406
Print-n-Post (Cascade Park)	13215 SE Mill Plain Blvd	Vancouver	WA	98684-6999	360-256-8244
Accelerated Postal & Print	9208 NE Highway 99 Ste 107	Vancouver	WA	98665-8986	360-989-1700
Print-n-Post (Orchards)	15640 NE Fourth Plain Blvd	Vancouver	WA	98682-5141	360.635.6450
D & C Mailboxes and More	2512 East Evergreen Blvd	Vancouver	WA	98661	360.896.8650
Postal Connections	7720 NE Highway 99 Ste D	Vancouver	WA	98665-8859	360.546.2310
Pony Mailbox & Business Center	13110 NE 177th Pl	Woodinville	WA	98072-5740	(425) 483-0360
PACK N SHIP LTD	333 W Brown Deer Rd	Bayside	WI	53217-2372	414.228.8131
Chip Pack & Ship	3036 Commercial Blvd	Chippewa Falls	WI	54729-5078	715.382.0292
Pack and Ship	905 George St	De Pere	WI	54115-2917	920.337.9280
Pack & Ship and More Store	1366 E Sumner St	Hartford	WI	53027-1614	262.673.2217
Pack Ship & Mailboxes	N168W20379 Main St	Jackson	WI	53037-9370	262.888.7447
EZ Pack N Ship Etc., Inc.	8032 22nd Ave	Kenosha	WI	53143-6208	262.654.8000
Wepak-n-Ship	206 E Upham St	Marshfield	WI	54449-1543	715.384.6967
Grant's PackageHub	117 Watson St	Ripon	WI	54971-1326	920.273.3044
St. Croix Shipping and Handling LLC	2163 US Highway 8	Saint Croix Falls	WI	54024	715.483.2677
The Shipping Mill	3434 Mill Rd	Sheboygan	WI	53083-2058	920-803-5065
Safe Ship Tomah	621 Superior Ave	Tomah	WI	54660-2079	(608) 372-9500
Postal & Office Xpress	4380 67th Dr	Union Grove	WI	53182-9338	262.864.4044
Postal Connections of Verona	200 E Verona Ave	Verona	WI	53593-1223	608.845.1430
Rapids Pack and Ship	2510 48th St S	Wisconsin Rapids	WI	54494-7713	608.690.3707
OBITCO	1855 Valley Rd	Berkeley Springs	WV	25411-4816	304.867.4811
The Business Center Ship, Print & More	630 N Mildred St	Ranson	WV	25438	304.724.2006
ExpressPostal	310 7th Ave	South Charleston	WV	25303-1248	681.265.1046
Thermopolis Print Zone	541 Broadway St	Thermopolis	WY	82443-2717	307-921-0554

**MEMBERS WHO LEFT THE SYSTEM IN CALENDAR YEAR 2023**

Name	City	State	ZIP Code	Telephone No.
Pro Ship Express	Douglas	AZ	85607-1653	520.364.1444
Mail & More	Gilbert	AZ	85296-3139	480.687.2662
Easy Shipping	Anaheim	CA	92804-2413	714.603.7066
A1 Mail Business Center Inc.	Fair Oaks	CA	95628-3157	916.938.0628
High Desert Print & Ship	Hesperia	CA	92345-4675	760.488.1101
Capital Postal & Mail Box Service #2	Long Beach	CA	90807-4408	562.513.3011
The Pack Mail & Delivery Store	Los Angeles	CA	90062-1668	323.815.1158
Denpta Services	Palmdale	CA	93550-1036	661-526-5799
Valley Mail	Studio City	CA	91604-2699	818.763.6612
Objects Postal	Victorville	CA	92394-2151	760-881-3150
Two Sisters Shipping & Business Center	Groton	CT	06340-3603	860.910.0060
Seabranh ShipCenter	Hobe Sound	FL	33455-8319	772.287.9810
Hobe Sound ShipCenter	Hobe Sound	FL	33455-5308	(772) 546-7447
Mailbox & Shipping	Lawrenceville	GA	30043-5143	470.292.3584
Ship Chicago	Chicago	IL	60618-6364	773.697.8743
Peoria Pack N Ship	Peoria	IL	61615-2085	309.214.7589
Akhee & Co. Pack and Ship II	Baltimore	MD	21205-2303	410.522.1736
ShipLaurel, LLC	Laurel	MD	20707-4352	301.955.6715
Pack N Ship Express	Eden	NC	27288-6043	336.579.4857
Prime Postal Center	Linden	NJ	07036-4220	908.357.2110
Popcorn Packers Postal & Shipping Ctr	Pennington	NJ	08534-2511	609-737-7300
Mail Print, LLC	Las Vegas	NV	89147-8624	702.268.7160
Allied Pack N Ship Store	Bronx	NY	10460-4304	718.618.0727
Flatbush Linden Sandbox	Brooklyn	NY	11226-2592	347.384.1527
C & K Mail Shipping and Receiving	Brooklyn	NY	11238-2676	6465825625
Best Banner	Freeport	NY	11520-3611	516.442.0950
Iemail2	Laurelton	NY	11413-2137	917.300.5929
Postal Connections 247	Bend	OR	97703-7560	541.797.0017
Pony Express Gifts & Mail	Fort Mill	SC	29715	803.547.5555
MailBoxes Y Mas	El Paso	TX	79927-2530	915.231.6694
P.S.P.S.	Horseshoe Bay	TX	78657-7032	830.637.7159
My Office	Houston	TX	77082-1676	281-809-5121
Postal Plus, Tax & Bookkeeping Services	Houston	TX	77084-7731	832.321.4654
GABYSHIP	Hurst	TX	76053-4854	682-428-9032
Mail Bozz Print and Ship Center	Krum	TX	76249-5646	940.292.3245
Postal plus irepair	Richmond	TX	77407-1603	346.843.2950
Saginaw Shipping Station	Saginaw	TX	76179	817-439-2040

**MEMBERS WHO LEFT THE SYSTEM JANUARY 1, 2024 – AUGUST 31, 2024**

Name	City	State	ZIP Code	Telephone No.
The Mail Box Store	Clovis	CA	93611-8935	559.324.8345
TC MAILBOX CENTER	Grass Valley	CA	95949-6883	530.322.5888
Pack 'N' Ship	Placentia	CA	92870-7470	657-444-9053
Absolutely Postal	Rancho Mirage	CA	92270-2001	760.892.9955
Postal Connections	San Diego	CA	92117-5504	858.483.1909
Correo de Otay	San Diego	CA	92154-7699	619.661.5954
WFP Ship and Print	Susanville	CA	96130-4768	530.251.0222
Mail Drop Pack and Ship	Deerfield Beach	FL	33064-4861	954.482.0607
Lauderdale Postal	Fort Lauderdale	FL	33312-2927	754.303.1129
Coastal Postal II	Leesburg	FL	34788-7233	352.431.3908
Miramar ShipCenter	Miramar	FL	33025-5805	954.355.2029
Package Point Shipping	North Miami	FL	33161-5712	305.924.7953
Postal and Printing Services	Temple Terrace	FL	33637-0927	813.488.4575
Express Mail Services LLC	Adairsville	GA	30103-2014	770.769.4766
City Postal Center	Dalton	GA	30721-2603	706.529.7479
The Print Ship and Copy Stop	Morrow	GA	30260	770.291.6949
Honore Ship	Chicago	IL	60640-2829	(773)492-8852
The Custom Press	West Chicago	IL	60185-2149	630-940-2418
JBC One Stop Business Center	Ypsilanti	MI	48198-4155	734.340.2692
The Business Emporium	Burlington	NJ	08016	609.386.0945
LV Post and Business Center	Las Vegas	NV	89129-7409	702.463.5711
Frames N' Things	Winnemucca	NV	89445-3112	7756231115
Letterbox Morris Park	Bronx	NY	10462-3652	347.714.9004
SHIPRITE	Brooklyn	NY	11209-2687	7186305655
Huntington Shipping & Printing Inc.	Halesite	NY	11743-2796	631-400-1400
BUZZ COPIES PRINTS & STATIONERY	Lynbrook	NY	11563-2433	516.809.8218
Allied Pack N Ship Stores	West Babylon	NY	11704-4112	631.592.2900
Mail It	Woodward	OK	73801	580.290.5111
Pocono Pack & Ship	East Stroudsburg	PA	18302-9606	570.534.4881
Duplicate, Print, Pack & Ship	Crossville	TN	38555-5455	931.456.0103
ALL-IN-ONE ROMITAL SHIPPING CENTER	Conroe	TX	77301-4413	281.907.0033
Crockett's Pack n Ship	Crockett	TX	75835	936.243.6074
SPEEDY MAIL & PARCEL	Houston	TX	77044-5391	832.672.8172
SWAG ANGELS POSTAL CENTER	Lewisville	TX	75077-2183	972-966-6245
Express Ship N shop	Spring	TX	77373	281.850.5372
Pack & Ship	Weatherford	TX	76086-5867	817-550-6338
Lone Star Ship	Wills Point	TX	75169-2042	903.873.4478
Blue Ridge Boxed & Loaded	Waynesboro	VA	22980-5855	540.942.7700

**EXHIBIT 8**  
**PBC, LLC d/b/a PACKAGEHUB BUSINESS CENTERS**  
**STATE EFFECTIVE DATES**

## STATE EFFECTIVE DATES

The following states have franchise laws that require that the Franchise Disclosure Document be registered or filed with the state, or be exempt from registration:

California, Hawaii, Illinois, Indiana, Maryland, Michigan, Minnesota, New York, North Dakota, Rhode Island, South Dakota, Virginia, Washington, and Wisconsin.

This document is effective and may be used in the following states, where the document is filed, registered or exempt from registration, as of the Effective Date stated below:

State	Effective Date
California	Pending
Hawaii	Pending
Illinois	Pending
Indiana	Pending
Maryland	Pending
Michigan	Pending
Minnesota	Pending
New York	Pending
North Dakota	Pending
Rhode Island	Pending
South Dakota	Pending
Virginia	Pending
Washington	Pending
Wisconsin	Pending

Other states may require registration, filing, or exemption of a franchise under other laws, such as those that regulate the offer and sale of business opportunities or seller-assisted marketing plans.

**ATTACHMENT 9**  
**PBC, LLC d/b/a PACKAGEHUB BUSINESS CENTERS**  
**RECEIPTS**

**RECEIPT**

This disclosure document summarizes certain provisions of the franchise agreement and other information in plain language. Read this disclosure document and all agreements carefully.

If PBC, LLC offers you a franchise, it must provide this disclosure document to you 14 calendar days before you sign a binding agreement with, or make payment to, the franchisor or an affiliate in connection with the proposed sale. New York requires that we give you this disclosure document at the earlier of the first personal meeting or 10 business days before the execution of the franchise or other agreement or the payment of any consideration that relates to the franchise relationship. Michigan requires that we give you this disclosure document at least 10 business days before the execution of any binding franchise or other agreement or the payment of any consideration, whichever occurs first.

If PBC, LLC does not deliver this disclosure document on time or if it contains a false or misleading statement, or a material omission, a violation of federal and state law may have occurred and should be reported to the Federal Trade Commission, Washington, D.C. 20580 and to the state agencies listed in Attachment 5 to this disclosure document.

Issuance Date: October 31, 2024

The name, principal business address, and telephone number of the franchise seller offering the franchise is:

Name	Principal Business Address	Telephone Number

I received a disclosure document dated October 31, 2024 (or the date shown on the State Effective Dates Page) that included the following attachments:

- Attachment 1 State Appendix
- Attachment 2 Membership Agreement and State Addenda
- Attachment 3 Table of Contents for Manual
- Attachment 4 Financial Statements
- Attachment 5 List of State Administrators
- Attachment 6 List of Agents for Service of Process
- Attachment 7 List of Franchisees and Former Franchisees
- Attachment 8 State Effective Dates
- Attachment 9 Receipts

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of corporation or limited liability company (if applicable)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
State where corporation or limited liability company was formed (if applicable)

\_\_\_\_\_  
Print Name/Title

**PLEASE SIGN AND KEEP THIS COPY FOR YOUR RECORDS**



**RECEIPT**

This disclosure document summarizes certain provisions of the franchise agreement and other information in plain language. Read this disclosure document and all agreements carefully.

If PBC, LLC offers you a franchise, it must provide this disclosure document to you 14 calendar days before you sign a binding agreement with, or make payment to, the franchisor or an affiliate in connection with the proposed sale. New York requires that we give you this disclosure document at the earlier of the first personal meeting or 10 business days before the execution of the franchise or other agreement or the payment of any consideration that relates to the franchise relationship. Michigan requires that we give you this disclosure document at least 10 business days before the execution of any binding franchise or other agreement or the payment of any consideration, whichever occurs first.

If PBC, LLC does not deliver this disclosure document on time or if it contains a false or misleading statement, or a material omission, a violation of federal and state law may have occurred and should be reported to the Federal Trade Commission, Washington, D.C. 20580 and to the state agencies listed in Attachment 5 to this disclosure document.

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- Attachment 8 State Effective Dates
- Attachment 9 Receipts

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of corporation or limited liability company  
(if applicable)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
State where corporation or limited liability  
company was formed (if applicable)

\_\_\_\_\_  
Print Name/Title

**PLEASE SIGN AND RETURN THIS COPY TO US**